

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
EXECUTIVE BOARD**

April 12, 2016

Harris Auditorium
2:00 p.m.

BOARD MEMBERS PRESENT: Robert Cole, Karen Miller, Mark Emmendorfer, Larry Green, Michael Hart, Dennis Heidenfeldt, Bryant Nolden, Mark Young, Robert Pickell, Lt. Kish

BOARD MEMBERS ABSENT: Micki Hoffman, David Guigear, Jakki Sidge

ALSO PRESENT: Bonnie Mathis, Wendy Buhrer, Joe Madore, Paul Fortino, Steve Fuhr, Chris Gehringer, Ray Embach, David Ackley, Tim Jones, Lyndon Lattie, Scott Shook, Robin Bush - Secretary

1. CALL TO ORDER:

The 9-1-1 Central Communications Executive Board was called to order by Chairman Robert Cole at 2:00 p.m. at the Harris Auditorium.

2. APPROVAL OF MINUTES:

**MOTION: MADE BY MS. MILLER, SUPPORTED BY COMMISSIONER NOLDEN THAT THE MINUTES OF THE MARCH 10, 2016 EXECUTIVE BOARD MEETING BE APPROVED.
ALL AYES, MOTION CARRIED.**

3. TREASURER'S REPORT:

**MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY MR. GREEN TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF MARCH 2016.
ALL AYES, MOTION CARRIED.**

4. PAYMENT OF BILLS:

**MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY MS. MILLER THAT THE PAYMENT OF BILLS (REPORT) FOR THE MONTH OF MARCH 2016 IN THE AMOUNT OF \$166,268.35 BE APPROVED.
ALL AYES, MOTION CARRIED.**

5. **OLD BUSINESS:**

A. **City of Flint Update**

There was a meeting with Flint City to discuss any issues or concerns that might need to be addressed. This was the first meeting with the new Chief of Police.

B. **U of M Backup Center**

Mr. Ackley stated that U of M took possession of the bank building (Fifth Third) on March 31st. He also stated that we are waiting on the final draft design of the facility from U of M. Once received we will bring the concept and costs before the board for consideration.

C. **New 800MHz Radio**

Radio testing is complete. Mr. Machuta is finalizing the analysis report. He will bring the results before the Advisory Board for their review and direction.

D. **Fire Station MDC's**

Mr. Shook stated that there are connectivity issues with the fire station computers. At this point the easiest solution is to reboot the computers manually every 24 to 48 hours until a solution is established.

Police / Fire Laptops

There are some connectivity issues in certain areas for those on the Verizon Network. The solution at this time is to swap out the Verizon cards with an AT&T card for those experiencing the problem while we work with Verizon to solve this issue.

E. **Advisory Report**

At the last Advisory Board meeting radio testing was discussed as well as installation of the recently purchased fire truck MDC's. Assistant Chief Davis also reported that the fire chief MABAS Committee will be meeting soon. Also the Road Commission has stated they may charge fire departments 50% of the cost of overtime when they are called for assistance (i.e. salting at the scene of a fire). Departments have stated they will watch and see how things transpire.

6. **NEW BUSINESS**

A. **No New Business**

7. **OTHER BUSINESS:**

A. **POLC - Supervisor Union Negotiations**

Mr. Lattie stated that negotiations are positive and constructive however it may head into mediation due to different economic issues. Two more sessions are scheduled to hopefully resolve the issues and move forward.

B. Building and Grounds Update

In February the Board approved moving forward with Asselin McLane Architectural Group for the MSP remodel. Bids were requested from five contractors with three responding. BG White General Contractors came back at 88,213.00, Sorensen Gross Company came back at 89,279.00 and Castle Brothers, Inc. came back at 104,867.00. Mr. Embach of Asselin McLane stated there would be a four to six week timeframe that (once the contractor is approved) the state police would need to prepare their building before renovations could begin. Mr. Gehringer discussed adding or not adding alternates (as it appears on each bid) which could increase the base price depending on what is added. He also mentioned being able to see the specs before moving forward with a recommendation.

MOTION: MADE BY COMMISSIONER YOUNG, SUPPORTED BY COMMISSIONER NOLDEN TO TAKE THE BIDGS BACK TO THE BUILDING AND GROUNDS COMMITTEE FOR FURTHER REVIEW WITH A RECOMMENDATION COMING BACK TO THE EXECUTIVE BOARD FOR APPROVAL.

Further discussion:

Lt. Kish thanked the board for taking on the remodel project as well as funding it stating that he and his officers are extremely grateful. He stated that he sat down with Mr. Embach and picked a color scheme based on what is allowed by the State. He said this remodel is long overdue.

Mr. Emmendorfer suggested asking each company to extend their pricing for an additional two weeks while the Building and Grounds Committee meet to review the bids once more as well as go over the alternates in each proposal. Mr. Embach stated he would make the request for an extension of the pricing. Because these were sealed bids Mr. Gehringer suggested not re-bidding but rather working with the three bids received to be fair to those involved.

**MOTION: MADE BY MR. GREEN, SUPPORTED BY MR. EMMENDORFER TO SCHEDULE A SPECIAL MEETING TO GO THROUGH THE BID SPECIFICATION AND MAKE A RECOMMENDATION OF THE TOTAL COST (including alternates) TO THE EXECUTIVE BOARD FOR APPROVAL.
ALL AYES, MOTION CARRIED.**

C. Personal Service Contracts

1. Deputy Director Contract

MOTION: MADE BY MR. GREEN, SUPPORTED BY MR. HEIDENFELDT TO APPROVE THE DEPUTY DIRECTOR CONTRACT FOR MR. JONES.

ROLL CALL VOTE:

**Aye Votes: Cole
Miller
Emmendorfer
Green**

**Hart
Heidenfeldt
Nolden
Young
Kish
Pickell**

Nay Votes: None

2. Operations Manager Position/IT Staffing

Mr. Jones was asked by Mr. Ackley to evaluate the Center and come back to him with any ideas or recommendation that would improve efficiency. Mr. Jones has recommended hiring an Operations Manager to help mainstream daily operations within the supervisory roles. He stated there is not enough supervision in the Center with taking on a 40% staff increase as well as increased call volume. He also stated it is imperative that (for example) Q&A's (Quality Assurance Assessments) which are critical in evaluating dispatcher performance (which have not been done due to workload and training) resume. This is something the Operations Manager would oversee. Mr. Ackley is recommending Mr. David Plum (he came in 2nd in Deputy Director interviews) for the position.

MOTION: MADE BY MR. GREEN, SUPPORTED BY MS. MILLER TO APPROVED THE POSITION OF OPERATIONS MANAGER AND TO MOVE DAVID PLUMB INTO THAT POSITION.

ROLL CALL VOTE:

**Aye Votes: Cole
Miller
Emmendorfer
Green
Hart
Heidenfeldt
Nolden
Kish
Pickell**

Young left the room during voting

Nay Votes: None

3. Amendment to Exhibit A and B

Addition to Agenda: Exhibit A and B

Mr. Lattie reminded the Board that they had intended to consider the amended exhibits A and B to the 911 contract at this meeting. Apparently, the matter did not get put on the agenda. Mr. Lattie requested the matter be tabled until next meeting.

**MOTION: MADE BY MR. GREEN, SUPPORTED BY MR. NOLDEN TO ADD THE MATTER OF AMENDED EXHIBITS A AND B TO THE 911 CONTRACT TO THE AGENDA.
ALL AYES, MOTION CARRIED.**

**MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY MR. HEIDENFELDT TO TABLE THE MATTER OF AMENDED EXHIBITS A AND B TO THE 911 CONTRACT UNTIL THE NEXT BOARD MEETING.
ALL AYES, MOTION CARRIED.**

8. ADJOURNMENT:

There being no further business to discuss the meeting was adjourned at 3:55 p.m.

These minutes were prepared by Robin Bush , Secretary for Genesee County 9-1-1.