

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM  
EXECUTIVE BOARD  
August 8, 2017**

Harris Auditorium  
2:00 p.m.

**BOARD MEMBERS PRESENT:** Mark Emmendorfer, Larry Green, Karen Miller, Brad Barrett, Paul Zelenak, Chris Gehringer, Karyn Miller, Steve Fuhr, Jakki Sidge, Kim Courts, Robert Pickell

**BOARD MEMBERS ABSENT:** Shapiro, Mapes

**ALSO PRESENT:** David Plumb, Tim Jones, Lyndon Lattie, Max Machuta, Chief Cairnduff, Steve Hensen, David Guigear, Steve Branch, George Sippert, Gary Stevens, Kerry Paulson, Tere Onika, Robin Bush - Secretary

**1. CALL TO ORDER:**

The 9-1-1 Central Communications Executive Board was called to order by Chairman Emmendorfer at 2:00 p.m. at the Harris Auditorium.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

All those able stood for the Pledge of Allegiance.

**3. ROLL CALL:**

Roll Call was taken by the 9-1-1 Recording Secretary quorum present.

**4. AGENDA APPROVAL:**

**MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY MS. SIDGE TO ADD ITEM D (DISCUSSION ON CALLTAKER POSITIONS) UNDER OLD BUSINESS.  
ALL AYES, MOTION CARRIED.**

**MOTION: MADE BY MR. FUHR, SUPPORTED BY MR. GERHINGER TO APPROVE THE REVISED AGENDA.  
ALL AYES, MOTION CARRIED.**

**5. PUBLIC COMMENTS ON AGENDA ITEMS:**

There were no public comments.

**6. APPROVAL OF MINUTES:**

**MOTION: MADE BY MS. SIDGE, SUPPORTED BY MR. GEHRINGER TO APPROVE THE JULY 11, 2017 EXECUTIVE BOARD MEETING MINUTES WITH THE CORRECTION THAT MR. BARRETT LEFT THE MEETING AT 4:00PM AND DID NOT TAKE PART IN THE LAST TWO VOTES.  
ALL AYES, MOTION CARRIED.**

**7. TREASURER'S REPORT:**

**MOTION: MADE BY MS. SIDGE, SUPPORTED BY MR. BARRETT TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF JULY 2017 AS PRESENTED.**

**ROLL CALL VOTE:**

Emmendorfer	Aye
Green	Aye
Gehring	Aye
Miller (Davison)	Aye
Miller (Flint Twp)	Aye
Fuhr	Aye
Barrett	Aye
Zelenak	Aye
Sidge	Aye
Courts	Aye
Pickell	Aye
<b><u>11 Aye, 0 Nay Motion Carried.</u></b>	

**8. PAYMENT OF BILLS:**

**MOTION: MADE BY MS. MILLER (Flint Twp), SUPPORTED BY MS. COURTS TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF JULY 2017 IN THE AMOUNT OF \$164,840.69 AS PRESENTED.**

**ROLL CALL VOTE:**

Emmendorfer	Aye
Green	Aye
Gehring	Aye
Miller (Davison)	Aye
Miller (Flint Twp)	Aye
Fuhr	Aye
Barrett	Aye
Zelenak	Aye
Sidge	Aye
Courts	Aye
Pickell	Aye
<b><u>11 Aye, 0 Nay Motion Carried.</u></b>	

9. **OLD BUSINESS:**

**A. New 800MHz Radios**

Operations Manager Plumb and Mr. Machuta reported that once **radio testing** is complete the results will be compiled and negotiations with EF Johnson/Kenwood and Motorola will begin. During negotiations each vendor will present their best and final offer which will then go before the Advisory Board for consideration.

**B. 800MHz Paging**

Mr. Plumb stated that the motion made at the July meeting approving the \$240,000 (request #2) for accessories would not be needed since through negotiations the two lowest bidders (Crouch Communications and Digicom) approved the purchase of pagers and accessories all in one. Mr. Machuta recommended entering into a contract with Crouch Communications (lowest bidder).

Clarity: Mr. Barrett suggested rescinding the motion (July Meeting) approving the purchase of pager accessories in the amount of \$240,000 .

**MOTION: MADE BY MS. MILLER (Flint Twp), SUPPORTED BY MR. GEHRINGER TO RESCIND THE JULY MOTION APPROVING THE PURCHASE OF PAGER ACCESSORIES IN THE AMOUNT OF \$240,000 AND INSTEAD AMENDING THE MOTION APPROVING A NEW AMOUNT OF \$388,000 FOR PAGERS AND ACCESSORIES.**

**Roll Call Vote:**

<b>Emmendorfer</b>	<b>Aye</b>
<b>Green</b>	<b>Aye</b>
<b>Gehring</b>	<b>Aye</b>
<b>Miller (Davison)</b>	<b>Aye</b>
<b>Miller (Flint Twp)</b>	<b>Aye</b>
<b>Fuhr</b>	<b>Aye</b>
<b>Barrett</b>	<b>Aye</b>
<b>Zelenak</b>	<b>Nay</b>
<b>Sidge</b>	<b>Aye</b>
<b>Courts</b>	<b>Aye</b>
<b>Pickell</b>	<b>Aye</b>
<b><u>10 Aye, 1 Nay Motion Carried</u></b>	

**C. Advisory Board Report**

Chief. Sippert stated that the issue of BDA's (Bi-directional Amplifier) was discussed. A recommendation was made that possibly 911 would fund the purchase of BDA's for the larger police and fire agencies where portable radio reception is an issue. He will come back to the board with official numbers and a recommendation for possible funding.

**D. Additional Call taker Position**

Mr. Machuta (at the request of the board) presented an outline for two additional calltaker positions. He is requesting approval for the purchase and installation of furniture, flooring and equipment at a cost of \$122,974. This expense was budgeted for in 2016/2017 capital outlay and communication center furniture.

**MOTION: MADE BY MS. MILLER (Flint Twp), SUPPORTED BY MS. SIDGE TO APPROVE THE PURCHASE OF TWO NEW CALLTAKER POSITIONS TO INCLUDE FURNITURE, FLOORING AND EQUIPMENT AT A COST OF \$122,974.00.**

**Roll Call Vote:**

<b>Emmendorfer</b>	<b>Aye</b>
<b>Green</b>	<b>Aye</b>
<b>Gehringer</b>	<b>Aye</b>
<b>Miller (Davison)</b>	<b>Aye</b>
<b>Miller (Flint Twp)</b>	<b>Aye</b>
<b>Fuhr</b>	<b>Aye</b>
<b>Barrett</b>	<b>Aye</b>
<b>Zelenak</b>	<b>Aye</b>
<b>Sidge</b>	<b>Aye</b>
<b>Courts</b>	<b>Aye</b>
<b>Pickell</b>	<b>Aye</b>
<b><u>11 Aye, 0 Nay Motion Carried</u></b>	

**10. NEW BUSINESS:**

**A. Server Infrastructure Replacement Request**

Mr. Shook informed the board that the I.T. Department needs to replace the server equipment located at the center. The current equipment has been in production since April 2011 with maintenance ending in April 2018. He stated that replacing the equipment before the maintenance expires would allow him to move critical information onto supported hardware to avoid downtime. He presented the board with four quotes. Mr. Shook recommended the Dell server equipment at a cost of \$92,000 with an additional cost of \$38,484 for software.

**MOTION: MADE BY MR. BARRETT, SUPPORTED BY MR. GEHRINGER TO APPROVE THE PURCHASE OF A NEW DELL SERVER AND SOFTWARE AT A COST OF \$131,744.00 AS RECOMMENDED BY MR. SHOOK.**

**Roll Call Vote:**

<b>Emmendorfer</b>	<b>Aye</b>
<b>Green</b>	<b>Aye</b>
<b>Gehringer</b>	<b>Aye</b>
<b>Miller (Davison)</b>	<b>Aye</b>
<b>Miller (Flint Twp)</b>	<b>Aye</b>

Fuhr Aye  
Barrett Aye  
Zelenak Aye  
Sidge Aye  
Courts Aye  
Pickell Aye  
**11 Aye, 0 Nay Motion Carried**

**B. M.A.B.S. Presentation**

Chief Cairnduff gave an update to the board on M.A.B.S. He stated that M.A.B.S. is in its final stage of launch. Potential launch date of 9/1/17.

**11. OTHER BUSINESS:**

**A. Director's Search**

Mr. Lattie stated that a contract with MSAE was signed and that he and Ms. Ronk discussed the process moving forward.

**B. I.T. Personnel Request**

Mr. Shook discussed with the board hiring of an additional I.T. Specialist 1. He is looking to re-staff the position after it became vacant in March 2017. The position would be a full-time position, 40 hours a week. It is Mr. Shook's recommendation that the job is re-posted and expanded to other websites.

**MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY MR. GREEN TO RE-STAFF THE VACANT I.T. POSITION AS REQUESTED BY MR. SHOOK.**

**Discussion:** There was discussion reference the last interviews and if that person is still under consideration. Several members suggested Mr. Shook and Mr. Wambold take part in the process and decision. Sheriff Pickell would like to see this issue brought before the Personnel Committee and rescinded his motion.

**RESCIND OF MOTION: SHERIFF PICKELL RESCINDED HIS PREVIOUS MOTION TO ALLOW THE PERSONNEL COMMITTEE TO DISCUSS THE MATTER.**

**MOTION: MADE BY MR. BARRETT, SUPPORTED BY MR. FUHR TO BRING THE ISSUE BEFORE THE PERSONNEL COMMITTEE (WITH INPUT FROM MR. SHOOK) ALSO TO BRING BACK A RECOMMENDATION TO THE BOARD WHICH WOULD INCLUDE BENEFITS, SALARY AND JOB DESCRIPTION.**

**Roll Call Vote:**

Emmendorfer Aye  
Green Nay  
Gehringer Aye  
Miller (Davison) Aye  
Miller (Flint Twp) Nay

**Fuhr**                    **Aye**  
**Barrett**                **Aye**  
**Zelenak**               **Aye**  
**Sidge**                   **Aye**  
**Courts**                 **Aye**  
**Pickell**                 **Aye**  
**9 Aye, 2 Nay Motion Carried**

**C. HR Report Update**

This item was pulled from the agenda and moved to the September agenda.

**D. Operations Manager Report**

Mr. Plumb updated the board on staffing levels, overtime, call volume and training.

**E. Proposed By-Laws of Consortium**

Mr. Lattie informed the board that the updated By-Laws are finished.

**MOTION: MADE BY MS. MILLER (Flint Twp), SUPPORTED BY MS. SIDGE TO BRING THE UPDATED BY-LAWS TO THE NEXT GENERAL MEMBERSHIP MEETING FOR APPROVAL.**

**Roll Call Vote**

**Emmendorfer**        **Aye**  
**Green**                   **Aye**  
**Gehringer**            **Aye**  
**Miller (Davison)**    **Aye**  
**Miller (Flint Twp)** **Aye**  
**Fuhr**                    **Aye**  
**Barrett**                **Aye**  
**Zelenak**               **Aye**  
**Sidge**                   **Aye**  
**Courts**                 **Aye**  
**Pickell**                 **Aye**  
**11 Aye, 0 Nay Motion Carried**

**12. PUBLIC COMMENTS:**

**13. ADJOURNMENT:**

There being no further business to discuss the meeting was adjourned at 3:30p.m.

These minutes were prepared by Robin Bush , Secretary for Genesee County 9-1-1.