

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
EXECUTIVE BOARD
August 11, 2015**

Revised

Harris Auditorium
2:00 p.m.

BOARD MEMBERS PRESENT: Robert Cole, Karen Miller, Miki Hoffman, Mark Emmendorfer, Dave Guigear, Michael Hart, Jakki Sidge, Dennis Heidenfeldt, Bryant Nolden, Mark Young, Robert Pickell

BOARD MEMBERS ABSENT: Larry Green, Lt. Kish

ALSO PRESENT: Dave Ackley, Scott Shook, Lyndon Lattie, David Stamm, Lt. Pummill, Max Machuta, Dave Plumb, Wendy Moore, Tim Knights, Pam Coleman, Robin Bush - Secretary

1. CALL TO ORDER:

The 9-1-1 Central Communications Executive Board was called to order by Chairman Robert Cole at 2:00 p.m. at the Harris Auditorium.

Director Lloyd R. Fayling was recognized for his years of service with a Moment of Silence.

2. APPROVAL OF MINUTES:

**MOTION: MADE BY MR. NOLDEN, SUPPORTED BY MS. SIDGE THAT THE MINUTES OF THE JULY 14, 2015 EXECUTIVE BOARD MEETING BE APPROVED.
ALL AYES, MOTION CARRIED.**

3. TREASURER'S REPORT:

**MOTION: MADE BY MS. MILLER, SUPPORTED BY MR. HEIDENFELDT TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF JULY 2015.
ALL AYES, MOTION CARRIED.**

4. PAYMENT OF BILLS:

**MOTION: MADE BY MS. MILLER, SUPPORTED BY MS. SIDTE THAT THE PAYMENT OF BILLS (REPORT) FOR THE MONTH OF JULY 2015 IN THE AMOUNT OF \$182,621.28 BE APPROVED.
ROLL CALL VOTE:
ALL AYES, MOTION CARRIED.**

5. **OLD BUSINESS:**

A. **City of Flint / Center Expansion**

Mr. Lattie stated that all legal aspects of the County / City Merger are finalized. We will be utilizing the Flint City dispatch center as our back - up center. There will be no fees involved other than our equipment and a few small maintenance contracts. Mr. Lattie stated that a Letter of Understanding as part of the Memorandum of Understanding with the City of Flint is being brought before the Board today for consideration and action.

MOTION: MADE BY MR. HEIDENFELDT, SUPPORTED BY MS. MILLER TO APPROVE THE LETTER OF UNDERSTANDING AS DETAILED.

ROLL CALL VOTE:

6 AYES

5 NAYES

MOTION CARRIED.

Mr. Ackley stated that an invoice was sent to the City of Flint for reimbursement of the 378,000 C-Gap Grant. He also stated that on August 6th our center began taking all EMS calls for the City of Flint and on August 10th all fire calls which did increase call volume significantly. There were no real issues to report. On August 17th all phone lines will cut-over. Mr. Ackley does not anticipate any problems. During the first several weeks of cut- over there will be an increase in staffing. Also, interviews will be taking place the week of the 24th with the goal of hiring five additional dispatchers.

B. **New MDC / Data Project**

Mr. Shook stated 220 of the 279 MDC installs have been completed.

1. **Fire Station Computers**

Mr. Shook is working on costs for the fire department computers. These computers will not be installed until the MDC project is complete.

6. **NEW BUSINESS:**

A. **Communication Center Update**

Jim Marshall EMDR Therapist was in to talk with the dispatch and other staff at the Center after the death of our Director. Mr. Ackley stated he will be back on August 20th to follow up.

Mr. Machuta of MSC gave an up to date report on where we stand on the MDC project, Flint move, CGAP Grant, SIP / NG911, Microwave integration, Region 3 Grant funding, Flint City back-up center and backup paging for Flint. He answered questions as they were presented.

1. **Interim Director**

Mr. Lattie stated that since the passing of the Director and in reviewing Deputy Director Ackley's contract it is clear that he has the power to step in and continue the operation at central dispatch.

Mr. Ackley would maintain purchasing services, maintain inventory, and in the absence of the Director attend all meetings. Mr. Lattie stated that if Mr. Ackley is going to continue as Interim Director a new contract should be considered or the current contract should be broadened.

MOTION: MADE BY COMMISSONER YOUNG, SUPPORTED BY COMMISSIONER NOLDEN TO APPOINT MR. ACKLEY AS INTERIM DIRECTOR WITH THE AUTHORITY / POWER OF PROPOSING THE BUDGET AS WELL AS A 10% STIPEND (on wage only) WHILE THE PROCESS OF DECIDING WHO THE DIRECTOR WILL BE.

ROLL CALL VOTE:

11 AYES

0 NAYES

MOTION CARRIED.

MOTION: MADE BY COMMISSIONER YOUNG, SUPPORTED BY COMMISSIONER NOLDEN TO ESTABLISH A COMMITTEE TO DETERMINE WHETHER TO GO OUTSIDE OR STAY INTERNAL IN REPLACING THE DIRECTOR. THE COMMITTEE SHALL CONSIST OF THE CHAIRMAN, VICE-CHAIRMAN, SHERIFF PICKELL, MR. EMMENDORFER, AND LT. KISH FROM THE STATE POLICE WITH A RECOMMENDATION BROUGHT BACK TO THE EXECUTIVE BOARD.

ROLL CALL VOTE:

11 AYES

0 NAYES

MOTION CARRIED.

B. Carpet / Paint at the Post

Mr. Ackley stated the last time the State Police side of the post had been renovated as far as carpet and paint was 1995. He also stated it is in dire need of these upgrades. Chairman Cole contacted a few members of the General Membership that he would like to appoint to a Building and Grounds Committee to review the needed upgrades and make a recommendation to brought back to the board. The Committee would consist of Chairman Cole, Chris Gerhinger and Steve Fuhr.

MOTION: MADE BY MR. COLE, SUPPORTED BY SHERIFF PICKELL TO CREATE A BUILDING AND GROUNDS COMMITTEE CONSISTING OF CHAIRMAN COLE, MR. FUHR AND MR. GERHINGER.

ROLL CALL VOTE:

11 AYE

0 NAYES

MOTION CARRIED.

7. **OTHER BUSINESS:**

A. **Advisory Board Report**

Nothing new to report

B. **Re-Naming of 9-1-1 Center.**

Mr. Ackley made a request that the Board consider re-naming the building after Director Fayling. It was recommended that the employees at the center have input on the re-naming.

MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY COMMISSIONER YOUNG THAT THE 9-1-1 BUILDING BE NAMED AFTER DIRECTOR FAYLING WITH EMPLOYEE INPUT. ALL AYES, MOTION CARRIED.

8. **PUBLIC COMMENTS:**

9. **ADJOURNMENT:**

There being no further business to discuss the meeting was adjourned at 2:40 p.m.

These minutes were prepared by Robin Bush, Secretary for Genesee County 9-1-1.