

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
EXECUTIVE BOARD
February 9, 2016**

Harris Auditorium
2:00 p.m.

BOARD MEMBERS PRESENT: Robert Cole, Karen Miller, Miki Hoffman, Mark Emmendorfer, David Guigear, Michael Hart, Dennis Heidenfeldt, Jakki Sidge, Bryant Nolden, Mark Young, Robert Pickell

BOARD MEMBERS ABSENT: Larry Green, Lt. Kish

ALSO PRESENT: David Ackley, Lyndon Lattie, Scott Shook, Brent Cole, Skip Davis, Max Machuta, Chris Gehringer, Steve Furh, Pam Coleman, Paul Fortino, Karyn Miller, Robin Bush - Secretary

1. CALL TO ORDER:

The 9-1-1 Central Communications Executive Board was called to order by Chairman Robert Cole at 2:00 p.m. at the Harris Auditorium.

2. APPROVAL OF MINUTES:

**MOTION: MADE BY COMMISSIONER YOUNG, SUPPORTED BY COMMISSIONER NOLDEN THAT THE MINUTES OF THE JANUARY 12, 2016 EXECUTIVE BOARD MEETING BE APPROVED.
ALL AYES, MOTION CARRIED.**

3. TREASURER'S REPORT:

**MOTION: MADE BY COMMISSIONER YOUNG, SUPPORTED BY COMMISSIONER NOLDEN TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF JANUARY 2016.
ALL AYES, MOTION CARRIED.**

4. PAYMENT OF BILLS:

**MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY COMMISSIONER YOUNG THAT THE PAYMENT OF BILLS (REPORT) FOR THE MONTH OF JANUARY 2016 IN THE AMOUNT OF \$436,227.55 BE APPROVED.
ALL AYES, MOTION CARRIED.**

5. **OLD BUSINESS:**

A. City of Flint Update

Scheduled meetings were cancelled due to the Flint City water issue.

B. U of M Back-Up Center

U of M is closing on the old bank building on March 31st. Mr. Machuta stated he provided them with the load and BTU generation requirements to incorporate in the facility design should we decide to move forward and use their facility for a backup center. He also stated U of M would cover all renovation costs. The only expense to the 911 Center would be equipment and connectivity costs. Chairman Cole stated Flint City remains an option.

C. New 800MHz Radios

Mr. Machuta stated that he met with 4 of the 5 radio manufacturers (Motorola, EF Johnson, Kenwood, Tate). Testing and evaluation of those radios will begin in the four corners of the county where coverage is the worst. Those areas are: Forrest Township, Atlas Township, Argentine Township and Montrose Township. Other areas of the county will also sporadically be tested.

D. Fire Station MDC's

Mr. Shook stated the IT Department has done a lot of work with the fire station computers updating each one and correcting connectivity issues. He also mentioned the police and fire in car laptop updates (done by NETEC) are 50% finished and that each laptop had to be physically touched. There have been some connectivity issues with the laptops in certain areas of the county that are being addressed.

E. Advisory Board Report

Assistant Chief Davis supplied the Board with a letter from Chief Cole of Swartz Creek requesting reimbursement for additional MDC's purchased several years ago. Chief Cole said although the purchase was several years ago when the 911 Center policy stated only two radio units per station he was hopeful the board would consider his request.

Discussion: Mr. Ackley stated that Swartz Creek Fire Department purchase two additional MDC's several years ago. Since that time the Fire Chief's association put in the request for 35 additional MDC's in which Swartz Creek was not included since they previously purchased two. Had Swartz Creek not purchased those two additional MDC's previously the request by the Fire Chief's would have been 37 rather than 35. Mr. Shook stated they paid \$7788.00 at that time and the cost today is the same.

MOTION: MADE BY COMMISSIONER YOUNG, SUPPORTED BY MS. MILLER TO REIMBURSE SWARTZ CREEK FIRE DEPARTMENT \$7788.00 FOR TWO PREVIOUSLY PURCHASED MDC'S.

ROLL CALL VOTE:

**Aye Votes: Cole
Miller
Hoffman
Emmendorfer**

**Guigear
Hart
Heidenfeldt
Sidge
Nolden
Young
Pickell**

Nay Votes: None
MOTION CARRIED BY A 11 TO 0 VOTE.

6. NEW BUSINESS

A. No New Business

7. OTHER BUSINESS:

A. POLC

The Negotiation Committee consisting of Lyndon Lattie, David Ackley, Larry Green and Mark Young have held three negotiation sessions with the Central Dispatch Supervisors. At this time no tentative agreements have been reached by either side.

B. Application Review Committee Update

The Application Review Committee consisting of Joe Madore, Teri Onica, Robert Cole, David Ackley reviewed applications and resumes submitted for consideration to fill the vacancy of the Genesee County 911 Deputy Director position. The Review Committee Chairperson, Ms. Onica, issued a letter to the members explaining in detail the process that took place. Nineteen applications were received with eight being moved forward for the interview process.

1. Deputy Director Job Posting

As stated in the letter composed by Chairperson Onica the job posting for the Deputy Director was noticed accordingly on the geneseecounty911 web site, the Flint Journal, the Statewide 911 listserv, the Michigan Communication Directors Association (MCDA), the Association of Public Safety Operations (APCO), the National Emergency Number Association (NENA) as well as the Fire Chief's Association and Police Chiefs Association. The Interview Committee consisting of Teri Onica, Joe Madore, Dennis Heidenfeldt and alternate Paul Fortino will be conducting interviews. Mr. Barry Ritter (Indiana 911 Director as recommended by Harriet Miller-Brown) will consult and advise in the interview and candidate selection process together with David Ackley and Max Machuta - as the technical consultant. Tentative interviews for February 16th and February 17th are planned.

Sheriff Pickett stated that since 911 is all about 'first responders' he would like to see a police and fire chief included in the interview process. Also the board requested that the top three candidates be brought before the board.

MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY DAVID GUIGEAR TO INCLUDE ONE MEMBER FROM THE POLICE CHIEFS ASSOCIATE (CHIEF SIPPERT) AND ONE MEMBER FROM THE FIRE CHIEFS ASSOCIATION (CHIEF DAVIS) IN THE INTERVIEW PROCESS IN AN ADVISORY CAPACITY.

Amended

Motion: MADE BY SHERIFF PICKELL, SUPPORTED BY DAVID GUIGEAR TO INCLUDE ONE MEMBER FROM THE POLICE CHIEFS ASSOCIATION (CHIEF SIPPERT) AND ONE MEMBER FROM THE FIRE CHIEFS ASSOCIATION (ASSISTANT CHIEF DAVIS) IN THE INTERVIEW PROCESS AS VOTING MEMBERS.

ROLL CALL VOTE:

**Aye Votes: Hoffman
Emmendorfer
Guigear
Hart
Nolden
Young
Pickell**

**Nay Votes Cole
Miller
Heidenfeldt
Sidge**

**MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY MR. HEIDENFELDT TO SEND THE EXECUTIVE BOARD REDACTED COPIES OF ALL NINETEEN APPLICATIONS RECEIVED FOR THE POSITION OF DEPUTY DIRECTOR.
10 AYES, 1 NAY MOTION CARRIED.**

C. Building and Grounds Committee

1. Proposals

There were two proposals brought before the Executive Board regarding renovations to the Michigan State Police Post. Asselin McLane Architectural Group and Gazall Lewis & Associates submitted bids. Mr. Gehringer went into detail regarding the need for an architect for this renovation.

**MOTION: MADE BY MR. HEIDENFELDT, SUPPORTED BY MS. MILLER TO MOVE FORWARD WITH ASSELIN MCLANE TO PERFORM THE WORK ASSOCIATED WITH RENOVATIONS AT MICHIGAN STATE POLICE POST.
ALL AYES, MOTION CARRIED.**

D. Memorandum of Understanding

Mr. Lattie stated that should the Consortium go in the direction of U of M as a back-up center an appendix to the Memorandum of Understanding between Genesee County 911 and Flint City would need to be created.

MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY MS. HOFFMAN TO TABLE ANY ACTION AT THIS TIME REGARDING THE MEMORANDUM OF UNDERSTANDING / APPENDIX. ALL AYES, MOTION CARRIED.

8. PUBLIC COMMENT:

Ms. Karyn Miller mentioned Bi-Laws and the importance of establishing them. She also requested to sit on the committee. Chairman Cole stated he would take it under advisement. Current members of the Bi-Laws Committee: Cole, Miller, Hoffman, Emmendorfer, Green, Guigear, Hart, Heidenfeldt, Sidge

9. ADJOURNMENT:

There being no further business to discuss the meeting was adjourned at 3:15 p.m.

These minutes were prepared by Robin Bush, Secretary for Genesee County 9-1-1.