

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
EXECUTIVE BOARD**

January 9, 2018

Harris Auditorium

2:00 p.m.

BOARD MEMBERS PRESENT: Mark Emmendorfer, Larry Green, Brad Barrett,
Commissioner Courts, Steve Fuhr, Chris Gehringer, Lt.
Mapes, Karen Miller, Karyn Miller, Robert Pickell, Jakki
Sidge, Paul Zelenak

BOARD MEMBERS ABSENT: Ellen Ellenburg

ALSO PRESENT: Skip Davis, Paul Fortino, Tim Jones, Lyndon Lattie,
Chief Sippert, Spring Tremaine, Deanna Turner, Recording
Secretary

1. CALL TO ORDER

The 9-1-1 Central Communications Executive Board was called to order by Chairman Emmendorfer at 2:00 p.m. at the Harris Auditorium.

2. PLEDGE OF ALLEGIANCE

All those able stood for the Pledge of Allegiance.

3. ROLL CALL:

Roll Call was taken by the 9-1-1 Recording Secretary-quorum present.

**MOTION: MADE BY GREEN, SUPPORTED BY GEHRINGER, TO ADD 8A OTHER
BUSINESS: ADD EXECUTIVE DIRECTOR SPRING TREMAINE TO THE
PERSONAL CONTRACT COMMITTEE.
All Ayes, Motion Carried**

4. APPROVAL OF THE MINUTES, BILLS AND ACCOUNTS:

MOTION: MADE BY MR. MILLER, SUPPORTED BY LT. MAPES, TO APPROVE THE DECEMBER 12, 2017 MINUTES. ALSO APPROVED WERE THE PAYMENT OF BILLS AND THE TREASURERS REPORT FOR THE MONTH OF DECEMBER 2017 AS PRESENTED.

ROLL CALL VOTE:

Gehringer	Aye
Miller	Aye
Miller	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Barrett	Aye
Zelenak	Aye
Sidge	Aye
Courts	Aye
Mapes	Aye
Pickell	Aye

12 Ayes, 0 Nays Motion Carried

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

6. OLD BUSINESS:

A. Advisory Board Report

Skip Davis gave an Advisory Board Report. A discussion ensued regarding issues with the pagers. Executive Director Tremaine she has reached out to the vendor in regards to a programming template and potential current software updates. The procom representative was available for questions.

B. Update 800 MHz Radios

Mr. Jones updated the board. Attorney Lattie stated he wrote an opinion regarding granting radios to those particular entities if they choose. A discussion ensued.

MOTION: MADE BY MR. BARRETT, SUPPORTED BY MR. GREEN, TO DENY THE REQUEST TO PURCHASE RADIOS FOR MOTT COMMUNITY COLLEGE AND THE UNIVERSITY OF MICHIGAN-FLINT.

ROLL CALL VOTE:

Miller	Aye
Miller	Nay
Fuhr	Nay
Emmendorfer	Aye
Green	Aye
Barrett	Aye
Zelenak	Nay
Sidge	Nay
Courts	Nay
Mapes	Nay
Pickell	Nay
Gehring	Nay

4 Ayes, 8 Nays, Motion Denied

Lt. Mapes asked how many radios will fulfill the other agencies. Mr. Emmendorfer said 103 radios. Ms. Miller asked how much per radio. Executive Director Tremaine said \$250,000-\$300,000.

MOTION: MADE BY MILLER, SUPPORTED BY BARRETT, TO AUTHORIZE STAFF TO ENTER INTO NEGOTIATIONS WITH THE UNIVERSITY OF MICHIGAN-FLINT/MOTT COMMUNITY COLLEGE/KETTERING UNIVERSITY/AND OTHER ENTITIES IN GENESEE COUNTY REGARDING 800MHZ RADIOS.

ROLL CALL VOTE:

Miller	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Nay
Barrett	Nay
Zelenak	Aye
Sidge	Aye
Courts	Aye
Mapes	Aye
Pickell	Aye
Gehring	Aye
Miller	Aye

10 Ayes, 2 Nays, Motion Carried

MOTION: MADE BY BARRETT, SUPPORTED BY PICKELL, TO PUT THE BACKBONE USAGE FEES ON NEXT MONTH'S AGENDA.
All Ayes, Motion Carried

C. Update 800MHz Paging

Mr. Jones said this item was covered in the Advisory Board Report.

D. Update Building and Grounds Issues

Executive Director Tremaine gave an update. She said the back doors have been repaired. She has obtained quotes regarding the gate repairs. She will have numbers next month. She said they have a storage room that will be emptied out and made into a quiet room.

E. Invoices over \$5,000

Executive Director Tremaine said all of the invoices are in the packet, many of which the board has already seen and have been approved and paid. Mr. Gehringer said he had a conversation with Mr. Emmendorfer that week about paying the bills in a timely manner and the late charges that have been incurred. Executive Director Tremaine said she would like to get the utilities on an auto withdraw.

MOTION: MADE BY MS. MILLER, SUPPORTED BY MR. FUHR, TO AUTHORIZE ANY BILL DUE, SUCH AS UTILITIES AND THE COST OF DOING BUSINESS FOR THE CENTER, BE PAID WHEN THEY NEED TO BE PAID.
All Ayes, Motion Carried

7. **NEW BUSINESS:**

A. MMRMA Risk Insurance Renewal Agreement

The MMRMA representative was available to answer questions. Mr. Barrett asked if the newly acquired property such as radios and pagers are covered under the policy. Attorney Lattie said he has to review the report and the policy may need to be amended. Mr. Barrett asked if the insurance company performs a physical audit. The representative said they rely on the policy holder to perform that task. A discussion ensued.

MOTION: MADE BY MR. BARRETT, SUPPORTED BY MR. FUHR, TO APPROVE THE MMRMA RISK INSURANCE RENEWAL AGREEMENT AND PREMIUM WITH THE UNDERSTANDING IT NEEDS TO BE REVIEWED.

ROLL CALL VOTE:

Fuhr Aye
Emmendorfer Aye
Green Aye
Barrett Aye
Zelenak Aye
Sidge Aye
Courts Aye
Mapes Aye
Pickell Aye
Gehring Aye
Miller Aye
Miller Aye

12 Ayes, 0 Nays, Motion Carried

B. SMART 911 Review

Executive Director Tremaine said they have an opportunity for SMART 911 to come before the board and make a presentation. A representative has meet with her and Mr. Jones. The State of Michigan is serious about the SMART 911 option. Currently, they have Code Red. SMART 911 is funding by the State of Michigan through February, 2020. Lt. Mapes said it wouldn't hurt to have them come in. Chairperson Emmendorfer asked if they can make a presentation at the next meeting. Executive Director Tremaine answered, yes.

MOTION: MADE BY MR. BARRETT, SUPPORTED BY MS. MILLER, TO PLACE SMART 911 ON NEXT MONTH'S AGENDA TO MAKE A PRESENTATION.
All Ayes, Motion Carried

C. Recorder Purchase

Executive Director Tremaine said they are currently recording on an analog platform and need to change to digital. She is getting quotes for both a stand-alone system and one they can possibly share with surrounding counties that have them.

D. Radon Report

Executive Director Tremaine had the air tested and everything is fine and below EPA levels.

E. Consultant Max Machuta

Executive Director Tremaine said this is the final invoice from the consultant. Attorney Lattie said the invoice needs to be reviewed and discussed with Mr. Machuta. Executive Director Tremaine said she does not have any plans to hire a new consultant.

MOTION: MADE BY MR. BARRETT, SUPPORTED BY MS. SIDGE, TO RECEIVE THE CONSULTANT MAX MACHUTA INVOICE, NOT TO EXCEED \$14,300.

ROLL CALL VOTE:

Emmendorfer Aye

Green Aye

Barrett Aye

Zelenak Aye

Sidge Aye

Courts Aye

Mapes Aye

Pickell Aye

Gehring Aye

Miller Aye

Miller Aye

Fuhr Nay

11 Ayes, 1 Nay, Motion Carried

F. Organizational Chart

Executive Director Tremaine asked for approval of the updated organizational chart.

**MOTION: MADE BY MR. BARRETT, SUPPORTED BY COMMISSIONER COURTS, TO APPROVE THE UPDATED ORGANIZATIONAL CHART.
All Ayes, Motion Carried**

G. Employee Email

Executive Director Tremaine said currently, the employees do not have email. They are a 24-7 operation and need to be able to communicate with one another. To implement email, it will cost \$2,500 per year. She is working towards that.

8. OTHER BUSINESS:

A. Add Executive Director Tremaine to the Personal Contract Committee

**MOTION: MADE BY SIDGE, SUPPORTED BY FUHR, TO ADD EXECUTIVE DIRECTOR SPRING TREMAINE TO THE PERSONAL CONTRACT COMMITTEE.
All Ayes, Motion Carried**

9. COMMITTEE REPORTS:

Center Operations Report

Executive Director Tremaine said they have seven people currently in training in "In-House Academy." They are not hiring in order to get the current people through training. Ms. Miller said it was mentioned in the past to review the standards and criteria for hiring. Mr. Jones said he and Executive Director Tremaine looked at other counties and have since adjusted and brought up theirs to meet surrounding counties.

10. ATTORNEY REPORTS:

Attorney Lattie said the purchase policy does not allow the director and her staff to spend money merely because it's in the budget. Further action has to be taken before that money can be spent, other than low things. He added on September 30, 2018, employment contracts/union contracts/non-union contracts (not Executive Director Tremaine) expire. Mr. Barrett inquired about the Obamacare Act violation. Attorney Lattie said they will have to fight it out. It was in regards to a part-time person who was not insured.

11. PUBLIC COMMENTS:

A consortium member spoke regarding the decision to use consortium funding for non-members. She believes it is a function of the entire board and not just the advisory board, required by the 911 Act. She said there are three members on the board who are not consortium members. Chairperson Emmendorfer said he does not disagree with her. The member stated the consortium membership authority has the right to overturn a decision.

Mr. Paul Fortino said the surcharge money that is collected should only be used to purchase equipment for consortium members. Chairperson Emmendorfer said if in fact the county covers a share for the Parks and Animal Control, they need to go back and take a look at the percentage in their agreement.

12. ADJOURNMENT:

Chairperson Emmendorfer adjourned the meeting at 3:55 p.m.