

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM  
EXECUTIVE BOARD  
June 13, 2017**

Harris Auditorium  
2:30 p.m.

**BOARD MEMBERS PRESENT:** Mark Emmendorfer, Larry Green, Karen Miller, Brad Barrett, Paul Zelenak, Chris Gehringer, Karyn Miller, Steve Fuhr, Jakki Sidge, Kim Courts, Drew Shapiro, Undersheriff Swanson, Lt. Kish

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Dave Ackley, Tim Jones, David Plumb, Lyndon Lattie, Max Machuta, Robin Bush - Secretary

**1. CALL TO ORDER:**

The 9-1-1 Central Communications Executive Board was called to order by Chairman Emmendorfer at 3:20 p.m. at the Harris Auditorium.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

All those able stood for the Pledge of Allegiance.

**3. ROLL CALL:**

Roll Call was taken by the Secretary.

**4. AGENDA APPROVAL:**

**MOTION: MADE BY MR. BARRETT, SUPPORTED BY MR. GREEN TO APPROVE THE AGENDA WITH THE ADDITION OF 10 (C) PURCHASE OF LAPTOPS  
ALL AYES, MOTION CARRIED.**

**5. PUBLIC COMMENTS ON AGENDA ITEMS:**

There were no public comments.

**6. APPROVAL OF MINUTES:**

**MOTION: MADE BY MR. GEHRINGER, SUPPORTED BY MR. FUHR TO APPROVE THE MAY 9, 2017 EXECUTIVE BOARD MEETING MINUTES.  
ALL AYES, MOTION CARRIED.**

**7. TREASURER'S REPORT:**

**MOTION: MADE BY MR. GREEN, SUPPORTED BY MR. BARRETT TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF MAY 2017 AS PRESENTED.  
ALL AYES, MOTION CARRIED.**

**8. PAYMENT OF BILLS:**

**MOTION: MADE BY COMMISSIONER SHAPIRO, SUPPORTED BY MR. BARRETT TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF MAY 2017 IN THE AMOUNT OF \$186,963.44 AS PRESENTED.  
ALL AYES, MOTION CARRIED.**

**9. OLD BUSINESS:**

**A. Extension of the Director's Contract**

1. Attorney Lattie is working with a search firm agency that recommends search firms. Three search firm companies replied to our request to help search for a Director and their information was forwarded on.

Mr. Lattie also discussed other avenues to 'get the word out' that we are searching for a new Director. Avenues such as internet sites, Michigan Municipal League, or even promoting within. Mr. Lattie informed the board that the search firm companies are charging 20,000 to 30,000. Further, that when it's agree to pay one of these firms a set fee (flat rate) they want to earn the entire fee and they will go through the entire process to guarantee finding someone, however, they won't guarantee the persons they recommend will be the person we would want to hire. He did state that during the process there is an evaluation phase and a selection process in which the board would be involved. Also that part of the criteria needed should be in management as well as technical knowledge as it relates to running a central dispatch operation.

Discussion: Ms. Karyn Miller liked the idea of staying with a firm from Michigan, such as Michigan Municipal League (MML) or Michigan Society of Association Executives (MSE) since they have experience working with government agencies. Undersheriff Swanson suggested looking at candidates locally before spending anything and if that does not work out the board can move forward with a firm. He stated that the position of Director is a very relational position and to expect someone to learn all those relationships (in this setting) would be a task higher than the job itself. He restated that his position it to see what there is among us first.

Mr. Zelenak stated he would appreciate the opportunity to look at some of the firms while developing criteria for the position. He also feels the search should not only be within Genesee County but also outside of Genesee County.

Commissioner Shapiro stated he agrees with the Undersheriff and that in this scenario he felt it better to conduct an inside (local) search first; secondly he supports using a firm such as MML.

Mr. Barrett stated there are monetary challenges as well as strategic issue that need to be taken care of which the next Director will have to take on so as a result he would like the opinion of not just the search committee and the Executive Board but also members from the General Membership.

Mr. Gehringer stated that currently 9-1-1 is on the right track and that we need to look for someone that agrees with our vision.

Director Ackley explained that looking at the past history of four 9-1-1 Director's that have come into Michigan (from outside the state) all four lasted less than one and a half years and have moved on. He also agreed that the new director should share the same vision as the board.

Vice Chairman Green stated that there a great qualified individuals within the system of 9-1-1 as well as within Genesee County. Also that the board needs to put together the criteria and have it available to present to the search firms.

**MOTION: MADE BY MS. KARYN MILLER, SUPPORTED BY MR. FUHR TO MOVE FORWARD AND HIRE A SEARCH FIRM TO ASSIST IN FINDING THE NEXT 9-1-1 DIRECTOR.**

**FOR THE RECORD: COMMISSIONER SHAPIRO WOULD LIKE THE SEARCH COST NOT EXCEED 20,000.**

**ROLL CALL VOTE:**

<b>Gehringer:</b>	<b>Aye</b>
<b>Karen Miller</b>	<b>Aye</b>
<b>Karyn Miller</b>	<b>Aye</b>
<b>Fuhr</b>	<b>Aye</b>
<b>Emmendorfer</b>	<b>Aye</b>
<b>Green</b>	<b>Aye</b>
<b>Barrett</b>	<b>Aye</b>
<b>Zelenak</b>	<b>Aye</b>
<b>Sidge</b>	<b>Aye</b>
<b>Shapiro</b>	<b>Aye</b>
<b>Courts</b>	<b>Aye</b>
<b>Kish</b>	<b>Nay</b>
<b>Swanson</b>	<b>Nay</b>

**11 AYES, 2 NAYS MOTION CARRIED**

**MOTION: MADE BY MR. GEHRINGER, SUPPORTED BY MR. BARRETT TO REQUEST THAT TWO MICHIGAN FIRMS (MML AND MSE) BRING BEFORE THE BOARD AT THE JULY 2017 EXECUTIVE BOARD MEETING SEARCH CRITERIA TO FILL THE DIRECTOR'S POSITION.**

**ROLL CALL VOTE:**

<b>Gehring:</b>	<b>Aye</b>
<b>Karen Miller</b>	<b>Aye</b>
<b>Karyn Miller</b>	<b>Aye</b>
<b>Fuhr</b>	<b>Aye</b>
<b>Emmendorfer</b>	<b>Aye</b>
<b>Green</b>	<b>Aye</b>
<b>Barrett</b>	<b>Aye</b>
<b>Zelenak</b>	<b>Aye</b>
<b>Sidge</b>	<b>Aye</b>
<b>Shapiro</b>	<b>Aye</b>
<b>Courts</b>	<b>Aye</b>
<b>Kish</b>	<b>Aye</b>
<b>Swanson</b>	<b>Aye</b>

**13 AYES, 0 NAYS MOTION CARRIED**

Mr. Lattie stated that Director Ackley would be willing to extend his contract until April 1, 2017 if necessary. It was requested that the extension of the Director's contract be placed on the July agenda for more discussion.

**B. Recommended ByLaws**

Mr. Lattie will give a report at a later date.

**C. Radio Purchasing Funding**

Director Ackley stated that the goal is to try to make sure police and fire agencies receive their radios and portable at the same time. He is working with MSC's Max Machuta to organize delivery. The process will take approximately 3 to 5 months. The approval to purchase the portables and radios will still need to go before the General Membership for approval.

**D. Vacancy IT Personnel**

In February personnel in the IT Department went from three to two with the resignation of Mr. Visser. Mr. Shook reached out to local colleges (Kettering, Baker etc.) in search of a replacement. 38 applicants replied. After a review of the candidates the field was narrowed down to 8. An outside panel was brought in to conduct interviews. A recommendation was brought back to the Director, Deputy Director and IT Director.

Chairman Emmendorfer contacted I.T. Right to get an idea as to whether or not it might be a good fit for the 9-1-1 I.T. Department. Several board members have had positive experiences with I.T. Right and felt it could be an option.

Director Ackley is not in favor of the I.T. Right option based on his discussions with Mr. Shook. I.T. Right has proposed three days of service on site at 65,000 a year. Mr. Shook is looking for someone five days a week.

**MOTION: MADE BY MS. KARYN MILLER, SUPPORTED BY MR. FUHR TO HIRE I.T. RIGHT**

After much discussion it was determined that the issue should be tabled.

**MOTION: MADE BY UNDERSHERIFF SWANSON, SUPPORTED BY COMMISSIONER SHAPIRO TO TABLE THE ISSUE UNTIL MORE INFORMATION CAN BE PRESENTED AND ALSO TO ADD THE TOPIC TO THE JULY 2017 EXECUTIVE BOARD MEETING AGENDA.**

**ROLL CALL VOTE:**

<b>Gehring:</b>	<b>Aye</b>
<b>Karen Miller</b>	<b>Aye</b>
<b>Karyn Miller</b>	<b>Nay</b>
<b>Fuhr</b>	<b>Nay</b>
<b>Emmendorfer</b>	<b>Nay</b>
<b>Green</b>	<b>Aye</b>
<b>Barrett</b>	<b>Aye</b>
<b>Zelenak</b>	<b>Aye</b>
<b>Sidge</b>	<b>Nay</b>
<b>Shapiro</b>	<b>Aye</b>
<b>Courts</b>	<b>Aye</b>
<b>Swanson</b>	<b>Aye</b>

**8 AYES, 4 NAYS MOTION CARRIED**

**MOTION: MADE BY MR. GEHRINGER, SUPPORTED BY MR. FUHR TO MEET WITH I.T. RIGHT TO FIND OUT WHAT OTHER 911 CENTERS THEY HAVE SERVICED ALSO TO HAVE A REPRESENTATIVE AT THE NEXT EXECUTIVE BOARD MEETING IN JULY.**

**ROLL CALL VOTE:**

<b>Gehring:</b>	<b>Aye</b>
<b>Karen Miller</b>	<b>Aye</b>
<b>Karyn Miller</b>	<b>Aye</b>
<b>Fuhr</b>	<b>Aye</b>
<b>Emmendorfer</b>	<b>Aye</b>
<b>Green</b>	<b>Nay</b>
<b>Barrett</b>	<b>Aye</b>
<b>Zelenak</b>	<b>Aye</b>
<b>Sidge</b>	<b>Aye</b>
<b>Shapiro</b>	<b>Aye</b>
<b>Courts</b>	<b>Aye</b>
<b>Swanson</b>	<b>Aye</b>

**11 AYES, 1 NAY MOTION CARRIED**

**10. NEW BUSINESS:**

**A. Re-Organization of Supervisor Dispatch Area and adding 2 additional call taking positions**

This topic will be referred to the Building and Grounds Committee

**B. Fire Paging**

Fire paging is in the middle of testing. 22 test pagers were received and released to area departments for evaluation. The Advisory Board will come back to the board with a recommendation.

**C. Purchase of Laptops**

Mr. Ackley discussed the need for additional laptops for the following agencies: 1 laptop for Genesee County Parks, 1 laptop for Grand Blanc City Police, and 3 laptops for Genesee County Sheriff's Department.

**MOTION: MADE BY MR. BARRETT, SUPPORTED BY MS. KARYN MILLER TO APPROVE THE PURCHASE OF 5 ADDITIONAL LAPTOPS AS PRESENTED.  
ALL AYES, MOTION CARRIED.**

**9. PUBLIC COMMENTS:**

**10. ADJOURNMENT:**

There being no further business to discuss the meeting was adjourned at 4:40p.m.

These minutes were prepared by Robin Bush, Secretary for Genesee County 9-1-1.