

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
EXECUTIVE BOARD
November 10, 2016**

Harris Auditorium
2:00 p.m.

BOARD MEMBERS PRESENT: Robert Cole, Mark Emmendorfer, Larry Green, Dave Guigear, Dennis Heidenfeldt, Mark Young, Robert Pickell

BOARD MEMBERS ABSENT: Karen Miller, Miki Hoffman, Michael Hart, Jakki Sidge, Bryant Nolden, Tom Kish

ALSO PRESENT: Dave Ackley, Tim Jones, Dave Plumb, Scott Shook, Lyndon Lattie, Max Machuta, Tere Onica, Brian Fairchild, Karyn Miller, Paul Fortino, Robin Bush - Secretary

1. CALL TO ORDER:

The 9-1-1 Central Communications Executive Board was called to order by Chairman Robert Cole at 2:00 p.m. at the Harris Auditorium.

2. APPROVAL OF MINUTES:

**MOTION: MADE BY MR. GREEN, SUPPORTED BY COMMISSIONER YOUNG THAT THE MINUTES OF THE SEPTEMBER 13, 2016 EXECUTIVE BOARD MEETING AS WELL AS THE OCTOBER 13, 2016 SPECIAL MEETING BE APPROVED.
ALL AYES, MOTION CARRIED.**

3. TREASURER'S REPORT:

**MOTION: MADE BY MR. GREEN, SUPPORTED BY MR. HEIDENFELDT TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF SEPTEMBER 2016 AND OCTOBER 2016.
ALL AYES, MOTION CARRIED.**

4. PAYMENT OF BILLS:

MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY COMMISSIONER YOUNG TO PUT OFF APPROVING THE PAYMENT OF BILLS (REPORT) FOR THE MONTH OF SEPTEMBER 2016 UNTIL THE NEXT EXECUTIVE BOARD MEETING AFTER RECORDS HAVE BEEN REVIEWED AS IT PERTAINS TO CHECK NUMBER 9082 IN THE AMOUNT OF 42,302.40.

AMENDMENT:

**MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY COMMISSIONER YOUNG TO MOVE FORWARD WITH APPROVING THE PAYMENT OF BILLS FOR THE MONTH OF SEPTEMBER 2016 EXCLUDING CHECK NUMBER 9082 IN THE AMOUNT OF 42,302.40 UNTIL FURTHER REVIEW.
6 AYES, 1 NAY MOTION CARRIED.**

MOTION: MADE BY MR. GREEN, SUPPORTED BY MR. HEIDENFELDT THAT THE PAYMENT OF BILLS (REPORT) FOR THE MONTH OF OCTOBER 2016 IN THE AMOUNT OF \$239,637.39 BE APPROVED.

Amendment:

**MOTION: MADE BY MR. GUIGEAR, SUPPORTED BY COMMISSIONER YOUNG TO MOVE FORWARD WITH APPROVING THE PAYMENT OF BILLS FOR THE MONTH OF OCTOBER 2016 EXCLUDING CHECK NUMBER 9136 IN THE AMOUNT OF 28,215.00 UNTIL FURTHER REVIEW.
7 AYES, 0 NAY MOTION CARRIED.**

5. OLD BUSINESS:

A. City of Flint Update

Mr. Ackley reported that response times for the City of Flint has been reduced by 20%.

B. U of M Backup Center

Mr. Machuta continues communications with U of M. Construction is underway.

1. Basement Temporary Shelter

The temporary backup is up and running.

C. New 800MHz Radios

Mr. Machuta reported that the MDC project is complete.

D. Advisory Board Report

Mr. Wilkinson stated that MABAS is coming along. Type coding fire calls was taken before the fire chiefs and approved.

6. NEW BUSINESS

A. Dispatcher Recognition

Mr. Jones wanted to bring to the attention of the board the efforts put forth by our dispatch crew regarding a call that occurred on October 25th where an autistic four year old boy turned up missing. Just prior to the incident three dispatchers were sent to a training course called missing and exploited children. Because of the training received the child was located safely.

7. **OTHER BUSINESS:**

A. **Center Operations Report**

Mr. Plumb gave a brief report to the board. Call volumes are coming down due to the weather and school starting. Dispatcher training continues. Two new employees were hired.

B. **POLC Dispatcher Negotiations**

Negotiations have begun. The next session is scheduled for December 6th.

C. **Amended Exhibit A and B**

Mr. Lattie stated that by action of the membership board and at the request of the executive board this project was complete on September 13th.

D. **Surcharge Increase**

Mr. Cole stated that Ms. Onica as well as Mr. Okeefe have volunteered to work with Mr. Ackley as it relates to the upcoming surcharge increase request.

8. **PUBLIC COMMENTS:**

Mr. Heidenfeldt stated he will no longer be on the Mt. Morris City Counsel effective Monday the 14th.

Mr. Karyn Miller questioned the special meeting that was held on October 13, 2016 without five days notice. Mr. Lattie explained that five days notice was not required since approval of the budget was an emergency. He also stated that a quorum was present at the beginning of the September 13th General membership meeting but as the meeting went on several members left, therefore a quorum was lost. This was not realized until several days later requiring a special meeting. Each member was contacted by phone and either talked to or a message was left. Every effort was made to make sure all members were aware of the meeting. Ms. Miller also expressed the importance of Bi-laws. Mr. Lattie stated that the membership has been in possession of the proposed bi-laws since October 2015. He stated that the Bi-Laws Committee put the issue on hold pending the approval of the purchasing policy. Bi-Laws Committee: Hoffman, Heidenfeldt, Guigear, Sidge, Green, Emmendorfer, Hart, Miller (Davison).

9. **ADJOURNMENT:**

There being no further business to discuss the meeting was adjourned at 3:10 p.m.

These minutes were prepared by Robin Bush, Secretary for Genesee County 9-1-1.