

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
EXECUTIVE BOARD
October 13, 2015**

Harris Auditorium
2:00 p.m.

BOARD MEMBERS PRESENT: Robert Cole, Karen Miller, Miki Hoffman, Mark Emmendorfer, Larry Green, David Guigear, Michael Hart, Dennis Heidenfeldt, Jakki Sidge, Bryant Nolden, Mark Young, Robert Pickell

BOARD MEMBERS ABSENT: Lt. Kish

ALSO PRESENT: David Ackley, Scott Shook, Lyndon Lattie, Max Machuta, Pam Coleman, Paul Fortino, George Sippert, Brain Fairchild, Rebecca Dawson, William Kowl, Robin Bush - Secretary

1. CALL TO ORDER:

The 9-1-1 Central Communications Executive Board was called to order by Chairman Robert Cole at 2:00 p.m. at the Harris Auditorium.

2. APPROVAL OF MINUTES:

MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY MR. GREEN THAT THE MINUTES OF THE SEPTEMBER 8, 2015 EXECUTIVE BOARD MEETING BE APPROVED.

11 AYES

1 NAY

MOTION CARRIED.

Commissioner Young stated he would like any revised minutes forwarded for approval at the following board meeting.

3. TREASURER'S REPORT:

MOTION: MADE BY MR. COLE, SUPPORTED BY SHERIFF PICKELL TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF SEPTEMBER 2014.

ALL AYES, MOTION CARRIED.

4. PAYMENT OF BILLS:

MOTION: MADE BY MR. COLE, SUPPORTED BY MR. HEIDENFELDT THAT THE PAYMENT OF BILLS (REPORT) FOR THE MONTH OF SEPTEMBER 2014 IN THE AMOUNT OF \$162,163.42 BE APPROVED.

ALL AYES, MOTION CARRIED.

5. **OLD BUSINESS:**

A. **City of Flint**

1. **Flint City Back-Up**

Mr. Machuta stated that MSC has created a defined "scope of work" for the required equipment needed to support the back-up center. He went over the associated costs related to the conversion. He also stated that all equipment and technology utilized will be removed from Flint City (should we elect not to stay after the first year) and relocated to the final backup location.. At this time Flint City has offered their location at no cost for one year (other than generator costs) after which time we would negotiate to stay longer.

MSC has finished negotiations with the 911 telephone provider for the back-up center. The cost was quoted at 150,000 but re-negotiated down to 76,000 due to the fact that we already have some equipment in place as well as licensing.

Interim Director Ackley stated he was notified by Chief Hall of U of M regarding utilizing available space for our back-up center at their new location (First Merit Bank). There will be a meeting on 10/16 with Chief Hall from U of M, Interim Director Ackley and the Building and Grounds Committee to discuss the issue in more depth. Questions from the board arose regarding, costs involved with such a move, parking space availability and parking fees associated with being located downtown. Mr. Ackley stated these would be addressed by the Building and Grounds Committee. Commissioner Young reiterated that all options be explored and brought before the Board to review.

2. **Flint City Update**

There will be a monthly meeting held beginning this month with the City of Flint to discuss how things are going and if any changes need to occur. Overtime continues with call volumes exceeding expectations. Flint City has been invoices for the 368,000 reimbursement for the center expansion and that payment should be coming soon.

Changes to 9-1-1 Service Plan with the State of Michigan

This Service Plan was originally agreed to by the County Board of Commissioners with the State of Michigan to create 9-1-1 dispatch in Genesee County. Due to the Flint City merger verbiage changes are needed to the plan to stay in compliance. Attorney Lattie and Mr. Machuta are working on this issue.

B. **New MDC / Data Radio Project / Fire Station Computers, etc.**

- Replacement of AC Unit - the current AC Unit in the server room has been services four time already this year and is currently running without an economizer which failed in September. This unit is original to the building and has reached the end of its life cycle.

**MOTION: MADE BY COMMISSIONER YOUNG, SUPPORTED BY MR. GREEN TO REPLACE THE EXISTING AC UNIT IN THE SERVIEW ROOM FOR THE AMOUNT OF 13, 450.00.
ROLL CALL VOTE:**

**Aye Votes: Cole
 Miller
 Hoffman
 Emmendorfer
 Green
 Guigear
 Hart
 Heidenfeldt
 Sidge
 Nolden
 Young
 Sheriff Pickell left the room therefore did not vote**

**Nay Votes: None
MOTION CARRIED BY A 11 TO 0 VOTE**

- **Antivirus**
Mr. Shook stated that the Antivirus software licenses for the 911 Center (which is up for renewal) and the new licenses for the MDC's and fire station computers will need to be purchased (300 in total) at a cost of 8,745.00. This cost was included in the recently approved budget.

**MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY COMMISSIONER YOUNG TO APPROVE THE PURCHASE OF THE ANTIVIRUS SOFTWARE AT A COST OF 8,745.00.
ROLL CALL VOTE:**

**Aye Votes: Cole
 Miller
 Hoffman
 Emmendorfer
 Green
 Guigear
 Hart
 Heidenfeldt
 Sidge
 Nolden
 Young
 Pickell**

**Nay Votes: None
MOTION CARRIED BY A 12 TO 0 VOTE**

- **I/Mobile Flint City Merger**

Mr. Shook stated that at this time the purchase of I/Mobile, I/Dispatcher, and I/Calltaker software licensing will need to be purchased. The software portion totals 69,564.00 and the maintenance portion totals 14,520.00 for a total cost of 84,091.00. This purchase was included in the approved budget.

MOTION: MADE BY MS. SIDGE, SUPPORTED BY MR. HEIDENFELDT TO APPROVE THE PURCHASE OF I/MOBILE, I/DISPATCHER AND I/CALLTAKER SOFTWARE AND MAINTENANCE FOR A TOTAL COST OF 84,091.00.

**Aye Votes: Cole
Miller
Hoffman
Emmendorfer
Green
Guigear
Hart
Heidenfeldt
Sidge
Nolden
Young
Pickell**

Nay Votes: None

MOTION CARRIED BY A 12 TO 0 VOTE

- **Fire Station Computers**

Now that the Flint City merger is complete it is time to move forward with the purchase of Fire station computers. Mr. Shook presented the board with several quotes. One from Dell at 17,675.00 with wireless card, one from HP at 18113.55, one from Lenovo at 17,289.30 and one with a Lenovo tower and an HP monitor (mix and match) for 17,199.70 which includes wireless cards with a three year warranty - this is the one Mr. Shook recommends.

MOTION: MADE BY MR. GUIGEAR, SUPPORTED BY MR. GREEN TO PURCHASE 35 FIRE STATION COMPUTERS WITH THE RECOMMENDED VENDOR AS SUGGESTED BY MR. SHOOK.

**Aye Votes: Cole
Miller
Hoffman
Emmendorfer
Green
Guigear
Hart
Heidenfeldt**

Sidge

Pickell

Commissioners Young and Nolden left the room therefore did not vote.

Nay Votes: None

MOTION CARRIED WITH A 10 TO 0 VOTE

6. NEW BUSINESS

A. Supervisor Union Petition

Attorney Lattie informed the Board that there was a petition filed by the 9-1-1 Supervisor's with the POLC to join the union. There was a telephone conference held with Attorney Lattie, Mr. Ackley and POLC where it was discussed whether they would organize or not organize and whether a vote was needed. Since all 6 supported organizing no election would need to take place according to Commissioner Young who has a wealth of knowledge in this arena.

MOTION: MADE BY COMMISSIONER YOUNG, SUPPORTED BY SHERIFF PICKELL TO MOVE FORWARD AND ACCEPT POLC AS UNION REPRESENTATIVES FOR THE 9-1-1 SUPERVISORS.

ROLL CALL VOTE:

**Aye Votes: Cole
Miller
Hoffman
Emmendorfer
Green
Guigear
Hart
Heidenfeldt
Sidge
Nolden
Young
Pickell**

Nay Votes: None

MOTION CARRIED BY A 12 TO 0 VOTE

7. OTHER BUSINESS:

A. Building Signage Update

Bill Karr signs is in the process of making the letters for the building and will contact us once finished for installation. This signage is donated by the sign company.

B. Personnel / Contract Committee Update

Chairman Cole updated the board on the most recent Personnel / Contract Committee Meeting. He stated that there were two signed personal service contracts that were put in place just before the death of Director Fayling. Those contracts were given to the Committee for review.

Clarification regarding which contract the Interim Director is currently working under was discussed. Mr. Lattie stated that currently Mr. Ackley is working under his new contract. He reminded the board that Mr. Fayling had been given authority to negotiate these personal service contracts on behalf of the board. Commissioner Young requested to become a member of the Personnel / Contract Committee based on his experience with union negotiations, etc. since there would be 6 supervisor contracts that would need to be negotiated in the near future. Chairman Cole said he would take it under advisement.

Sheriff Pickell stated he felt that some of the things that the board may have been left in the dark about in the past have become more transparent and he recognized Chairman Cole for his efforts and stated it is time to move past it.

Commissioner Young stated that once Lt. Deasy left his spot on the Director's Contract Committee had yet to be filled.

MOTION: MADE BY COMMISSIONER YOUNG, SUPPORTED BY MR. EMMENDORFER TO NAME F/LT. KISH AS THE STATE POLICE REPRESENTATIVE ON THE DIRECTOR'S CONTRACT COMMITTEE.
ALL AYES, MOTION CARRIED.

Chairman Cole gave a short status report on the Director's Committee meeting stating that Lt. Kish has made some inquiries related to job descriptions and compensation and will be bringing information to the next Committee meeting. He has also arranged for the Director of the State 9-1-1 Committee to address the Committee soon.

C. Advisory Board Report

Mr. Ackley stated that the fire chief's are requesting that the Executive Board consider purchasing an additional laptop to those departments that send out more than two fire trucks to a fire call on a regular basis.

8. PUBLIC COMMENT:

9. ADJOURNMENT:

There being no further business to discuss the meeting was adjourned at 3:50 p.m.

These minutes were prepared by Robin Bush, Secretary for Genesee County 9-1-1.