

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM  
EXECUTIVE BOARD  
September 8, 2015**

Harris Auditorium  
2:00 p.m.

**BOARD MEMBERS PRESENT:** Robert Cole, Karen Miller, Miki Hoffman, Mark Emmendorfer, Larry Green, Dave Guigear, Michael Hart, Jakki Sidge, Dennis Heidenfeldt, Bryant Nolden, Mark Young, Tom Kish, Robert Pickell

**BOARD MEMBERS ABSENT:** All Present

**ALSO PRESENT:** Dave Ackley, Scott Shook, Lyndon Lattie, Max Machuta, David Plumb, George Sippert, David Stamm, James Tolbert, Robin Bush - Secretary

**1. CALL TO ORDER:**

The 9-1-1 Central Communications Executive Board was called to order by Chairman Robert Cole at 2:00 p.m. at the Harris Auditorium.

**2. APPROVAL OF MINUTES:**

**MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY MS. SIDGE THAT THE MINUTES OF THE AUGUST 11, 2015 EXECUTIVE BOARD MEETING BE APPROVED AFTER THE REQUESTED CHANGES / CLARIFICATIONS ARE MADE.  
ALL AYES, MOTION CARRIED.**

**3. TREASURER'S REPORT:**

**MOTION: MADE BY MS. SIDGE, SUPPORTED BY MS. HOFFMAN TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF AUGUST 2015.  
ALL AYES, MOTION CARRIED.**

**4. PAYMENT OF BILLS:**

**MOTION: MADE BY COMMISSIONER NOLDEN, SUPPORTED BY MR. GREEN THAT THE PAYMENT OF BILLS (REPORT) FOR THE MONTH OF AUGUST 2015 IN THE AMOUNT OF \$253,085.24 BE APPROVED.  
ROLL CALL VOTE:  
ALL AYES, MOTION CARRIED.**

5. **OLD BUSINESS:**

A.

6. **NEW BUSINESS:**

A. **Overtime/Staffing**

Interim Director Ackley reported that we are looking at hiring an additional 4 to 6 employees. This would bring staffing level right where they needs to be with the additional workload (call volume) from bringing on Flint City. We have interviews scheduled the week of October 5th.

There are 6 call taker positions and this is how they are currently being manned:

4 call takers from 7am until 11am, 5 call takers from 11am until 3pm, 6 call takers from 3pm until 11pm, 5 call takers from 11pm until 3am and 4 call takers from 3am until 7am. At this point Interim Director Ackley is contemplating reducing the 3am until 7am from 4 call takers to 3 call takers due to low call volume.

7. **OTHER BUSINESS:**

A. **2014 / 2015 Budget Amendments**

Pam Hill of Plante Moran reviewed all of the amended line items with the Board and explained in detail why those line items varied. She also stated that the Director, Deputy Director maintaining the fund balance.

**MOTION: MADE BY MS. HOFFMAN, SUPPORTED BY MS. SIDGE TO ACCEPT THE 2014/2015 BUDGET AMMENDMENTS AS PRESENTED.**

**ROLL CALL VOTE:**

**Aye Votes: Cole  
Miller  
Hoffman  
Emmendorfer  
Green  
Guigear  
Hart  
Heidenfeldt  
Sidge  
Nolden  
Young  
Kish  
Pickell**

**Nay Votes: None**

**MOTION CARRIED BY A 13 TO 0 VOTE**

**B. Building and Grounds Committee Report**

Mr. Chris Gehringer along with Steve Fuhr met on September 3rd to discuss building improvements to the Michigan State Police Post (they occupy approximately 40% of the building) which would consist of about 80,000 in maintenance and improvements. The leased space is in need of paint, carpeting, wall repairs, etc. A copy of the current lease will be provided to the committee. Mr. Lattie stated that the current lease for the 4481 address expires December 2015 with the right to renew in five year increments. At this time we receive a monthly payment of 10,416.67.

The Committee recommended tabling approval and / or seeking bids for building improvements until there is a lease extension in place.

Full Report is attached.

**MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY MR. HEIDENFELDT TO TABLE MOVING FORWARD WITH BUILDING IMPROVEMENTS (STATE POLICE SIDE) UNTIL ALL FACTS AND FIGURES ARE OBTAINED AND A LEASE EXTENSION IS IN PLACE.  
ALL AYES, MOTION CARRIED.**

**C. Naming of Building**

Chairman Cole spoke with one sign company regarding the cost of adding signage to the building in honor of our beloved past Director Lloyd R. Fayling. He was advised it could cost up to 5,000.

**MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY COMMISSIONER NOLDEN TO AUTHORIZE MOVING FORWARD WITH OBTAINING BIDS FOR SIGNAGE ON THE BUILDING NOT TO EXCEED 6,000.00.  
ROLL CALL VOTE:**

**Ayes: Cole  
Miller  
Hoffman  
Emmendorfer  
Green  
Guigear  
Hart  
Heidenfeldt  
Sidge  
Nolden  
Young  
Kish  
Pickell**

**Nay: None**

**MOTION CARRIED BY A 13 TO 0 VOTE**

There was a side note mentioned to contact Flint Township for any permits that might be required.

There was also a request that the Executive Board minutes go out monthly to the General Membership rather than quarterly.

**Reminder:** The General Membership is held quarterly (March, June, September, December) before the Executive Board Meeting with the exception of the month of September where budget amendments **have to be approved** (by the Executive Board) before the next years proposed budget can be approved and passed by the General Membership.

8. **PUBLIC COMMENTS:** .

9. **ADJOURNMENT:**

There being no further business to discuss the meeting was adjourned at 2:45 p.m.

These minutes were prepared by *Robin Bush* , Secretary for Genesee County 9-1-1.