

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**General Membership Meeting**  
**June 12, 2018**  
**Genesee County 9-1-1**  
**2:00 p.m.**  
**AGENDA**

**1. CALL MEETING TO ORDER**

Vice Chair Larry Green called meeting to order at 2pm.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:**

Chris Gerhinger, Clayton Township; Karen Miller, Davison Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Mary Ann Price, Forest Township; Paul Fortino, Gaines Township; Steve Fuhr, Genesee Township; Scott Bennett, Grand Blanc Township; Larry Green, Mt. Morris Township; David Guigear, Mundy Township; Brad Barrett, Flushing City; Paul Zelenak, Linden City; Tom Bigelow, Montrose City; Vikki Fishell, Mt. Morris City; Sam Stiff, Gaines Village; Jakki Sidge, Goodrich Village, Ellen Ellenburg, Genesee County; Kim Courts, Genesee County; Todd Mapes, Michigan State Police; Robert Pickell, Sheriff; Thetford Township; Kerry Paulson,

**Members Absent:**

Teresa Onica, Atlas Township; Mark Emmendorfer, Montrose Township; Joe Madore, Richfield Township; Gary Stevens, Vienna Township; Dennis Okeefe, Burton City; Doug Vance, Clio City; Andria Schroeder, Davison City; Steven Branch, Flint City; Wendy Jean Buhner, Grand Blanc City; Adam Zettel, Swartz Creek City; John Ray, Otisville Village;

**Others Present:** Brian Fairchild, Lyndon Lattie, Jeff Wilson, Tim Jones, Lyndon Lattie, Spring Tremaine, Austin McKenzie-Recorder

**4. AGENDA APPROVAL**

**Action Taken:** Motion by Green, supported by Gerhinger, to approve agenda for June 12, 2018 Genesee County Communications Consortium General Membership Meeting.

MOTION CARRIED

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

None

**6. APPROVAL OF MINUTES**

**Action Taken:** Motion by Fuhr, supported by Gerhinger, to approve the minutes from the March 2018 meeting

MOTION CARRIED

**6. OLD BUSINESS**

### **A. Advisory Board Report**

Chief Fairchild gave an update from the Advisory Board Meeting. He said the 800 MHz pagers are working decently. The only issue with the pagers currently is the battery. That issue is being addressed by the dispatch center, who has ordered and replaced around 1700 batteries. Discussion began concerning what agencies should do with their old 800 MHz radios. It was suggested that the fire departments be allowed to keep their old radios. If other agencies decided to keep their own old radios, it would cost them \$100 per radio. The advisory board agreed it was best to give all old radios to 911 to do with what they see fit. Each agency will inventory the radios they turn in, in order to have a record of what they once had. Radios will be kept in their agencies facilities for the time being, until all new radios are distributed. After, agencies will schedule a date and time to bring their old radios to the airport hangar. Ms. Tremaine brought up the minutes from the November 14 Executive Board Meeting, which stated that each consortium member should make their own decision on how to handle their old radio equipment. Fairchild said that Chiefs Association recommended to let the dispatch center do with the radios as they please. Gerhinger asked what will happen, should the center make any money from the disposal of the old radios. Fairchild said all money should go back to the center. Gerhinger asked Fairchild to type up a letter detailing this. Discussion about firefighters and radios ensued. Tentatively, all radios will be inventoried and distributed by the end of summer.

**Action Taken:** Motion by Gerhinger, supported by Davison's Miller, directing the advisory board to draft a letter detailing how to handle the old radios.

MOTION CARRIED

### **B. 800 MHz Radios**

Mr. Jones stated that radios have begun to be deployed. All police agencies have received their radios. Mobile installations have begun, and the estimated completion for them is September. Gerhinger then steered the conversation to MDCs. He asked if his agency got a new vehicle, who would pay for the MDC? He stated that his agency already gave back 2 MDCs. Jones said he has reached out to agencies with unused MDCs to repossess them. He has received 5 back and has not started to redeploy them yet. Jones asked if the dispatch center should continue to buy MDCs for departments increasing their fleets. 11 computers are being requested by agencies in the county, mostly for new vehicle purchases. Currently, there are about 24 unused MDCs in the county. Jones also asked that agencies notify center when any of their MDCs will be taken out of service so they can turn off their data. This would allow center to avoid incurring a monthly charge for an inactive device. Green suggested that each circumstance be looked at before determining who pays for the MDC. Discussion ensued. Jones stated that center can't afford to buy any new MDCs, and that the best option is to redeploy unused MDCs as on a first come first serve basis. It was discussed that there is an issue with agencies ordering vehicles expecting that center will give them radio, mobile, and MDC. Fortino asked to establish a policy for how to repurpose and redistribute the MDCs. Gehringer stated he was willing to go along with what center says. It was decided once radios are done distributed, no more equipment will be bought or given out by center. Jones said

MDCs are still able to be purchased at bulk price. Dell is still honoring an old bulk price quote. Mapes asked how many of Jones's requests for unused MDCs we are outstanding. Jones said 7 of requested have been turned in, 2 more are outstanding, which will be short of 11 requests. Fairchild said in his opinion, departments should budget for their own equipment, and not expect center to pick up the bill for MDCs or radios. Gerhinger said budgetary constraints for every department are different. Jones suggested 50/50 split on all new equipment purchases down the road. Davison's Miller talked about the capital improvement plan from Plante Moran and suggested waiting on all large equipment purchases until that forecast is done. Pickell then asked Lattie about the language in millage. Lattie stated he has written many opinions that say computers are not proper expenditures for the dispatch center. The language that voters voted on asked for approval for an increase in surcharge to get funding for the dispatch center and for other equipment. Lattie interpreted the word equipment to mean equipment necessary to get out the 911 call. The dispatch center is not in business to buy anything to answer the call. The only equipment they buy are items to receive it. Lattie said radios and pagers are necessary to get calls, MDCs are not. Lattie also said that the millage was sold to the public on basis that the dispatch center would use the funds to replace old radios and pagers. Lattie's personal opinion was influenced by the opinion of the State 911 Committee. Barret asked about where to send signed licensing agreements, signed agreements are to be sent to Lattie. Gerhinger asked who licenses are being sent to, Lattie said municipalities.

### **C. 800 MHz Paging**

Jones Gave an update on the 800 MHz pagers. All pagers have been reprogrammed. At the last Advisory Board Meeting, he recommended continuing dual paging for an additional 30 days to work out any remaining bugs. The 30 days will be up at the end of this month. Ms. Tremaine said she would like to stop doing dual paging on June 25. The VHF system will soon be turned off, June 25 gives additional time between the shut off date to make sure all bugs are worked out. Barret asked about contract savings with I Am Responding. The fire chief's association has an upcoming meeting in which this will be discussed.

**Action Taken:** Motion by Miller, support by Barrett, to stop dual paging on June 25.

MOTION CARRIED

### **D. Purchasing Policy**

Ms. Tremaine would like new purchasing policy approved. The intention of the policy is for Ms. Tremaine bring forth only purchases above the capped amount. Ms. Tremaine will also make an amendment to the policy to make it clearer.

**Action Taken:** Motion by Davison's Miller, support by Gerhinger, to accept the amended purchase policy.

MOTION CARRIED

**7. NEW BUSINESS**

**A. 2017 Audit - Corrective Action Plan**

Ms. Tremaine said in the last meeting it was decided that the dispatch center go with Plante Moran's corrective recommendations. Ms. Tremaine has implemented all recommendations that were achievable and provided an update.

**B. Plante Moran – Capital Improvement Plan & Forecast**

Money needs to be set aside for new capital expenditures. Ms. Tremaine approached Plante Moran about creating a capital improvement plan and forecast. Plante Moran said the cost for producing this forecast would not exceed \$10,000. Ms. Tremaine said that she has hesitations due to the number of large expenses recently incurred by the center. Flint's Miller asked if Jones and Ms. Tremaine could create the budget themselves. Plante Moran suggested putting aside at least \$300,000 annually for capital improvements. Davison's Miller said she recommend not spending money on Plante Moran right now. Ms. Tremaine was asked to go through budget with Tim.

**Action Taken:** Motion by Barret, supported by Davison's Miller to postpone the discussion about the capital improvement fund

MOTION CARRIES

**8. OTHER BUSINESS**

None

**9. PUBLIC COMMENTS**

None

**10. ADJOURNMENT**

Green adjourned the meeting at 3:04pm.