

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**General Membership Meeting**  
**December 11, 2018**  
**Genesee County 9-1-1**  
**2:00 p.m.**

**Minutes**

**1. CALL MEETING TO ORDER**

Meeting called to order at 2:01 pm by Chairman Mark Emmendorfer.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:** Patrick Major, Atlas Township; Timothy Elkins, Davison Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Mary Ann Price, Forest Township; Paul Fortino, Gaines Township; Steve Fuhr, Genesee Township; Mark Emmendorfer, Montrose Township; Larry Green, Mt. Morris Township; Kerry Paulson, Vienna Township; Dennis Okeefe, Burton City; Andrea Schroeder, Davison City; Stephen Branch, Flint City; Brad Barrett, Flushing City; Wendy Jean-Buhrer, Grand Blanc City; Thomas Bigelow, Montrose City; Vikki Fishell, Mt. Morris City; Sam Stiff, Gaines Village; Kim Courts, Genesee County; Todd Mapes, Michigan State Police; Robert Pickell, Sheriff

**Members Absent:** Brian Saad, Argentine Township; Chris Gehringer, Clayton Township; Bonnie Mathis, Fenton Township; Scott Bennett, Grand Blanc Township; Joe Oskey, Mundy Township; Joe Madore, Richfield Township; Gary Stevens, Thetford Township; Doug Vance, Clio City; Adam Zettel, Swartz Creek City; Jakki Sidge, Goodrich Village; John Ray, Otisville Village, Ellen Ellenburg, Genesee County

**Others Present:** Brian Fairchild, Lyndon Lattie, Ron Wiles, Steve Hensin, Tyler Stegman, Harold Stegman, Tim Jones, Kevin Salter, Spring Tremaine, Valerie Moore-Recorder.

**4. AGENDA APPROVAL**

**Chairman Emmendorfer**

Emmendorfer presented a revised General Membership Meeting Agenda with the addition of New Business Item Section 7 C 'Goodrich Tower' for discussion.

**Action Taken:** Motion made by Thorsby, support by Fuhr to approve the December Agenda with the addition of New Business Item 7 C 'Goodrich Tower'.

**All AYES, Motion Passes**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

None

**6. APPROVAL OF MINUTES - September 2018**

**Action Taken:** Motion made by Fuhr, support by Fortino to approve September 2018 General Membership meeting minutes.

**All AYES, Motion Passes**

## 6. OLD BUSINESS

### A. Advisory Board Report

**Chief Fairchild**

Chief Fairchild reported 800MHz Pagers are being updated by a group of 7 individuals that were trained by Dave Plumb to assist in completing the updates for the entire county. So far the agencies are having good results once updates are completed. Fairchild reminded Agencies to keep documentation of issues as they come up so they have continued record of all concerns after updates take place.

Radio installs are going as planned so far. ProComm has split their installation team into two groups to complete Fire Departments and Police Agencies at the same time. Harold Stegman from ProComm was able to answer questions regarding channel selection programming concerns. Fairchild reported that many of the Chiefs feel there is a safety concern involved in how the channel selection is currently programmed and they feel it needs to be corrected. ProComm provided a quote for the cost to re-programming each radio at \$35.00 per radio for 650 radios. Barrett asked Stegman if there was any flexibility in that cost. Stegman stated that it may be possible to get the cost down to \$15.00 a radio. That would be *only if he was able to have all Radios at each Agency ready for programming all at one time*. The cost will start to go back up for any additional visits he needs to make to any Agency that doesn't have all radios available at one time. Final decisions will be made on the reprogramming of radios once all installations have been completed.

### B. 800 MHz Radios Installation

**Tremaine**

800 MHz Radio update covered by Chief Fairchild in Advisory Board Report. Stegman from ProComm added that they are about 75-80% completed with installs at this time. All but about 3 or 4 police Agencies are complete in addition to a few Fire Departments. The 911 Dispatch Center has all updates and Encryption completed now.

### C. Fenton City Surcharge

**Atty. Lattie**

Lattie provided drafted resolutions for the General Membership Board to review and approve on the Fenton surcharge matter. Lattie received a letter from the Chairman of the Board of Commissioners requesting that a decision be made by the General Membership Board to resolve this issue as soon as possible.

The Executive Board voted back in August that Fenton should get the 20% of the County Surcharge money that is being withheld.

Discussion continued between members over history of Contract and intentions of the 20% surcharge being held from Fenton at the time the Contract was signed.

**Action Taken:** Motion made by Barrett, support by Green to move the “**Resolution urging the Genesee County Board of Commissioners to honor the Amended Genesee County 9-1-1 Consortium Agreement**” with revisions.

**Action Taken:** Motion made by Barrett, support by Fortino to revise the “**Resolution urging the Genesee County Board of Commissioner to Honor the Amended Genesee County 9-1-1 Consortium Agreement**”, striking out “by violating section 10 of the contract” at the end of paragraph 5 and with the addition of paragraph 6 to state “Now therefore be it resolved that the Membership Board, made up of representatives of the 30 municipalities which make up the Consortium, including the County of Genesee, urge the Board of Commissioners to review and propose modifications to section 10 of the Amended Genesee County 911 Consortium Agreement.”

**Roll Call Vote:**

Major	Aye
Elkins	Aye
Miller	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Paulson	Aye
Okeefe	Aye
Schroeder	Aye
Branch	Aye
Barrett	Aye
Jean-Buhrer	Aye
Bigelow	Aye
Fishell	Aye
Stiff	Aye

**All AYES, Motion Passes**

Barrett clarified that his intention is to honor the contract as it is written, unless the Agreement is modified.

**Action Taken:** Motion made by Fortino, second by Miller to strike paragraph one on revised resolution.

**Roll Call Vote:**

Major	Aye
Elkins	Aye
Miller	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Paulson	Aye
Okeefe	Aye
Schroeder	Aye
Branch	Aye
Barrett	Aye

Jean-Buhrer Aye  
Bigelow Aye  
Fishell Aye  
Stiff Aye

**All AYES, Motion Passes**

**D. Emergency Sirens Update**

**Tremaine**

Tremaine reported that testing concerns were recently clarified by Westshore. The system default was set for the Sirens to run for 3 minutes; that programmed default time would not allow the user to cancel during that run time. Westshore will program a Siren testing button that will allow a 1 minute test to be conducted. This will be in effect for all future tests after 2019. In a real Emergency event, the Sirens will run for the 3 minute duration.

**7. NEW BUSINESS**

**A. Confirm General Membership for Vote**

**Tremaine**

Names of nominated members who wish to serve on the Executive Board were provided to all voting members. Members were advised to vote for 6 Township Representatives, 2 City Representatives and 1 Village Representative.

Nominees for Township Representatives: Chris Gehringer, Fred Thorsby, Steve Fuhr, Mark Emmendorfer, Karyn Miller, Paul Fortino.

Nominees for City Representative: Stephen Branch, Brad Barrett and Wendy Jean-Buhrer.

Nominee for Village Representative: Sam Stiff.

Emmendorfer requested members to provide any additional nominations to be added. No additional nominations were made by the Board members.

Nominations closed by Chairman Emmendorfer.

**Action Taken:** Motion made by Miller, support by Thorsby to approve the nominations as presented.

**Roll Call Vote:**

Major Aye  
Elkins Aye  
Miller Aye  
Thorsby Aye  
Fortino Aye  
Fuhr Aye  
Emmendorfer Aye  
Green Aye  
Paulson Aye  
Schroeder Aye  
Branch Aye  
Barrett Aye  
Jean-Buhrer Aye  
Bigelow Aye  
Fishell Aye  
Stiff Aye

## All AYES, Motion Passes

**Voting took place. Count of votes was completed by Tim Jones.**

### Results:

Township Representatives: Chris Gehringer, Fred Thorsby, Steve Fuhr, Mark Emmendorfer, Karyn Miller, Paul Fortino.

City Representatives: Brad Barrett and Wendy Jean-Buhrer.

Village Representative: Sam Stiff.

### B. 2019 Membership Board Schedule

Tremaine

2019 General Membership and Executive Board Meeting schedule presented to members.

**Action Taken:** Motion made by Green, support by Barrett to approve the 2019 meeting schedule.

**All Ayes, Motion Passes**

### C. Goodrich Tower

Lattie reported that an agreement has been reached between Genesee County Road commission and Genesee County 911 Consortium to offer a property lease for the land where the Kipp Road Tower is located. The Road commission will allow for Genesee County 911 Consortium to sublease the tower for those already renting space on it. Should the private company fail to maintain the tower over the duration of the lease agreement, Genesee County 911 Consortium will then get the tower.

Agreement will be to lease the property on Kipp Rd, to keep the tower erect and to sublease to the private company who owns the tower and any additional tenants.

Privately owned company that owns the tower is responsible for Tower maintenance, the State of Michigan will continue to maintain the array for Genesee County 911 as is currently done.

**Action Taken:** Motion made by Miller, support by Fuhr to agree to enter into a leasing agreement with the Genesee County Road commission for \$1, with Genesee County 911 to sublease for \$500 a month with Goodrich Tower LLC, this is a \$500 pass thru to the Road commission, plus 15% of any new leases acquired.

### Roll Call Vote:

Major	Aye
Elkins	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Paulson	Aye
Schroeder	Aye
Branch	Aye
Barrett	Aye
Jean-Buhrer	Aye

Bigelow	Aye
Fishell	Aye
Stiff	Aye

**All AYES, Motion Passes**

8. **OTHER BUSINESS** None
9. **PUBLIC COMMENTS** None
10. **ADJOURNMENT** Meeting Adjourned at 3:30.

**Next Board Meeting:  
Tuesday March 12, 2019**

DRAFT