

# GENESEE COUNTY COMMUNICATIONS CONSORTIUM

## Executive Board Meeting

January 8, 2019

Genesee County 9-1-1

2:00 p.m.

### Minutes

#### 1. CALL MEETING TO ORDER

Meeting called to order at 2:01 p.m. by Chairman Emmendorfer

#### 2. PLEDGE OF ALLEGIANCE

Emmendorfer presented recognition plaques to Larry Green and Paul Zelenak for their dedication and service to the community while serving on the Executive Board for the past few years.

#### 3. ATTENDANCE ROLL CALL

**Members Present:**; Chris Gehringer, Clayton Township; Fred Thorsby, Flushing Township; Paul Fortino, Gains Township; Steve Fuhr, Genesee Township; Mark Emmendorfer, Montrose Township; Brad Barrett, Flushing City; Wendy Jean-Buhrer, Grand Blanc City; Sam Stiff, Gaines Village; Kim Courts, Genesee County; Ellen Ellenburg, Genesee County ; Todd Mapes, Michigan State Police

**Members Absent:** Karyn Miller, Flint Township; Robert Pickell, Sheriff

**Others Present:** Larry Green, Brian Fairchild, Mike Vogt, Kirk Wilkinson, Kerry Paulson, Doug Vance, Lyndon Lattie, Spring Tremaine, Valerie Moore - recorder

#### 4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS

Chairman  
Emmendorfer

- Current Agenda - January
- December 11, 2018 Executive Board Meeting Minutes
- Accounts – December 2018
- Treasurers Report – December 2018

**Action Taken:** Motion made by Gehringer, support by Fuhr to approve January Agenda, December Minutes, December Accounts and Treasurers report.

#### Roll Call Vote:

Gehringer	Aye
Thorsby	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Jean-Buhrer	Aye
Stiff	Aye
Courts	Aye
Ellenburg	Aye
Mapes	Aye

Pickell                    Aye  
**All Ayes, Motion Passes**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

None

**6. OLD BUSINESS**

**A. Radio Reprogramming**

**Chief Fairchild**

Chief Fairchild reported that he received an agreement from Harold at ProComm to conduct the programming updates at \$15 a radio, with stipulations for the agencies to meet. When ProComm schedules the updates at each agency, the \$15 price will be honored for those radios that are present during that scheduled day/time. If any agency/municipality has additional radios that were not available during that initial scheduled programming day, it will be up to the agency to take the radios to ProComms location for the update or schedule ProComm to come back to their department. Any time this occurs the agency will be charged \$35 per radio for the update.

Chief Fairchild wanted to notify the agencies of a billing increase that will be seen in April when invoices are received for Data services. The reason was determined to be an update pushed from the State of Michigan on the "P1" program used by certain agencies. The update took place in November and has caused an increase in data use since November by about 300% a month compared to prior months use. Motorola is working along with the State of Michigan to fix issue going forward.

**B. 800 MHz Radios Installation**

**Tremaine**

Tremaine reported that to date radio installs are going as planned. Concerns on equipment and installs are being reported and they are working through those errors on the order and installs. Anticipate a more accurate status update on the final radio count for completed installs or agency shortfalls at the February meeting. Also to be included will be POV counts.

**C. Entrance Gate Update**

**Tremaine**

Tremaine reported the gate is fully operational as of this week.

**7. NEW BUSINESS**

**A. Budget Amendment – Wages**

**Tremaine**

Tremaine presented a proposed amendment to estimate the FY19 Approved Budget for Salary & Wages, an estimated increase was presented. Wage increases along with other Personnel expenses were expected at the time the new Dispatcher Contract was approved in November, which will result in a budget overage. By how much, is not yet known.

**B. Licensing Agreement – MDC & Pagers**

**Tremaine**

Tremaine presented a breakdown for cost of replacing Radios, MDC’s and Pagers. A decision is needed from the Board for future purchases of additional items. Discussion continued regarding the importance of agencies reporting any lost, misplaced or broken equipment as well as the method that will be used for replacement or repair of said equipment that has been provided by Genesee County 911.

Members suggested that some of the wording in the Agreement be clarified so it is clear that the agencies are responsible for replacement of existing equipment with the same or equivalent model that was lost or damaged from an approved vendor recommended by Genesee County 911 Director. Agencies will be responsible for all additional costs associated with replacing said equipment, including installation, additional equipment and any additional programming required to match previously lost/damaged equipment. Tremaine stated she will provide approved vendor lists to any agency upon request when they are required to purchase replacement items. The information will be the same for all agencies that is reflective of the agreement signed.

**C. Quote for Server Software**

**Tremaine**

Tremaine presented quote from CDW Government for the annual renewal of server software for the cost of \$11,211.50 from \$10,100.00 in 2018.

**Action Taken:** Motion made by Gehringer, support by Fuhr to approve the renewal of the Server software contract for one year at the cost of \$11,211.50.

**Roll Call Vote:**

- Gehringer Aye
- Thorsby Aye
- Fortino Aye
- Fuhr Aye
- Emmendorfer Aye
- Barrett Aye
- Jean-Buhrer Aye
- Stiff Aye
- Courts Aye
- Ellenburg Aye
- Mapes Aye
- Pickell Aye

**All Ayes, Motion Passes**

**D. Executive Board Chair Vote**

**Chairman  
Emmendorfer**

Emmendorfer opened the floor for the Board chair position nominations.

**Action Taken:** Motion made by Gehringer support by Thorsby to re-elect Mark Emmendorfer as Executive Board Chairman.

**All Ayes, Motion Passes**

Emmendorfer opened the floor for Vice Chair nominations.

**Action Taken:** Motion made by Emmendorfer support by Fuhr to elect Chris Gehringer as Vice Chair.

**All Ayes, Motion Passes**

Emmendorfer opened the floor for Secretary /Treasurer nominations.

**Action Taken:** Motion made by Emmendorfer, support by Fuhr to re-elect Brad Barrett as the Secretary / Treasurer.

**All Ayes, Motion Passes**

**E. Closed Session – Moore vs. Genesee County 911**

**Atty. Klemptner**

**Action Taken:** Motion made by Gehringer, support by Fuhr to move into closed Session at 2:58 pm.

**Roll Call Vote:**

Gehringer	Aye
Thorsby	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Jean-Buhrer	Aye
Stiff	Aye
Courts	Aye
Ellenburg	Aye
Mapes	Aye
Pickell	Aye

**All Ayes, Motion Passes**

**Action Taken:** Motion made by Gehringer, support by Fuhr to move out of closed session at 3:30 pm.

**All Ayes, Motion Passes**

**8. OTHER BUSINESS** None

**9. DIRECTORS REPORT**

**Tremaine**

**10. COMMITTEE REPORTS** None

New committee members selected for the following committees:  
Personnel / Professional Contracts Committee: Fred Thorsby  
Labor Contract Committee: Ellen Ellenburg and Karyn Miller  
Budget / Audit Committee: Kim Courts and Wendy Jean-Buhrer  
Building and Grounds Committee: Paul Fortino  
Paul Zelenak and Larry Green were removed from committees.

**11. ATTORNEY REPORT**

**Atty. Lattie**

**12. PUBLIC COMMENTS** None

**13. ADJOURNMENT**

Meeting adjourned at 4:37p.m. by Chairman Emmendorfer

**Next Board Meeting:  
Tuesday February 12, 2019**