

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board Meeting
November 12, 2019
Genesee County 9-1-1
2:00 p.m.

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order at 2:00 pm by Chairman Emmendorfer.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Chris Gehringer, Clayton Township; Karyn Miller, Flint Township; Paul Fortino, Gaines Township; Mark Emmendorfer, Montrose Township; Brad Barrett, Flushing City; Sam Stiff, Village of Gaines; Kim Courts, Genesee County; Ellen Ellenburg, Genesee County; Yvonne Brantley, Michigan State Police

Members Absent: Fred Thorsby, Flushing Township; Steve Fuhr, Genesee Township; Wendy Jean-Buhrer, City of Grand Blanc; Robert Pickell, Sheriff.

Others Present: Robert Lindahl, Kerry Paulson, Steve Rynbrandt, Tim Elkins, Richard Cronkright, Ron Wiles, Joe Hyrman, Diane Hyrman, Tim Jones Chuck Barker, Tom Spillane, Lyndon Lattie, Spring Tremaine, Valerie Moore – recorder

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS Chairman
Emmendorfer

- **Current Agenda – November**
- **October 8, 2019 Executive Board Meeting Minutes**
- **Accounts – October 2019**
- **Treasurers Report – October 2019**

Action Taken: Motion by Gehringer, support by Courts to approve the November Agenda, October 8, 2019 meeting minutes, October accounts and Treasurers Report as presented.

Roll Call Vote:

Gehringer	Aye
Miller	Aye
Fortino	Aye
Emmendorfer	Aye
Barrett	Aye
Stiff	Aye
Courts	Aye
Ellenburg	Aye
Brantley	Aye

All Ayes, Motion Passes

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

6. OLD BUSINESS

A. Advisory Board Report

Chief Volz

Nothing additional to add.

B. Legal Services Proposal Update

Tremaine

Tremaine stated that after the Professional Contracts Committee reviewed submissions from eleven firms for the Legal Service RFP. Two interviews were conducted by the Professional Contract Committee on November 5, 2019 and the members feel confident to make a decision and select one of the candidates. Emmendorfer stated that four firms were originally selected for interviews, however after further review and discussion with Atty. Lattie, two of those firms were removed from the list due to potential conflict of interest.

Miller asked if travel time and the location of the firm were used as a determining factor by the committee. Tremaine stated that yes, location was considered due to the additional cost of travel, along with the availability to have the attorney present for meetings as needed from time to time.

Tremaine would like to have a recommendation and approval to communicate with the three firms that have been disqualified and let them know they are no longer in the running.

Discussion continued regarding aspects of the evaluation used by the committee members, and the process that will take place going forward leading to a request for recommendation to the General Membership board in December for a final vote.

Action Taken: Motion made by Barrett, support by Gehringer to approve the recommendations of the Professional Contract Committee associated with number 2 (Giarmarco, Mullins and Horton) and 9 (Poznack Dyer Kanar Schefsky Thompson) for further discussions on the Legal Services submissions.

Members recommend amending the motion in order to remove the 3 specific candidates from the list for any further consideration due to a declared and potential conflict of interest for the firms.

Action Taken: Motion by Barrett, support by Gehringer to remove McGraw Morris, Plunkett Cooney and Simen, Figura and Parker for further consideration of legal services due to the fact there is a declared conflict of interest.

All Ayes, Motion passes.

Tremaine will provide a report for the General Membership board detailing the process the Professional Contract Committee used during their review and selection for the candidates for the legal services position.

7. NEW BUSINESS

A. Roof Repair Approval

Tremaine

Jones reported that three quotes have been received and reviewed by the Building & Grounds committee for the roofing project for the 911 center building. Committee has meet with and selected Andy's Roofing to complete the project for \$60,050.

Action Taken: Motion by Gehringer, support by Barrett to move forward with roofing project at GC911 Center.

Roll Call Vote:

Gehringer	Aye
Miller	Aye
Fortino	Aye
Emmendorfer	Aye
Barrett	Aye
Stiff	Aye
Courts	Aye
Ellenburg	Aye
Brantley	Aye

All Ayes, Motion Passes

B. Emergency Furnace Purchase – District

Tremaine

Tremaine reported that the furnace at MSP District building is in need of an emergency replacement due to a cracked heat exchanger which was sending carbon monoxide into the building. Quote presented from Goyette for a new furnace, A/C unit as well as a programable thermostat to be installed. Due to the immediate need of the furnace replacement, Tremaine has already approved the work to be started and is notifying the board this is taking place. Total price for the new furnace and AC will be \$6754, which includes new programable thermostat.

Action Taken: Motion by Miller, support by Courts, to approve the expense for the new furnace, AC and thermostat for a total of \$6754 to Goyette.

Roll Call Vote:

Gehringer	Aye
Miller	Aye
Fortino	Aye
Emmendorfer	Aye
Barrett	Aye
Stiff	Aye
Courts	Aye
Ellenburg	Aye
Brantley	Aye

All Ayes, Motion Passes

C. Kipp Road Tower Electrical Update

Jones

Jones presented a quote from Consumers to install a new transformer as well as the labor by an electrician. The cost for the new transformer to be installed will be \$12,165.

Discussion continued regarding other options that are available to get electricity brought directly into the tower as needed without having to install a new transformer or go through the private transformer. Electricity must be transferred directly to the Tower to be consistent and not run through the building which is privately owned. Cost of work that was originally quoted has increased due to timing and extent of additional work to be done to complete the project.

Tremaine reported that there has already been \$9400 spent on the pedestal and other electrical work from the initial plan on this project. That work did not result in separating the power supply as needed.

Action Taken: Motion by Gehringer, second by Fortino to appropriate the funds to pay for a new transformer at the Kipp Road tower site in the amount of \$12,870.

Roll Call Vote:

Gehringer	Aye
Miller	Nay
Fortino	Aye
Emmendorfer	Aye
Barrett	Aye
Stiff	Aye
Courts	Aye
Ellenburg	Aye
Brantley	Aye

8 Ayes, 1 Nay, Motion Passes

D. Supervisors Contract

Atty. Lattie

Lattie stated that the Supervisor CBA is nearly finished, however the agreement has been voted on by the union to ratify the contract by adding in a mandatory 5% employee contribution since the union and GC911 management last met.

All portions of this CBA will be reviewed in detail by Director Tremaine for accuracy before a final copy is printed and signed. The contract is set to begin as of October 1, 2019, since it has taken an extra month beyond that date, GC911 will pay a 'signing bonus' to make up for the additional wages earned by the Supervisors from October 1 to the date the contract is approved by the Board.

Action Taken: Motion by Miller, support by Barrett to approve of the contact between Genesee County 911 Consortium Commission and the Genesee County 911 Supervisors effective October 1, 2019 and terminating on September 30, 2022.

Discussions on the 5% Employer contribution of pension that will end with the new contract, as well as how the 'signing bonus' will be calculated. Members want to be sure the 'bonus pay' will not include an additional 5% of Pension, since that will need to be paid back based on the new CBA.

Roll Call Vote:

Gehring	Nay
Miller	Aye
Fortino	Aye
Emmendorfer	Aye
Barrett	Aye
Stiff	Aye
Courts	Aye
Ellenburg	Aye
Brantley	Aye

8 Ayes, 1 Nay, Motion Passes

8. OTHER BUSINESS

A. Financial Audit 2019 - Plante Moran

Tremaine

Tremaine reported that the Financial audit is being completed and the final audit report will be presented during the December General Membership meeting.

9. DIRECTORS REPORT

Tremaine

Nothing additional to add.

10. COMMITTEE REPORTS

Nothing additional to add.

11. ATTORNEY REPORT

Atty. Lattie

Nothing additional to add.

12. PUBLIC COMMENTS

13. ADJOURNMENT

Meeting adjourned at 3:00 p.m. by Chairman Emmendorfer.

Next Meeting:

Membership and Executive Boards

December 10, 2019 @ 2 pm