

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**General Membership Meeting**  
**December 10, 2019**  
**Genesee County 9-1-1**  
**2:00 p.m.**  
**MINUTES**

**1. CALL MEETING TO ORDER**

Meeting called to order by Vice Chair Fred Thorsby at 2:02 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:** Patrick Major, Atlas Township; Timothy Elkins, Davison Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Mary Ann Price, Forest Township; Paul Fortino, Gaines Township; Steve Fuhr, Genesee Township; Scott Bennett, Grand Blanc Township; Larry Green, Mt. Morris Township; Joe Oskey, Mundy Township; Keith Pyles, Richfield Township; Kerry Paulson, Vienna Township; Dennis O'Keefe, Burton City; Andrea Schroeder, Davison City; Brad Barrett, Flushing City; Ellen Glass, Linden City; Vikki Fishell, Mt. Morris City; Sam Stiff, Gaines Village

**Members Absent:** Brian Saad, Argentine Township; Chris Gehringer, Clayton Township; Bonnie Mathis, Fenton Township; Mark Emmendorfer, Montrose Township; Gary Stevens, Thetford Township; Doug Vance, Clio City; Stephen Branch, Flint City; Wendy Jean-Buhrer, Grand Blanc City; Thomas Bigelow, Montrose City; Adam Zettel, Swartz Creek City; Sheri Wilkerson, Goodrich Village; John Ray, Otisville Village; Ellen Ellenburg, Genesee County

**Others Present:** Rick Freeman, Richard Cronkright, Ron Wiles, Maria McGuckin, Tom Spillane, Kim Courts, Lyndon Lattie, Tony Craig, Karen Mora, Jerry Harris, Phil Hart, Yvonne Brantley, Ryan Volz, Tim Jones, Spring Tremain, Valerie Moore – recorder

**4. AGENDA APPROVAL**

**Vice Chairman  
Thorsby**

Thorsby noted that an item will be added under New Business, on the Executive Board agenda, this item is not needed under the General Membership agenda.

**Action Taken:** Motion by Schroeder, support by Barrett to approve the agenda as presented.

**All Ayes, Motion Passes.**

**Action Taken:** Motion by Barrett, for presentation purposes request moving item 8.A. 'Financial Audit FY 2019' by Plante Moran to immediately follow the Approval of Minutes.

**No objections.**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

None

**6. APPROVAL OF MINUTES**

- **September 10, 2019**

**Action Taken:** Motion by Green, support by Barrett to approve the September meeting minutes.

**All Ayes, Motion Passes.**

- **Moved ahead on Agenda**

**< 8. New Business**

**A. Financial Audit FY 2019 by Plante Moran >**

Pam Hill and Ashley Frase from Plante Moran presented on the FY2019 Audit report and financial statements for Genesee County 911. Reported overall positive results from reduced expenditures over the past year as well as improved policies, processes and procedures to allow operations and reporting to be transparent.

Oskey inquired as to the difference between reporting from last year to this year and showed concern that the comparison in operation expenses was not easy to see. Pam Hill responded that due to the large radio purchase during 2017 - 2018, the current 2019 normal operation expenses is not going to look comparable. In FY2019 new funds were added to the Fund Balance, and next year the year end audit reports will be easier for the Members to compare year to year now that the new funds are in place.

**Action Taken:** Motion by Barrett, support by Fuhr to receive the fiscal year ending September 30, 2019 Audit.

**Roll Call Vote:**

<b>Major</b>	<b>Aye</b>
<b>Elkins</b>	<b>Aye</b>
<b>Miller</b>	<b>Aye</b>
<b>Thorsby</b>	<b>Aye</b>
<b>Price</b>	<b>Aye</b>
<b>Fortino</b>	<b>Aye</b>
<b>Fuhr</b>	<b>Aye</b>
<b>Bennett</b>	<b>Aye</b>
<b>Green</b>	<b>Aye</b>
<b>Oskey</b>	<b>Aye</b>
<b>Pyles</b>	<b>Aye</b>
<b>Paulson</b>	<b>Aye</b>
<b>O'Keefe</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>
<b>Barrett</b>	<b>Aye</b>
<b>Glass</b>	<b>Aye</b>
<b>Fishell</b>	<b>Aye</b>
<b>Stiff</b>	<b>Aye</b>

**All Ayes, Motion Passes**

**7. OLD BUSINESS**

## **A. Advisory Board Report**

**Chief Volz**

### **1. Advisory Board 2020 Meeting Schedule**

Chief Volz reported that the 2020 Advisory Board meeting schedule has been approved by their Board. There are no additional updates outside of what was reported in the minutes. One of the Fire Advisory members had resigned from his position on the Advisory Board. Volz stated that he heard back from that member since then, and he will continue to serve on the board. There is no longer a need to fill a Fire advisory position.

There is currently one open Police Advisory position, which will be filled during the next Police Chiefs meeting.

## **B. Legal Services Summary**

**Tremaine**

Thorsby reported that the Professional Contract Committee evaluated several firms for Legal Service position. The Attorneys selected for an interview by the Committee were Anthony Chubb with Giarmarco, Mullins & Horton, P.C. and Andrew Thompson with Poznack Dyer Kanar Schefsky and Thompson PLC. Anthony Chubb with Giarmarco, Mullins & Horton, P.C was selected and recommended by the Professional Contract committee to hire as the new legal counsel.

Tremaine provided a report on the process and criteria used during the review process. Major asked if there will be a provision in the event the firm decides they need this attorney re-assigned to another project that may render the Attorney unavailable to the Consortium as the primary legal counsel. Tremaine stated that the firms Rep indicated during the interview that they would fully endorse and support Mr. Chubb's role as Legal counsel for the Consortium without causing a conflict of duties. Green indicated that this should be specified in writing at the time he is hired to take the position.

Tremaine stated there is no contract at this time, she is seeking approval and authorization from the Board to contact the recommended Attorney and notify him of the decision made. Once approval has been received, a discussion of matters regarding length of time, minimal 'trial' period, and cost for any retainer fee's outside of the hourly rate that may be charged. Tremaine stated that as of now the plan is to utilize the new attorney at his hourly fees, and work through necessary additions or changes on a short-term basis to determine what will be best going forward.

**Action Taken:** Motion by Oskey, support by Major to begin negotiations and allow specific terms to be drafted for the new attorney Anthony Chubb with Giarmarco, Mullins & Horton, P.C.

Barrett asked for a point of clarification, since this is an appointment made by the membership body, would the final contract need to come back to the Membership Board for final approval. And when is the next scheduled meeting?

Attorney Lattie stated yes, Membership Board approval will be required.

Tremaine stated the next meeting would be March 10, 2020.

Miller asked to clarify if there are required negotiations or is the Boards intent is to approve the actual hiring of Anthony Chubb. Lattie restated that the Motion on the floor is to allow negotiations to begin for the new Attorney.

Tremaine clarified that the rate for the Attorney will be hourly. Nothing has been determined because the final approval needs to come from the Membership Board. Once the recommendation has been approved the Attorney can be notified of the

decisions made by the Committee and the Board. Lattie clarified the negotiation will simply entail the extent of services required, required attendance during meetings, length of service and a starting date. Tremaine stated no starting dates have been provided to anyone as of now.

Barrett asked to clarify if there should be an overlap of service for the new attorney and Attorney Lattie. Lattie stated, Yes, he will be available to assist during the transition period and the intent was to have an approval today in order to allow the overlap between January and March 30, 2020 when his contract expires. Lattie stated that the Board should plan to have Mr. Chubb appear at the meeting in January, have terms specific to his services, along with the insurance he will provide if they plan to have everything completed before his contract end date in March.

Thorsby stated that the motion could be amended to approve the hiring of the Attorney Anthony Chubb on an hourly basis until a contract is drafted and brought to the Membership Board for final approval. Members stated they would consider a special meeting being called to conduct a final vote before the March meeting.

Major asked if the Board could vote to authorize the Executive board to negotiate a contract and hire the attorney once an acceptable contract is drafted. Lattie stated that the Executive board could be tasked with drafting a contract but could not be authorized to hire the new attorney on their own.

**Motion withdrawn by Oskey.**

**Action Taken:** Motion made by Barrett, support by Green to accept the recommendation of the committee to appoint Giarmarco, Horton & Mullins P.C as the attorney for 9-1-1, with the following conditions: the main contact being Anthony Chubb, an hourly rate of no more than \$175, for a period of no more than 1 year with the necessary insurance as required, and a start date no earlier than January 1, 2020.

**Roll Call Vote:**

Major	Aye
Elkins	Aye
Miller	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Fuhr	Aye
Bennett	Aye
Green	Aye
Oskey	Aye
Pyles	Aye
Paulson	Aye
O'Keefe	Aye
Schroeder	Aye
Barrett	Aye
Glass	Aye
Fishell	Aye

**Stiff            Aye**  
**All Ayes, Motion Passes**

**8.        NEW BUSINESS**

**A. Financial Audit FY 2019**

**Plante Moran**

Presentation moved up - Following agenda item **6. 'Approval of Minutes'**.

**B. Membership Board 2020 Meeting Schedule**

**Tremaine**

**Action Taken:** Motion by Green, support by Fuhr to accept the 2020 Board meeting schedule dates as presented.

**All Ayes, Motion Passes.**

**9.        OTHER BUSINESS**

**A.**

**10.      ATTORNEY REPORT**

**Attorney Lattie**

Lattie provided the written report, made special note that all of the contracts have been negotiated. Thanks to Spring and Fred for their assistance on the committees. Lattie stated he will be available until March 30<sup>th</sup>, 2020 and will offer his full cooperation to Anthony Chubb as needed.

**11.      PUBLIC COMMENTS**

Schroeder stated that during the Davison City council meeting last night, the city Council decided that they will stop running medical calls in the city of Davison. It was a very hard decision, but that's the decision City Council made.

**12.      ADJOURNMENT**

Meeting adjourned by Vice Chairman Fred Thorsby at 2:50 pm.

**NEXT BOARD MEETING:  
Tuesday, March 10, 2020**