

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM  
EXECUTIVE BOARD  
February 13, 2018  
Harris Auditorium  
2:00 p.m.**

**BOARD MEMBERS PRESENT:** Mark Emmendorfer, Larry Green, Brad Barrett,  
Commissioner Courts, Ellen Ellenburg, Steve Fuhr, Chris  
Gehring, Lt. Mapes, Karen Miller, Karyn Miller, Robert  
Pickell, Jakki Sidge, Paul Zelenak

**ALSO PRESENT:** Tim Jones, Lyndon Lattie, George Sippert, Spring Tremaine,  
Deanna Turner, Recording Secretary

**1. CALL TO ORDER**

The 9-1-1 Central Communications Executive Board was called to order by Chairman Emmendorfer at 2:00 p.m. at the Harris Auditorium.

**2. PLEDGE OF ALLEGIANCE**

All those able stood for the Pledge of Allegiance.

**3. ROLL CALL:**

Roll Call was taken by the 9-1-1 Recording Secretary-quorum present.

**4. APPROVAL OF THE MINUTES, BILLS AND ACCOUNTS:**

Ms. Ellenburg mentioned the total amount needs to reflect total radios, not per radio.

**MOTION: MADE BY ELLENBURG, SUPPORTED BY GEHRINGER, TO APPROVE THE  
JANUARY 9, 2018 MINUTES, WITH SUGGESTED CHANGES.**

**All Ayes, Motion Carried.**

**MOTION: MADE BY COURTS, SUPPORTED BY BARRETT, TO APPROVE THE BILLS  
AND ACCOUNTS.**

**ROLL CALL VOTE:**

Emmendorfer	Aye
Green	Aye
Barrett	Aye
Zelenak	Aye
Sidge	Aye
Ellenburg	Aye
Courts	Aye
Maples	Aye
Pickell	Aye
Gehring	Aye
Miller	Aye

Miller           Aye  
Fuhr             Aye  
**12 Ayes, 0 Nays, Motion Carried.**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY:**

None.

**6. PRESENTATION FOR CHAIRPERSON MARK YOUNG**

Mr. Emmendorfer presented a framed certificate of appreciate to Genesee County Chairperson Mark Young for his dedication to Genesee County citizens and the public safety of the community.

**7. OLD BUSINESS:**

**A. Advisory Board Report**

Chief Sippert said the Advisory Board minutes are included in board packet. The primary discussion centered around the fire department issues. Chief Davis was going to give a presentation, however, was called away to a fire.

Mr. Jones gave a pager update. They are awaiting compliance from Atlas and Flint Townships. The fire chiefs are working directly with the vendor regarding battery issues. Mr. Jones said the latest firmware issue has been corrected but the battery issues are still there. He added they are still using the dual paging system.

Mr. Green asked about an item under old business regarding a 10-year warranty. Mr. Jones referenced the City of Burton presentation forthcoming.

A discussion ensued.

**MOTION: MADE BY ELLENBURG, SUPPORTED BY BARRETT, TO PLACE THE CITY OF BURTON FIRE DEPARTMENT ON NEXT MONTH'S AGENDA.**

**All Ayes, Motion Carried.**

**B. Update 800 MHz Radios - Non-Consortium Review**

Ms. Tremaine said in the packet is a letter from Attorney Lattie that basically outlines the entire purchase and after that letter a chart that she and Mr. Jones worked on. They met specifically with Mott, UofM-Flint, and Bishop Airport to verify whether or not they are paying backbone fees. For any member that does not have their activation fee covered, the consortium has a number of credits to pay with.

Mr. Jones added UofM-Flint and Mott College purchased radios outside of the bid process. Baker College purchased theirs with the bid process. MED Control and Bishop Airport are included in their account currently. The Road Commission and Animal Control are not included in the radio count for purchase, however, the County Parks and Police are.

Attorney Lattie said they cannot reimburse UofM and Mott College for radios they already bought.

Ms. Tremaine recommends setting a price of \$250 per year for a backbone fee.

**MOTION: MADE BY BARRETT, SUPPORTED BY SIDGE, TO ACCEPT THE STAFF RECOMMENDATION OF CHARGING \$250 PER RADIO FOR BACKBONE USAGE FEE, WITH THE EXCEPTION OF THE GENESEE COUNTY PARKS AND ANIMAL CONTROL TO NOT PAY BACKBONE USAGE FEES.**

**ROLL CALL VOTE:**

Miller	Nay
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Barrett	Aye
Zelenak	Aye
Sidge	Aye
Ellenburg	Aye
Courts	Aye
Mapes	Aye
Pickell	Aye
Gehring	Aye
Miller	Aye

**12 Ayes, 1 Nay, Motion Carried.**

**MOTION: MADE BY BARRETT, SUPPORTED BY COURTS, TO BRING CHARGING MTA A POTENTIAL \$250 PER RADIO BACKBONE USAGE FEE TO NEXT MONTH'S AGENDA.**

**ROLL CALL VOTE:**

Gehring	Aye
Miller	Aye
Miller	Nay
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Barrett	Aye
Zelenak	Aye
Sidge	Aye
Ellenburg	Aye
Courts	Aye
Mapes	Aye
Pickell	Aye

**12 Ayes, 0 Nays, Motion Carried.**

A discussion ensued regarding Motorola credits that belong to the consortium.

**MOTION: MADE BY MILLER, SUPPORTED BY BARRETT, FOR ACTIVATION FEES FOR MOTT COLLEGE, UOFM-FLINT, BISHOP AIRPORT, AND ANY OTHERS TO HAVE ACTIVATION FEE CREDITS.**

**All Ayes, Motion Carried.**

**C. Update 800MHz Paging**

Already updated on paging.

**D. Entrance Gate - Tabled**

Ms. Tremaine said she is tabling this item because the electrical contractor is not coming out for awhile because the ground is frozen.

**E. Quiet Room**

Ms. Tremaine said they are not building a separate quiet room since they are moving storage to the basement. This item can be put to rest.

**F. Invoices over \$5000**

Ms. Tremaine said the radios now have a rider cost associated with them that has been added to the insurance.

**G. Smart 911 Review**

A presentation was made by a Smart 911 Representative.

Mr. Green asked what happens if the state does not fund Smart 911 in the future. The representative said the most they charge for Smart 911 is approximately \$4,100 per work station. Ms. Tremaine said they have six call-takers.

Mr. Emmendorfer asked what they pay for Code Red. Ms. Tremaine said \$50,000 per year and another \$10,000 for weather. She said Smart 911 is more user friendly than Code Red.

Mr. Barrett asked if they are under contract with Code Red and what is the "out-clause?" Ms. Tremaine said they have a five-year agreement which began in 2014. Code Red already stated they will allow Genesee County to exit their agreement with a 30-day written notice.

Mr. Zelenak asked how often information is updated into Smart 911 and who can access the information. The representative answered, every night and the information is not searchable.

**MOTION: MADE BY BARRETT, SUPPORTED BY ELLENBURG, TO PLACE SMART 911 AND CODE RED ON NEXT MONTH'S AGENDA WITH FEEDBACK FROM THE ADVISORY BOARD.**

**All Ayes, Motion Carried.**

**H. Recorder Purchase**

Ms. Tremaine said she did not receive quotes in time and will bring the item back in March.

**8. NEW BUSINESS:**

**A. Forensic Audit**

Attorney Lattie said it has been recommended to Ms. Tremaine that they have forensic audit due to certain anomalies pointed out in the annual audit so that her tenure can start with a clean sheet. He said the audit will be performed by himself along with a director with the audit company. The cost is \$8,000-\$11,000.

Ms. Ellenburg asked who has performed audits in the past. Attorney Lattie said forensic audits is a different division of Plante Moran.

Mr. Barrett asked how will they receive the results. Attorney Lattie said they will go into executive session.

**MOTION: MADE BY BARRETT, SUPPORTED BY GREEN, TO APPROVE THE FORENSIC AUDIT AND AUTHORIZE ATTORNEY LATTIE TO CARRY IT OUT.**

**ROLL CALL VOTE:**

Green	Aye
Barrett	Aye
Zelenak	Aye
Sidge	Aye
Ellenburg	Aye
Courts	Aye
Pickell	Aye
Gehring	Aye
Miller	Aye
Fuhr	Aye
Emmendorfer	Aye

**11 Ayes, 0 Nays, Motion Carried. (Miller and Mapes no longer present).**

**B. Contract - Tim Jones**

Attorney Lattie said the contract with Tim Jones will last until 2019 and Mr. Jones has agreed to take a wage cut. They are trying to balance the management salaries, beginning with the director's salary and have a separation of duties.

Mr. Barrett said in 8D, the pronoun "she" needs to be changed. He had a question about paid time off and hours to be carried over. Attorney Lattie said October 1 is the beginning of the fiscal year at 911. Mr. Barrett said he would like to see a clear date. Mr. Barrett also asked about the time unused at the time of retirement or termination. Attorney Lattie said Mr. Jones would be paid 50% for personal time and would lose accumulated unused vacation time. Mr. Barrett said he would like to see that language cleared up. Mr. Jones said he is not opposed to changing the annual date to January 1. Attorney Lattie said Ms. Tremaine wants to lock the contract in as soon as possible.

Ms. Courts said she would have liked to see a "red-line" version. Attorney Lattie said it is a standard contract.

Mr. Emmendorfer said the item had gone through the Personnel Committee and is based on the standard they have been used to looking at.

**MOTION: MADE BY BARRETT,SUPPORTED BY COURTS, TO APPROVE THE CONTRACT FOR TIME JONES, WITH DISCUSSED CHANGES.**

**ROLL CALL VOTE:**

Barrett	Aye
Zelenak	Aye
Sidge	Aye
Courts	Aye
Gehring	Aye
Miller	Aye
Fuhr	Aye
Emmendorfer	Aye

**8 Ayes, 0 Nays, Motion Carried. (Ellenburg and Pickell no longer present as well).**

**C. Extension of IT Hours**

Ms. Tremaine said the IT employee would be working 12-8 p.m. on Wednesdays and Fridays. If there is not a need, he will resume previous normal hours.

**D. Boiler Quote**

Ms. Tremaine said Goyette came out on top.

**E. Camera Purchase**

Ms. Tremaine received a reasonable quote and will be going with the company they are already working with, Sonitrol.

**9. OTHER BUSINESS:**

None.

**10. COMMITTEE REPORTS:**

None.

**11. ATTORNEY REPORTS:**

Attorney Lattie said he had nothing to add.

**12. PUBLIC COMMENTS:**

None.

**13. ADJOURNMENT:**

Chairperson Emmendorfer adjourned the meeting at 3:56 p.m.