

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM  
EXECUTIVE BOARD**

**May 12, 2015**

Harris Auditorium  
2:00 p.m.

**BOARD MEMBERS PRESENT:** Robert Cole, Karen Miller, Micki Hoffman, Mark Emmendorfer, Larry Green, Dave Guigear, Michael Hart, Jakki Sidge, Dennis Heidenfeldt, Bryant Nolden, Mark Young, Tom Deasy, Robert Pickell

**BOARD MEMBERS ABSENT:** All present

**ALSO PRESENT:** Lloyd Fayling, Dave Ackley, Scott Shook, Lyndon Lattie, Pam Coleman, George Sippert, Robin Bush - Secretary

**1. CALL TO ORDER:**

The 9-1-1 Central Communications Executive Board was called to order by Chairman Robert Cole at 2:30 p.m. at the Harris Auditorium.

Mr. Guigear has requested that the April minutes be revised to include his comments regarding the Director's Contract.

Sheriff Pickell has requested that his motion regarding getting a second opinion be revised to indicate that it is automatic not an appeal process.

**2. APPROVAL OF MINUTES:**

**MOTION: MADE BY MR. HEIDENFELDT, SUPPORTED BY MS. HOFFMAN THAT THE MINUTES OF THE APRIL 12, 2015 EXECUTIVE BOARD MEETING BE APPROVED INCLUDING THE REQUESTED REVISIONS AND ADDITIONS.  
ALL AYES, MOTION CARRIED.**

**3. TREASURER'S REPORT:**

**MOTION: MADE BY MS. SIDGE, SUPPORTED BY MR. HEIDENFELDT TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF APRIL 2015.  
ALL AYES, MOTION CARRIED.**

**4. PAYMENT OF BILLS:**

**MOTION: MADE BY MS. MILLER, SUPPORTED BY MR. HEIDENFELDT THAT THE PAYMENT OF BILLS (REPORT) FOR THE MONTH OF APRIL 2015 IN THE AMOUNT OF \$926,815.22 BE APPROVED.  
ALL AYES, MOTION CARRIED.**

5. **OLD BUSINESS:**

**A. City of Flint / Center Expansion**

Mr. Fayling stated that work continues expanding the dispatch consoles as well as adding new phone lines. He also mentioned that the state was in working on installing talk groups into the new radios. We continue to move forward.

He also expressed his concern about being prepared July 1, 2015 for cutover with the current personnel. Not only do the new employees need to continue their training but all employees need training on dispatching the City of Flint. Additionally there is concern with Flint being ready equipment wise.

Mr. Fayling went on to answer a question from Ms. Karen Miller (Flint Township) regarding how many shifts there are and how many employees are on each shift. He stated that there are 4 teams, 2 day teams and 2 night teams that work 12 hour shifts 10 people per team minimum.

**B. New MDC/Data Project**

Mr. Shook stated that we have taken receipt of all the laptops which are currently being installed. Other than a few configuration issues officer feedback has been very positive. Screen braces have been ordered and will be here soon.

**1. Fire Station Computers**

Mr. Shook presented the board with 2 sales Quotes reference fire station computers. The CDW-G quote totals 20,335.00 and the Dell quote totals 20,117.65. These quotes are good for 30 days.

Sheriff Pickell commented that before any bids (present or future) are approved that he be allowed to bring forward County Commissioner Lynch who is very familiar with the bidding process (state and federal) and may be able to answer questions from the board.

Commissioner Lynch spoke before the board answering any questions that they had. He spoke about competitive bids, sealed bids and special notice requirements. He also stated that it is not necessary to take the lowest bidder but the lowest responsible bidder. The board asked for documentation regarding this issue particularly because it will relate to the purchasing policy that is currently being worked on.

**MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY MR. HEIDENFELDT TO DELAY THE PURCHASE OF FIRE STATION COMPUTERS AND WHEN READY TO BE PURCHASED BE BROUGHT BEFORE THE BOARD FOR APPROVAL. ALL AYES, MOTION CARRIED.**

6. **NEW BUSINESS:**

A.

7. **OTHER BUSINESS:**

A. **Consortium Agreement Clarification - Sub-Committee**

The Sub-Committee met to discuss the current Bylaws and Purchasing Policy. Discussion will continue at the next meeting on June 9, 2015 at 1:00 pm.

B. **Advisory Board Report**

Chief Sippert discussed the minutes from the last Advisory Board Meeting. He stated that it was discussed that the Advisory Board By-laws be included in the Consortium By-laws. He also stated that the psychological evaluation process was discussed and the Advisory Board which is made up of executives of local departments also require a psychological evaluation from a licensed psychologist. He stated that if they do not pass the evaluation the first time there is no second opportunity it ends there. It was the unanimous consensus of the Advisory Board that the Executive Board reconsider more than one psychological evaluation.

C. **Psychological Appeal Update**

Following the directive of the Executive Board Director Fayling sent letters to a total of 4 people with 2 of the 4 immediately making contact. He stated that the 2 that did not make contact he attempted to call. He went on to tell the board that there is only one board certified law enforcement / public safety psychologist in Michigan and that is who we are currently using. The Board has asked that Dr. Forsberg attend the next Executive Board meeting. Director Fayling stated he did finally find another psychologist at which time he contacted the 4 individuals involved and as of this date 2 have made appointments. The board instructed that a 30 day time frame be put in place (from date of notice) for those eligible for re-evaluation.

Director Fayling did ask for clarification from the board as to how to proceed after a perspective employee tests then interviews. Typically after the interview the person moves onto the psychological evaluation after which a background checks is performed. It was suggested that the background check be performed first and then the psychological evaluation. Attorney Lattie asked Lt. Deasy what process the State Police go through when hiring. Lt. Deasy stated that there is a testing process and depending on how the applicant does an in house psychologist then interviews the person. If that person does not pass the interviewed they are not hired. Mr. Guigear stated that during the evaluation the psychologist is getting a snapshot of the person at that time and that it is not indicative of the persons job performance but rather a snapshot of what was going on with that person at that time and that with a second evaluation that snapshot may change. Ms. Hoffman suggested making this a pilot program to see how it works out.

**MOTION: MADE BY MR. GUIGEAR, SUPPORTED BY MR. HEIDENFELDT THAT MOVING FORWARD THE BACKGROUND CHECK BE COMPLETED PRIOR TO THE PSYCHOLOGICAL EVALUATION AND THAT A THIRTY DAY TIME FRAME (FROM DATE OF NOTICE) BE PLACED ON THOSE ELIGIBLE FOR RE-EVALUATION.**

**ROLL CALL VOTE:**

**10 AYES**

**0 NAYES**

**MOTION CARRIED.**

**8. PUBLIC COMMENTS:**

Karen Miller (Flint Township) made reference to continuing to work on the Purchasing Policy as well as the By-Laws. She also stated that Director Fayling is in charge of the day to day operations and delving into how the testing process is implemented is not consistent with what has always been done. She also wanted to remind the Executive Board that they are in charge of policy and finances and they don't make the final decision it has to be ratified by the entire membership.

**9. ADJOURNMENT:**

There being no further business to discuss the meeting was adjourned at 3:45 p.m.

These minutes were prepared by Robin Bush, Secretary for Genesee County 9-1-1.