

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
EXECUTIVE BOARD
May 9, 2017**

Harris Auditorium
2:00 p.m.

BOARD MEMBERS PRESENT: Mark Emmendorfer, Larry Green, Karen Miller, Brad Barrett, Paul Zelenak, Chris Gehringer, Karyn Miller, Steve Fuhr, Jakki Sidge, Kim Courts, Drew Shapiro, Robert Pickell

BOARD MEMBERS ABSENT: Tom Kish

ALSO PRESENT: Dave Ackley, Tim Jones, Scott Shook, Lyndon Lattie, Max Machuta, Brian Fairchild, Kerry Paulson, Adam Zettel, Gary Stevens, Steve Branch, Fred Thorsby, George Sippert, Kirk Wilkinson, Wendy Moore, Robin Bush - Secretary

1. CALL TO ORDER:

The 9-1-1 Central Communications Executive Board was called to order by Chairman Emmendorfer at 2:00 p.m. at the Harris Auditorium.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

All those able stood for the Pledge of Allegiance.

3. ROLL CALL:

Roll Call was taken by the Secretary.

4. AGENDA APPROVAL:

Add On: Chairman Emmendorfer added an item to the Agenda under Other Business D Bylaws Committee Report: The addition of Brian Fairchild to the Bylaws Committee by way of vote.

**MOTION: MADE BY MR. BARRETT, SUPPORTED BY KARYN MILLER TO APPROVE THE AGENDA WITH THE REQUESTED CHANGE.
ALL AYES, MOTION CARRIED.**

5. PUBLIC COMMENTS ON AGENDA ITEMS:

There were no public comments.

6. APPROVAL OF MINUTES:

**MOTION: MADE BY COMMISSIONER SHAPIRO, SUPPORTED BY COMMISSIONER COURTS TO APPROVE THE APRIL 11, 2017 EXECUTIVE BOARD MEETING MINUTES.
ALL AYES, MOTION CARRIED.**

7. TREASURER'S REPORT:

**MOTION: MADE BY MS. MILLER, SUPPORTED BY MR. BARRETT TO APPROVE THE 9-1-1 EXPENDITURE REPORTS FOR THE MONTH OF APRIL 2017 WITH THE DATE CHANGE UNDER ACTUAL AS REQUESTED.
ALL AYES, MOTION CARRIED.**

8. PAYMENT OF BILLS:

**MOTION: MADE BY SHERIFF PICKELL, SUPPORTED BY MR. BARRETT TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF APRIL 2017 IN THE AMOUNT OF \$177,619.23.
ALL AYES, MOTION CARRIED.**

9. CERTIFICATE OF APPRECIATION

Ms. Wendy Moore was presented with a framed certificate of appreciation for her 20 years of service as a 9-1-1 Dispatch Telecommunicator and Supervisor. She was recognized for her many years of service as well as the contributions she has made to the Center. Ms. Moore retired as a full time Supervisor on January 31, 2017.

10. OLD BUSINESS:

A. City of Flint Update

1. Laptop - Purchase Update

Mr. Ackley stated that Flint City has received all of their laptops and supporting hardware. Mr. Machuta stated that the laptops come with a five year warranty. Installation is ongoing.

B. U of M Backup Center

Mr. Machuta is waiting to hear back from UofM. He stated he needs to visit the site to see where the equipment will be placed. The Building and Grounds Committee will be visiting the site soon.

C. New 800MHz Radios

Mr. Machuta commended the Board and the 9-1-1 Surcharge Committee for all of their hard work in getting the surcharge passed.

There will be a meeting with the Advisory Board on May 11th to nail down the preliminary equipment concepts also to set up a negotiations committee.

Mr. Machuta stated that half a dozen stations have not reported their inventory as of this date. He will be contacting them in the next few days to obtain that information.

D. Advisory Board Report

Chief Sippert discussed the Advisory Board minutes dated April 25, 2017. He reiterated that the Advisory Board suggested re-testing the Motorola portable radio and testing the new EF Johnson portable radio. He stated he would like to see police and fire personnel take on that task.

The Advisory Board discussed appointing two Police Chiefs and two Fire Chiefs to serve on the negotiations committee. At this time Chief Fairchild and Captain Bernritter have been nominated. He has yet to hear back from the Fire Chiefs for their nominations.

Radio Encryption:

Chief Sippert told the board that a special meeting with the Police and Fire Chiefs would take place soon reference radio encryption. He also stated that there was a lot of discussion on the pros and cons for encryption with the next radio purchase.

Mr. Ackley stated that there will be a meeting on May 12th in Lansing with MPSC. The meeting is to explain the encryption process.

**MOTION: MADE BY MR. BARRETT, SUPPORTED BY KARYN MILLER TO ADD RADIO PURCHASE FUNDING TO THE JUNE 2017 AGENDA FOR ACTION.
ALL AYES, MOTION CARRIED.**

Attorney Lattie stated that any purchase over \$500 thousand dollars would need approval from the General Membership.

11. NEW BUSINESS:

A. Resolution to begin Director Search

After Director Ackley notified Chairman Emmendorfer and Attorney Lattie of his plans for retirement a Resolution to Begin Search for a Permanent Director was prepared by the Consortium attorney. It is the recommendation of the Chairman and Attorney that a "search firm" be contacted to help find the right person to fill the position of Director.

MOTION: MADE BY MR. GEHRINGER, SUPPORTED BY COMMISSIONER SHAPIRO TO PASS THE RESOLUTION TO BEGIN SEARCHING FOR A PERMANENT DIRECTOR.

ROLL CALL VOTE:

Emmendorfer	Aye
Green	Aye
Gehring	Aye
Miller (Davison)	Aye
Miller (Flt Twp)	Aye
Fuhr	Aye
Barrett	Aye
Zelenak	Aye
Sidge	Aye
Shapiro	Aye
Courts	Aye
Pickell	Aye

12 AYES, 0 NAYS MOTION CARRIED.

Discussion: Mr. Barrett questioned the resolution language: He stated that the language extends the responsibility of seeking proposals upon the Chairman with the Executive Board acting as an Oversight Committee. Mr. Barrett suggested there was a stepped missed which was approval of all proposals received.

Attorney Lattie stated that the "missing step" was intentional with the Executive Board acting as a Committee of the Whole with special meetings being called at every stage. He stated it is important that the entire board be involved rather than referring to some sort of standing committee.

MOTION: MADE BY MR. BARRETT, SUPPORTED BY MR. GEHRINGER TO AMMEND THE RESOLUTION TO ADD: BE IT FURTHER RESOLVED THAT THE CHAIRMAN WILL BRING BACK NO LESS THAN THREE SEARCH FIRM PROPOSALS TO THE EXECUTIVE BOARD FOR APPROVAL. ALL AYES, MOTION CARRIED.

It was stated that it is not always appropriate to use search firms when the searches could be done without them which would save the Consortium money. Chairman Emmendorfer stated the reasoning behind using a search firm was to eliminate any bias that could occur. Mr. Zelenak commented that if the search firms come back with unreasonable cost can the board opt out and search on their own? Attorney Lattie replied yes.

Mr. Gehringer praised Director Ackley stating that he has done a great job at filling in the gap after Lloyd Fayling died and with his upcoming retirement the board needs to take steps to protect Genesee County 911. He also stated the responsibility of filling the position falls upon the board not the current director. There was some discussion about when Director Ackley would retire (November 2017 or April 2018). Mr. Ackley volunteered to stay on and help with the search should he be needed. Chairman Emmendorfer relayed that during their meetings Mr. Ackley said if he were to be paid the 90 day severance he would give 100 hours towards breaking in the new director. Director Ackley discussed his understanding of the Pay Off clause in his contract but stated he may have misinterpreted it.

MOTION: MADE BY MR. FUHR, SUPPORTED BY COMMISSIONER SHAPRIO TO TABLE APPROVAL OF THE RESOLUTION TO SEARCH FOR A PERMANENT DIRECTOR UNTIL THE JUNE 2017 BOARD MEETING ALSO TO GIVE DIRECTOR ACKLEY THE TIME NEEDED TO DECIDE WHETHER AN EXTENSION OF HIS CONTRACT IS DESIRED.

ROLL CALL VOTE:

Emmendorfer:	Nay
Green:	Ayes
Gehringer	Nay

Miller (Davison)	Ayes
Miller (Flt Twp)	Nay
Fuhr	Ayes
Barrett	Nay
Zelenak	Nay
Sidge	Nay
Shapiro	Nay
Courts	Nay
Pickell	Ayes

4 AYES, 8 NAYS MOTION NOT CARRIED

Attorney Lattie explained that in Section 7 of Director Ackley's contract it states that if his personal service contract was to be terminated he would need 90 days notice and he would receive three month's severance pay. Mr. Lattie states that he understand it to mean that if Director Ackley were fired he would need 90 days notice and would receive three months sevarance pay but if he completes his contract he would not be due termination / severance pay. He explained that Director Ackley did say he would stay on after his contract until April 2018 should the board so wish to extend it. Mr. Barrett suggested that in a good faith effort that someone be authorized to sit down with the current director and in a proactive manner negotiate what terms would be needed if we fall into a position where his services are needed beyond his current contract. Also that this item be placed on the next month's agenda.

**MOTION: MADE BY MR. BARRETT, SUPPORTED BY MS. KARYN MILLER TO AUTHORIZE THE CONSORTIUM ATTORNEY AND THE CHAIRMAN TO SIT DOWN WITH THE DIRECTOR AND START NEGOTIATING TERMS SHOULD HE WISH TO EXTEND HIS CURRENT CONTRACT AND TO ADD THIS ITEM TO THE NEXT MONTH'S AGENDA.
ALL AYES, MOTION CARRIED.**

12. OTHER BUSINESS:

A. Surcharge Increase Update

Director Ackley thanked all those responsible for helping get the surcharge increase passed. He stated that a project list will be coming before the General Membership in June with a project list that need to be addressed. The Director will be taking the Surcharge Resolution to Lansing Monday morning to make it official.

B. Center Operations Report

Operations Manager Plumb reported that call volume is up from last month. He also gave an update on what is happening with employees: Interviews will be taking place soon with some away for training. Mr. Zelenak requested a quarterly report with a breakdown of call volume for each jurisdiction.

C. POLC Dispatch Negotiations

Attorney Lattie reviewed the POLC Telecommunicator contract changes with the board.

MOTION: MADE BY MR. GEHRINGER, SUPPORTED BY MR. GREEN TO APPROVE THE POLC TELECOMMUNICATOR CONTRACT AS PRESENTED.

ALL AYES, MOTION CARRIED.

D. By-Laws Committee Report

MOTION: MADE BY MR. GREEN, SUPPORTED BY MR. BARRETT TO AUTHORIZE THE ADDITION OF CHIEF BRIAN FAIRCHILD TO THE BY-LAWS COMMITTEE.

ALL AYES, MOTION CARRIED.

9. PUBLIC COMMENTS:

10. ADJOURNMENT:

There being no further business to discuss the meeting was adjourned at 3:25p.m.

These minutes were prepared by *Robin Bush*, Secretary for Genesee County 9-1-1.