

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**Executive Board Meeting**  
**July 10, 2018**  
**Genesee County 9-1-1**  
**2:00 p.m.**  
**Minutes**

**1. CALL MEETING TO ORDER**

Chairman Mark Emmendorfer called meeting to order at 2:05

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:**

Mark Emmendorfer, Montrose Township; Chris Gehringer, Clayton Township; Karen Miller, Davison Township; Karyn Miller, Flint Township; Steve Fuhr, Genesee Township; Larry Green, Mt. Morris Township; Brad Barrett, Flushing City; Jakki Sidge; Ellen Ellenburg, Genesee County; Kim Courts, Genesee County; Yvonne Brantley, Michigan State Police; Robert Pickell, Sheriff

**Members Absent:**

Paul Zelenak, Linden City

**Others Present:** Tim Jones, Lyndon Lattie, Spring Tremaine, Austin McKenzie-Recorder

- 4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS**      **Vice Chairman Emmendorfer**
- **Current Agenda - July**
  - **June 12, 2018 Executive Board Meeting Minutes**
  - **Accounts - June**
  - **Treasurers Report - June**

Discussions ensued about the budget not fitting what center spends or has already spent. Specific questions were raised regarding line items Group life and Longevity. McKenzie said he believed some of the figures on the Statement of Revenues and Expenditures to be errors. He will review the financial data to ensure its accuracy. Tremaine stated she would review the budget and propose budget amendments.

**Action Taken:** Motion by Gehringer supported by Barrett to approve agenda, minutes, accounts, excluding statement of revenues and expenditures until corrected.

Emmendorfer AYE  
Gerhinger AYE  
D Miller AYE  
Fuhr AYE  
Green AYE  
Barrett AYE  
Sidge AYE  
Ellenburg AYE  
Courts AYE  
Brantley AYE  
Pickell AYE

**11 AYES**  
MOTION CARRIES

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**6. OLD BUSINESS**

**A. Advisory Board Report**

**Chief Fairchild**

- **Letter regarding disposal of old radios**

The letter was discussed. Questions were raised regarding what would happen if the old radios were given to volunteer groups like CERT. It was asked if the old unencrypted radios would be able to talk to encrypted ones during community events, such as parades. The radios can talk, but it is complicated. The center does not have many special event channels, if any, that are unencrypted.

- **Redeploying laptops**

Laptops will be redistributed on a first come first serve basis, with a limit of 1 per agency until every agency has 1. 8 departments have requested MDCs, 6 are in stock. The center has a spare stock of 10 they use on a daily basis. These are substituted for field MDCs until the broken ones can be repaired. These 10 will not be part of the redistribution. Tremaine would like board approval of first come first serve basis method proposed.

**Action Taken:** Motion by Gehringer supported by Sidge to accept recommendation of advisory board and proceed on the first come first serve basis of redistribution. The 6 in stock will be distributed to the following agencies, listed in the order their request was received. Swartz Creek Area Fire Department, Argentine Township Police Department, Genesee County Sherriff's Office, Grand Blanc City Police Department, Gaines Township Police Department, Clayton Township Police Department.

Emmendorfer AYE  
Gerhinger AYE  
D Miller AYE  
F Miller AYE  
Fuhr AYE  
Green AYE  
Barrett AYE  
Sidge AYE  
Ellenburg AYE  
Courts AYE  
Brantley AYE  
Pickell AYE

**12 AYES**

MOTION PASSES

**B. 800 MHz Radios**

• **MPSCS Remediation / Console Encryption**

**Tremaine**

Tremaine gave an update on radio installs. Harold from ProComm informed the center that there is an additional problem on top of the radio reprogramming. The problem started in Fenton. Fenton PD was not receiving some calls. Some would be received on portables but not on mobiles, or vice versa. ProComm reprogrammed everything in Fenton. Motorola is paying for ProComm to reprogram radios. There is nothing wrong with the equipment, but there is with programming. The template the State provided to Motorola contained errors. The center has recommended that all agencies use the old portable radios until all issues have been resolved. Fairchild stated that every officer knows to carry their old radios. Brantley stated that MSP has had similar issues.

**C. 800 MHz Paging**

**Tremaine**

Genesee County has fully converted to the 800 MHz paging system. There was one issue with a department not receiving a call, due to the pending remediation update. Additionally, Grand Blanc Fire says that their first portion of their page is broken up, but the 2nd page is clear.

**D. Invoices over \$5000 (3)**

**Tremaine**

Three invoices were for over \$5,000. The first to MMRMA for the center's quarterly insurance payment, the second to Plante Moran for a forensic study, and the third to DSS for the purchase

and installation of the center's new recorder. The payment is a partial payment due to the recorder not yet being operational. Concern was raised over what line items these would be taken out of. Tremaine stated she would review the line items for budgeted amendments.

**E. Entrance Gate Update**

**Tremaine**

The gate will be delivered and work started on 7/11/18. The total cost is around \$32,500.

**7. NEW BUSINESS**

**A. Rave Training & Printed Media Material**

**Tremaine**

The center is working on creating media release materials. Rave is working with the center to personalize the materials with logos. Dates were just put into place for Rave training. If an agency wishes to have a Rave administrator, their administrator must attend the training. Training is taking place at the Metro Police Department

**B. Emergency Sirens**

**Tremaine**

A memo was attached in the packet that Tremaine sent out, explaining the accidental trigger of the emergency siren in Swartz Creek. Discussion ensued regarding the cost of replacing the sirens. The quote to replace the entire county's sirens was around \$78,000. Ellenburg felt that 911 should be paying for the emergency sirens. She felt that the millage language would allow the center to pay for upgrading the sirens. Currently, the center is responsible \$18,600, the municipalities are responsible for the rest. There are 7 departments that can stand alone and will work fine without upgrading their sirens.

**Action Taken:** Motion by Gehringer supported by Davison's Miller that the centers pay their portion of the costs (\$18,600), and the remaining be divided up among the municipalities.

Emmendorfer AYE  
Gerhinger AYE  
D Miller AYE  
F Miller AYE  
Fuhr AYE  
Green AYE  
Barrett AYE  
Sidge AYE  
Ellenburg AYE  
Courts AYE  
Brantley AYE  
Pickell AYE

**12 AYES**

**MOTION PASSES**

### **C. Outstanding Invoices**

**Tremaine**

There are a number of companies that owe the center money. Roughly \$100,000 is outstanding. Reminders are being sent out.

#### **8. OTHER BUSINESS**

None

#### **9. DIRECTORS REPORT**

**Tremaine**

There was a bill from the IRS for \$38,000. The center's attorney sent a 75-page report to the IRS detailing why the center should not be required to pay the bill. The IRS has removed the charge.

#### **10. COMMITTEE REPORTS**

None

#### **11. ATTORNEY REPORT**

**Atty. Lattie**

Barrett asked about the forensic audit. Plante Moran discussed that the center may possibly owe payroll taxes. Lattie congratulated Tremaine in dealing with Plante Moran and getting them to lower their price and fix their report.

#### **12. PUBLIC COMMENTS**

#### **13. ADJOURNMENT**

Chairman Emmendorfer adjourned meeting at 3:05 PM