

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**Executive Board Meeting**  
**October 9, 2018**  
**Genesee County 9-1-1**  
**2:00 p.m.**

**MINUTES**

**1. CALL MEETING TO ORDER**

Meeting called to order at 2:03pm by Chairman Mark Emmendorfer.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

Mark Emmendorfer, Montrose Township; Chris Gehringer, Clayton Township; Karyn Miller, Flint Township; Paul Fortino, Gaines Township, Steve Fuhr, Genesee Township; Brad Barrett, Flushing City; Kim Courts, Genesee County; Todd Mapes, Michigan State Police

**Members Absent:**

Larry Green, Mt. Morris Township; Paul Zelenak, Linden City; Jakki Sidge, Goodrich Village; Ellen Ellenburg, Genesee County; Robert Pickell, Sheriff

**Others Present:** Spring Tremaine, Lyndon Lattie, Brian Fairchild, Kerry Paulson, Steve Branch, Thomas Stadler, Kevin Salter, Valerie Moore-Recorder.

**4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS**

**Chairman  
Emmendorfer**

- **Current Agenda - October**
- **September 11, 2018 Executive Board Meeting Minutes**
- **Accounts – September**
- **Treasurers Report – September 2018**

**Action Taken:** Motion to Approve Agenda, Minutes and Accounts made by Gehringer, support by Barrett.

Gehringer	Aye
Miller	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Courts	Aye
Mapes	Aye

**ALL AYES MOTION CARRIED**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

No Comments

**6. OLD BUSINESS**

**A. Advisory Board Report**

**Chief Fairchild**

Fairchild reported that the 800 MHz Radio installations are about fifty percent complete across the county, based on weekly reports from Pro Comm. New cables had to be ordered for the Fire Departments to be done.

800 MHz Pagers are still having the same issues and teams are continuing to work between Unication and the State to find solutions. St. Clair and Algonac counties are testing this same firmware update and report having the same issues that our agencies have experienced. Continued communications are taking place between agencies and Unication to find solutions to the current issues. Fairchild reported that during the Advisory Board meeting, some of the members were tasked with researching possible grants and/or funding available in the event they are forced to scrap this whole system and look into something else to replace it.

### **1. Siren Paging**

During the updates, some of the Sirens had to be disconnected from controls that were used by the local agencies to set the tones off themselves. Tremaine repeated that County Emergency Management said the Weather Sirens are not to be used for Fire paging.

### **B. 800 MHz Radios Installation**

**Tremaine**

Fairchild stated that the 800 MHz Radio installations are about fifty percent complete across the county, based on weekly reports from Pro Comm. New cables had to be ordered for the Fire Departments to be done.

### **1. Alias Database**

Tremaine stated that the Alias Database is being installed this week. All agencies will need to provide aliases to the 911 Center so they can be entered into this new system. The alias list should contain the last name (who the radio is assigned to) or their vehicle ID depending on the installation.

### **C. Emergency Sirens Update**

**Tremaine**

Tremaine said that a siren test was done on Saturday. Testing was successful, however some of the sirens did not cancel when completed; this issue is being looked into to determine the cause.

### **D. Entrance Gate Update**

**Tremaine**

Letter from Atty. Lattie was sent to Stevens Fence Co last week regarding work still not completed at the 911 Center. Stevens Fence Co had workers on site the day after receipt of that letter. The work is back in progress.

### **E. CMU Tower, 12321 Kipp Rd, Goodrich**

**Tremaine**

Atty. Lattie reported that after learning more about the towers age, condition along with additional factors that were not satisfactory for the Centers needs, the decision was made to not purchase the CMU Tower.

Atty. Lattie is in the process of researching ways to acquire new land from the Road Commission, gain approvals from MPSCS in preparation to ultimately build a new tower for the coverage area. Atty. Lattie recommends hiring a consultant to help with the whole process of researching and planning before any further steps are taken.

Atty. Lattie requested that a Tower Committee be appointed by the Executive Board to help handle any and all tower related issues that arise for the 911 Center. Chairman Emmendorfer agreed and appointed the Building and Grounds Committee to the position.

## 7. NEW BUSINESS

### A. Empower Presentation

Tremaine/ Carless

Jeff Carless from Burnham & Flowers presented information from Empower Retirement. Comparisons of John Hancock fee's and Empower Retirement fee's for consolidated retirement accounts were given to show the savings along with other benefits of changing companies.

**Action Taken:** Motion made by Barrett, support by Gehringer to support the change to Empower Retirement and combine retirement plans for 911 Center employees.

**ALL AYES, MOTION CARRIED.**

### B. Approve 1 Purchase over \$100,000

Tremaine

Tremaine presented expense for annual CAD system maintenance from Hexagon for a total amount of \$141,673.21.

**Action Taken:** Motion made by Fuhr, support by Gehringer to approve expense of \$141,673.21 for CAD system maintenance from Hexagon.

Gehringer	Aye
Miller	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Courts	Aye
Mapes	Aye

**ALL AYES, MOTION CARRIED.**

### C. 911 Plan Appendix Update

Atty. Lattie

Atty. Lattie presented four possible options to consider for amending the 9-1-1 Agreement as discussed during the September Executive Board meeting. Currently, at least 75% of the municipal 'use' of the consolidated dispatch must vote affirmatively for an amendment to the agreement to be adopted.

First proposed exhibit [Exhibit A (1)] is based on dispatched calls for Jan 1, 2018 to present time. This is close to the current exhibit, but avoids multiple calls for the same event.

Next proposed exhibit [Exhibit A (2)] is based on the recent request for radios. Each municipality indicated a number of radios they need to receive dispatches from central dispatch. This defines use of equipment needed to receive and answer calls; however, it denies those municipalities not seeking radios a vote.

The third exhibit [Exhibit A (3)] mirrors the current Exhibit B of the agreement which are the percentages of monetary commitment each municipality is willing to spend to use the central dispatch facility.

The fourth proposed exhibit [Exhibit A (4)] is based upon the one municipality, one vote principal which recognizes that under the 9-1-1 Agreement each municipality has an equal right to use the central dispatch facility under the agreement.

Discussions continued on the overall effects of one proposed changed compared to another if further action was taken.

Atty. Lattie recommends that no changes be made to the current Agreement in place at this time. Options may still available to handle the Fenton surcharge issue without making a change to this agreement.

**D. Final 2018 Budget/ 1 Budget Amendment**

**Tremaine**

Tremaine presented Treasury Report along with one amended item required to balance line item for Telephone expenses on FY 2018 final budget.

**Action Taken:** Motion made by Mapes, support by Fuhr to accept and approve amended FY 2018 budget.

Gehring	Aye
Miller	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Mapes	Aye

**ALL AYES, MOTION CARRIED.**

**E. City Position Opening on Executive Board**

**Chairman  
Emmendorfer**

Chairman Emmendorfer stated there is an open City Position to fill until the end of the year on the Executive Board. An interest in filling this position was shown by Wendy Jean Buhner via an email that she sent to Chairman Emmendorfer. Wendy Jean Buhner is currently the City Manager for the City of Grand Blanc and is also a member of the General Membership Board.

**Action Taken:** Motion by Barrett, support by Gehring to appoint Wendy Jean Buhner to fill the open City position on the Executive Board until the end of the year.

**ALL AYES, MOTION CARRIED.**

**8. OTHER BUSINESS**

None

**9. DIRECTORS REPORT**

**Tremaine**

None

**10. COMMITTEE REPORTS**

None

**11. ATTORNEY REPORT**

**Atty. Lattie**

None

**12. PUBLIC COMMENTS**

None

**13. ADJOURNMENT**

Meeting adjourned at 3:09pm by Chairman Emmendorfer.