

GENESEE COUNTY COMMUNICATIONS CONSORTIUM

Executive Board Meeting

December 11, 2018

Genesee County 9-1-1

2:30 p.m.

Minutes

1. CALL MEETING TO ORDER

Meeting called to order at 3:37 p.m. by Chairman Emmendorfer

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Karyn Miller, Flint Township; Paul Fortino, Gains Township, Steve Fuhr, Genesee Township; Mark Emmendorfer, Montrose Township; Larry Green, Mt. Morris Township; Brad Barrett, Flushing City; Wendy Jean-Buhrer, Grand Blanc City; Todd Mapes, Michigan State Police, Robert Pickell, Sheriff

Members Absent: Chris Gehringer, Clayton Township; Jakki Sidge, Goodrich Village; Ellen Ellenburg, Genesee County; Kim Courts, Genesee County

Others Present: Brian Fairchild, Lyndon Lattie, Spring Tremaine, Valerie Moore - recorder

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS

Chairman
Emmendorfer

- Current Agenda - December
- November 13, 2018 Executive Board Meeting Minutes
- Accounts – November 2018
- Treasurers Report – November 2018

Action Taken: Motion made by Green, support by Barrett to approve December Agenda, November Minutes, November Accounts and Treasurers report.

Roll Call Vote:

Miller	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Barrett	Aye
Jean-Buhrer	Aye
Mapes	Aye
Pickell	Aye

All Ayes, Motion Passes

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Barrett asked to clarify that the Officers for the Executive Board will be appointed in January. Emmendorfer said yes, that is done in January.

Miller suggested the Board consider a small "Thank You" plaque to present to Paul Zelenak and Larry Green who served on the board for the past 2 years. Members agreed, and will all chip in to cover the cost to purchase the plaques.

6. OLD BUSINESS

A. Advisory Board Report

Chief Fairchild

Covered during General Membership Meeting:

Chief Fairchild reported 800MHz pagers are being updated by a group of 7 individuals that were trained by Dave Plumb to assist in completing the updates for the entire county. So far the agencies are having good results once updates are completed. Fairchild reminded agencies to keep documentation of issues as they come up so they have continued record of all concerns after updates take place.

B. 800 MHz Radios Installation

Tremaine

Covered during General Membership Meeting:

Radio installs are going as planned so far. ProComm has split their installation team into two groups to complete Fire Departments and Police Agencies at the same time.

Harold Stegman from ProComm was able to answer questions regarding channel selection programming concerns. Fairchild reported that many of the Chiefs feel there is a safety concern involved in how the channel selection is currently programmed and they feel it needs to be corrected. ProComm provided a quote for the cost to re-programming each radio at \$35.00 per radio for 650 radios. Barrett asked Stegman if there was any flexibility in that cost. Stegman stated that it may be possible to get the cost down to \$15.00 a radio. That would be *only if he was able to have all Radios at each Agency ready for programming all at one time*. The cost will start to go back up for any additional visits he needs to make to any Agency that doesn't have all radios available at one time.

Final decisions will be made on the reprogramming of radios once all installations have been completed.

800 MHz Radio update covered by Chief Fairchild in Advisory Board Report. Stegman from ProComm added that they are about 75-80% completed with installs at this time. All but about 3 or 4 police Agencies are complete in addition to a few Fire Departments. The 911 Dispatch Center has all updates and Encryption completed now.

C. Entrance Gate Update

Tremaine

Tremaine reported that the new operator has been installed and the electrical has been completed. Just waiting on both companies to come out at the same time to get everything up and running.

7. NEW BUSINESS

A. 2019 Membership & Executive Boards Schedule Tremaine

Covered during General Membership meeting:

2019 General Membership and Executive Board Meeting schedule presented to members.

Action Taken: Motion made by Green, support by Barrett to approve the 2019 meeting schedule.

All Ayes, Motion Passes

B. Future Purchases Plan - Radios, MDC's and Pagers Tremaine

Tremaine presented a breakdown for cost of replacing Radios, MDC's and Pagers. A decision is needed from the Board for future purchases of additional items.

Lattie stated there is a purchase policy written stating that the Radios are being loaned out to the municipalities, and if anything happens to the items the municipalities are responsible to replace them. Barrett mentioned he referenced the purchasing policy that was signed, and that does in fact only cover the radios purchases. Pagers and MDC's are not covered in that signed agreement. There is currently not a license agreement regarding MDC's and Pagers in place.

Lattie recommends that the purchasing policy for MDC's and Pagers should follow the same guidelines as the current radio agreement.

Tremaine was just recently made aware of radios being installed into personal vehicles, and feels this issue needs to be addressed by the Board for future replacements, installations and/or repairs.

Action Taken: Motion made by Miller, support by Pickell

If anything happens outside of malfunction / warranty issues with existing/already installed radios after the initial purchase and initial install, the replacement, repair or install costs will be solely up to the municipality.

Roll Call Vote:

Miller	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Barrett	Aye
Jean-Buhrer	Aye
Mapes	Aye
Pickell	Aye

All Ayes, Motion Passes

Action Taken: Motion made by Barrett, support by Miller to move to instruct Genesee County 911 staff to advise legal counsel to draft necessary license agreement to address MDC's and Pagers within our membership communities and bring said agreement forward.

All Ayes, Motion Passes.

Emmendorfer suggests extending current moratorium covering all equipment from January to February Executive board meeting. Tremaine and Jones will put together relevant information detailing quantity of radios needed vs. quantity ordered for each municipality to help guide the future decision on purchasing any additional radios.

Action Taken: Motion made by Barrett, support by Green to move to extend the moratorium to February 12, 2019.

All Ayes, Motion Passes

C. PR Committee Letter

Tremaine

Tremaine presented letter from a new PR committee group that has formed to help promote and represent the 911 center during public safety events in the community.

Action Taken: Motion made by Miller, support by Fuhr to approve this PR committee to represent 911 as long as all events and time paid (which may include overtime) are pre-approved and deemed necessary by Tremaine.

All Ayes, Motion Passes

8. **OTHER BUSINESS** None

9. **DIRECTORS REPORT** None

Tremaine

10. **COMMITTEE REPORTS** None

11. **ATTORNEY REPORT** None

Atty. Lattie

12. **PUBLIC COMMENTS** None

13. **ADJOURNMENT**

Meeting adjourned at 4:37p.m. by Chairman Emmendorfer

**Next Board Meeting:
Tuesday January 8, 2019**