

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board Meeting
May 14, 2019
Genesee County 9-1-1
2:00 p.m.

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order at 2:00 pm by Chairman Emmendorfer.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Chris Gehringer, Clayton Township; Karyn Miller, Flint Township; Paul Fortino, Gaines Township; Steve Fuhr, Genesee Township; Mark Emmendorfer, Montrose Township; Brad Barrett, Flushing City; Sam Stiff, Gaines Village; Ellen Ellenburg, Genesee County; Robert Pickell, Sheriff
Fred Thorsby, Flushing Township arrived after attendance roll call.

Members Absent: Wendy Jean-Buhrer, Grand Blanc City; Kim Courts, Genesee County; Todd Mapes, Michigan State Police

Others Present: Ron Wiles, Brian Fairchild, Lyndon Lattie, Chuck Barker, Casey Tafoya, Kerry Paulson, Ryan Volz, Thomas Stadler, Steve Branch, Dennis Smith, Brandon Smith, Bethany Smith, Spring Tremaine, and Valerie Moore – recorder

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS

**Chairman
Emmendorfer**

- **Current Agenda – May**
- **April 9, 2019 Executive Board Meeting Minutes**
- **Accounts –April 2019**
- **Treasurers Report - April 2019**

Action Taken: Motion by Fuhr, support by Gehringer to approve current Agenda, April Minutes, April Accounts and Treasurers Report.

Roll Call Vote:

Gehringer	Aye
Miller	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Stiff	Aye
Ellenburg	Aye
Pickell	Aye

Ally Ayes, Motion Passes

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Fred Thorsby arrived at 2:05 pm

6. OLD BUSINESS

A. Advisory Board Report

Chief Volz

1. Radio Reprogramming

Chief Volz presented a letter drafted from the Advisory Board requesting the Executive Board approve cost to be paid by Genesee County 911 and authorize Pro Comm to complete reprogramming of portable radio channel select features and removal of unused zones. Advisory Board is also requesting authorization for agencies to have updates to channel select features, removal of unused zones and power down option on all mobile radios at the cost and responsibility of each agency.

2. Administrative Fees

Tremaine presented a detailed listing of the administrative fees that the Advisory Board approved during the April 23, 2019 meeting. The addition of the data management fee and the administrative fee will be added to the annual LEIN/data billing in order to help offset the cost for the additional time being spent on monthly data analysis and management for the agencies. If the agencies do not wish to have the data management continued for their department, they will be billed at the \$20 per car per month for the enhanced data usage. All fees will change if agencies opt to do the \$20 per car/month method. These fees will be effective for the 2020 billing, 2019 usage.

Action Taken: Motion made by Emmendorfer, support by Ellenburg to approve and add the administration fees to the annual billing.

Roll Call Vote:

Gehring	Aye
Miller	Nay
Thorsby	Aye
Fortino	Nay
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Stiff	Nay
Ellenburg	Aye
Pickell	Aye

7 Ayes, 3 Nays Motion Passes

Emmendorfer presented a Resolution for Action that addressed the request made by the Advisory Board following the April 23, 2019 meeting.

Thorsby asked to clarify that the cost that 911 will be asked to cover for this update is only on portable radios and set at \$15 per radio. Emmendorfer agreed, 911 will only cover the cost to update portables one time at \$15.

Action Taken: Motion by Emmendorfer, support by Gehring to approve the resolution.

Roll Call Vote:

Gehring	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Stiff	Aye
Ellenburg	Aye
Pickell	Aye

Ally Ayes, Motion Passes

B. 800 MHz Radios Encryption

Tremaine

Tremaine presented a schedule for the Encryption transition that will take place on May 30, 2019 at 3:00 pm. Tremaine provided a reference of the channels that will be encrypted along with directions on how to switch zones.

Harold Stegman advised that a reminder be sent out to all trainers and users that all scan lists must be reprogrammed to include the new encrypted zones.

C. Invoices over \$5000

Tremaine

Tremaine presented one invoice from Motorola for Annual maintenance that came to \$48,327.36. Second item noted was a refund sent in from MMRMA for a total of \$14,803.00, providing a savings on the overall Insurance expense for this year.

D. MDC License Agreement

Tremaine

Tremaine provided an update on the returned MDC License Agreements. There are still a few that need to be returned.

7. NEW BUSINESS

A. Access to 457b Accounts

Colleen Eickholt

Colleen Eickholt presented a request to the Board members to approve a change in 457b Plan that would allow for a loan or early distribution of funds when two new qualifying events occur. Eickholt is requesting first new qualifying event would be Dissolution of Marriage, and the second would be a down payment on a home purchase.

Action Taken: Motion made by Pickell, support by Ellenburg, to approve the addition of the two additional hardship exemptions to allow a participant to take a loan against 457b account. Two added hardship exemptions would include a dissolution of marriage or used for the down payment on a home purchase.

Ally Ayes, Motion Passes

B. Grand Blanc Equipment Request

Tremaine/Smith

Chief Dennis Smith requesting assistance from the Board to purchase new radios to be able to equip the new Grand Blanc City Fire Department. The new department has been given a deadline of July 25, 2019 to be up and running independent from the Grand Blanc Township Fire Department.

Discussion continued regarding the equipment that is currently in possession by Grand Blanc Township Fire Department and if anything will be transferred to the new Department during the split. Member asked what the future plan is for purchasing the required equipment for the new Grand Blanc City Fire Department.

Miller suggested that an audit be done at Grand Blanc Township F.D. to account for all radio equipment that was purchased by 911. Other Board members agreed that an audit should be done, however the number of radios currently in possession may not be enough to cover both stations and new radios may still need to be purchased.

Pickell suggested an audit on 911 purchased equipment at Grand Blanc Township to determine what equipment can be returned to 911 and redistribute.

Action Taken: Motion by Miller, support by Barrett to conduct an audit on the 911 radio equipment at Grand Blanc Township Fire Department.

All Ayes, Motion Passes

Additional discussion took place regarding quantity of radios that may be available now that all radio installs have been completed. Final counts are being provided by Pro Comm, and the Board has already agreed to redistribute this equipment to certain agencies in order to complete the orders that did not get fulfilled with the correct quantities from the beginning. Tremaine recommends that a decision be tabled until after all agencies original orders are made whole and they can determine what is remaining before ordering new equipment.

Action Taken: Motion by Pickell, support by Thorsby to table the final decision on new purchases pending the outcome of an equipment audit from Grand Blanc Township F.D, which will give Tremaine a chance to evaluate and make a recommendation during the June Board meeting.

All Ayes, Motion Passes

C. City of Flint MDC Request

Tremaine

Tremaine presented a request from Flint City Police Department to purchase 20 additional MDCs at the bulk discount rate provided to 911. Flint City will be making this purchase with their own funds, utilizing the bulk pricing available through 911.

An additional decision will need to be made regarding the logistics of the new Flint City owned equipment, programming, service and maintenance to be done by 911 I.T. department.

Action Taken: Motion made Pickell, support by Thorsby to allow Flint City to order 20 MDC's at the 911 discount rate and then come back next month to decide on the logistics of maintenance.

All Ayes, Motion Passes

D. Non-Consortium Member Billing

Tremaine

Tremaine presented a summary of the Non-Consortium 2018 Radio Backbone fees that were Invoiced in April. The latest radio counts were provided by the State of Michigan per request from Tremaine.

E. Kipp Road Tower Letter

Tremaine

Tremaine presented a letter detailing the reasons behind the final decision to not make a purchase of the Kipp Road Tower.

F. Updated Committee Directory

Tremaine

Tremaine provided an updated 911 Committee Directory to members which includes the new Technology Committee.

8. OTHER BUSINESS

Tafoya presented a request to have an additional amount of 15 radios be provided to make his department whole based on the growth in his department during the time ordering took place and installs were completed.

Tremaine is requesting approval from the board to provide the additional radios that were needed to fill his original order of portables.

Members stated that this was already approved to complete and fulfill all outstanding orders. Previous minutes to be referenced.

9. DIRECTORS REPORT

Tremaine

Tremaine stated that Dell will not extend the warranty on the MDC's. The warranty will be expiring in 2020, or 2021 and she is recommending that agencies begin to budget for the purchase of new MDC's. She would recommend budgeting about \$2,500 for each MDC. The other components in the car related to the MDC should not go bad as quick and have a longer life span.

Discussion continued regarding available options to purchase MDC's on their own, if there are specific suppliers they will be required to go through as well as the availability of purchasing and replacing MDC's in small quantities vs. larger quantities. Member requested Tremaine look into the availability of a lease deal from Dell instead of a purchase, a lease may not be an option at all, but can be researched.

Members inquired on the time needed to complete an order and have the MDC operational. Tremaine will be able to report back on timing after the City of Flint completes the order for their 20 MDC's.

10. COMMITTEE REPORTS

A. CAD Committee

1. Spillman Flex Demo – June 19, 2019 @ 9 am

11. ATTORNEY REPORT

Atty. Lattie

12. PUBLIC COMMENTS

13. ADJOURNMENT

**Next Meeting:
Membership & Executive Board
June 11, 2019 @ 2 pm**

DRAFT

RESOLUTION FOR ACTION

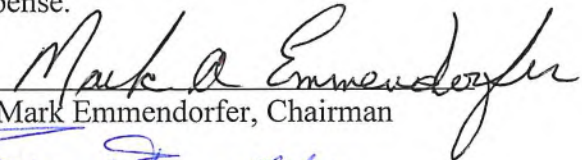

WHEREAS, the Executive Board, at its meeting held on April 9, 2019, rejected a motion authorizing the Consortium to pay up to \$15.00 per radio to reprogram the channel selection on the new radios to operate similar to how it operated on the old radios, and

WHEREAS, the Executive Board agreed to allow the Chairperson to gather more information from Motorola and Pro Comm. and

WHEREAS, the advisory Board, at its April 23, 2019 meeting, requested that the Consortium pay to reprogram the radios and remove unwanted zones. It was also provided that the radio power button be hooked to the vehicles, but that the hook-up be at the member's expense.

NOW THEREFORE BE IT RESOLVED that the Executive Board authorizes the one time cost of fifteen (\$15.00) dollars per portable radio reprogramming. Pro Comm. will schedule the appointment with each interested member department. Should any radios not be available at that time or a department wants a return visit for any other reason, that return visit will be paid for by the requesting department.

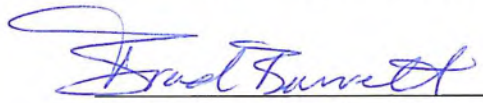
BE IT FURTHER RESOLVED that this expenditure by the Consortium is meant to resolve the Officer Safety issue with the selector button and the removal of the old zones. Again it is to be a one-time expenditure and all other costs incurred as a result of use or misuse of the radios lent to the members shall be the member's expense.


Mark Emmendorfer, Chairman

Brad Barrett, Secretary/Treasurer

CERTIFICATION

STATE OF MICHIGAN)
COUNTY OF GENESEE)

I, Brad Barrett, Secretary/Treasurer of the Genesee County 9-1-1 Consortium Commission, do hereby certify that the above Resolution was adopted on April 9, 2019 by a majority of members present and voting.


Brad Barrett, Secretary/Treasurer