

# GENESEE COUNTY COMMUNICATIONS CONSORTIUM

## Executive Board Meeting

June 11, 2019

Genesee County 9-1-1

2:30 p.m.

## MINUTES

### 1. CALL MEETING TO ORDER

Meeting called to order at 2:30 pm by Chairman Emmendorfer.

### 2. PLEDGE OF ALLEGIANCE

### 3. ATTENDANCE ROLL CALL

**Members Present:** Chris Gehringer, Clayton Township; Paul Fortino, Gaines Township; Steve Fuhr, Genesee Township; Mark Emmendorfer, Montrose Township; Brad Barrett, Flushing City; Wendy Jean-Buhrer, Grand Blanc City; Sam Stiff, Gaines Village; Kim Courts, Genesee County; Charles Barker, Michigan State Police; Robert Pickell, Sheriff.

**Members Absent:** Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Ellen Ellenburg, Genesee County.

**Others Present:** Tim Elkins, Thomas Stadler, Pat Major, Kirk Wilkinson, Kerry Paulson, Doug Vance, Ryan Volz, Harold Stegman, Larry Green, Lyndon Lattie, Dennis Smith, Bethany Smith, Tim Jones, and Valerie Moore – recorder

### 4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS Chairman Emmendorfer

- Current Agenda – June
- May 14, 2019 Executive Board Meeting Minutes
- Accounts – May 2019
- Treasurers Report - May 2019

**Action Taken:** Motion by Fuhr, support by Gehringer to approve current agenda, May meeting minutes, May accounts and Treasurers report.

#### Roll Call Vote:

Gehringer	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Jean-Buhrer	Aye
Stiff	Aye
Courts	Aye
Pickell	Aye

**All Ayes, Motion Passes**

## **5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

Harold Stegman from Pro Comm addressed the Executive Board regarding the radio project that is now wrapping up. Harold expressed his sincere appreciation to everyone he has worked with here in Genesee County, Consortium members and non-Consortium members, during the extent of this project. Everyone he worked with has been extremely helpful and accommodating during the process. Special Thanks to Deputy Director Jones for all his assistance and efforts to help coordinate and facilitate the project.

## **6. OLD BUSINESS**

### **A. Advisory Board Report**

**Chief Volz**

*Advisory Board Report presented during General Membership meeting:* Chief Volz mentioned the Siren test was conducted on June 1, 2019 as planned, if anyone has any issues with their sirens, they need to contact the respective people to resolve.

Issue of the radio ID being displayed on the radios instead of the talk group ID. There is a checkbox indicator in the template that needs to be updated to allow the talk group ID to display. The Advisory Board feels this should be changed along with several other items that have been discussed with Director Tremaine and sent to MPSCS.

### **B. Radio Reprogramming**

**Jones**

#### **a. Vote on Estimated \$30,150**

Jones reported that the terms of the Motorola Contract have been met. The outlined section of the contract involving Pro Comm has also been fulfilled. There are a few remaining installs on hold due to new builds which are not completed, Pro Comm will take care of the radio installs as these remaining vehicles become available.

Jones stated that there is a list of several items that require to be reprogrammed in all the radio's that have been installed and deployed. A meeting with the State was held and as a result an action plan was developed to have the documented issues resolved.

Jones noted additional issues which were just brought to his attention over the last 3 days. New issues will need to be sent to the State to be included in the list of items to be fixed. Newest issues involve new encryption settings, along with newly identified functions/setting in the radios that are considered an officer safety issue.

A final list of all known issues to be fixed will be compiled and signed off by Director Tremaine and the State before the template is completed and pushed out for use. MPSCS will push forward from their side to help speed up their process of updating the template and will then allow Pro Comm the ability to have appropriate access to complete all approved updates as quickly as possible for Genesee County.

Barrett asked to clarify the information from Lattie regarding the decision from MPSCS and the request for \$30,000 to fix the issues. Lattie explained the cost of \$30,000 will not be covered by MPSCS for Genesee County 911 to have the fix done. The total cost for Genesee County 911 is based on Pro Comm's quoted price of \$15.00 per radio, multiplied by the total number of radios that need to be reprogrammed.

#### **b. Consideration for Colleges (110 radios)**

Jones mentioned that due to the encryption there has been some loss off communication with the colleges and asked the Board to consider covering the cost of their 110 radios to be reprogrammed with the others. Attorney Lattie stated the colleges are not part of the Consortium, their radios were not purchased by the consortium, therefore the consortium will not be paying to have them reprogrammed.

**C. Radio Contingency of \$29,575**

**Jones**

Jones requested to have the final amount of contingency funds utilized to pay for the radio reprogramming on the 2,102 radios at cost of \$15.00 per radio for a total cost of \$31,530. The difference in the number of radios to be programmed is now including 92 radios from Burton that did not originally need to be reprogrammed.

A resolution has already been passed to approve the cost of \$15.00 per radio to cover the reprogramming, a modification is needed to designate the additional funds for the extra radios that now need to be reprogrammed.

**Action Taken:** Motion by Gehringer, support by Fuhr to appropriate the \$31,530, utilizing the \$29,575 in the radio contingency fund and adding \$1,955 from the general fund to cover the total cost.

**Roll Call Vote:**

Gehringer	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Jean-Buhrer	Aye
Stiff	Aye
Courts	Aye
Pickell	Aye

**All Ayes, Motion Passes**

Gehringer stated that the issue with Lapeer County communicating with the East side agencies should most likely be addressed/fixed now while the updates are being done to avoid additional issues after they (Lapeer) go to encryption. Jones agreed with him, however if the issue is not resolved, it will be up to those agencies to have another fix done by Pro Comm after this update takes place.

**D. Grand Blanc City Fire Equipment Request**

**Jones/Smith**

Dennis Smith presented his request to the Board to cover the cost of purchasing 5 portable fire radios. He stated the cost of this request has been reduced from his original request made last month since some of the equipment has been made available to them through the inventory on hand at Genesee County 911.

Discussion continued between Smith and Board members to answer additional question about plans for the new department's revenue, expenses, and assets that they expect to receive from Grand Blanc Township with the final Dissolution agreement.

Emmendorfer reminded members that a resolution has been passed that states there will be no additional purchases of new equipment, this would certainly fall under that resolution.

**Action Taken:** Motion by Barrett, support by Gehringer to allocate the 5 portable radios, as indicated by 911 Staff as available, to the City of Grand Blanc Fire Department.

**Roll Call Vote:**

Gehringer	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Barrett	Aye
Jean-Buhrer	Abstain
Stiff	Aye
Courts	Aye
Pickell	Aye

**8 Ayes, 1 Abstain, Motion Passes**

Discussion continued about available funds and budgeting this late in the year for this additional cost being requested of 911. Jones stated the original cost of the radios had been greatly discounted due to the volume being ordered at the start of the project. The cost of the same radios now is drastically higher because it is such a small quantity, the discount is no longer available.

Emmendorfer suggested that the Consortium only cover the cost of the radio based on the original cost they paid during the initial purchase order, approximately \$3,600 a radio.

Barker asked what the total count of surplus radio equipment is on hand at 911 that is available to give to Grand Blanc City. Jones stated that there is 1 base, 3 mobiles, 5 portables being provided out of the current inventory, along with 2 MDC's that he recently collected and repurposed for them. There will be 1 radio remaining on hand at 911 in the event a spare is needed.

**Action Taken:** Motion by Emmendorfer, support by Gehringer to purchase 5 green fire radios at the original purchase price of \$3,600 for the radio, excluding additional accessories, plus the \$2,750 for the State programming fees.

Discussion about covering the cost of accessories at a minimum of what the other consortium members received with their radios. No action taken to amend current motion.

The difference between what Genesee County 911 will pay for and the remaining cost of the radios will be picked up by Grand Blanc City.

**Roll Call Vote:**

Gehringer	Aye
Fortino	Aye
Fuhr	Aye

Emmendorfer	Aye
Barrett	Nay
Jean-Buhrer	Abstain
Stiff	Aye
Courts	Nay
Pickell	Aye

**6 Ayes, 2 Nays, 1 Abstain, Motion Passes**

**7. NEW BUSINESS**

**A. Audit of Grand Blanc Twp. Fire Radios Jones**

Jones reported that he conducted an audit/inventory check on the radios on hand at Grand Blanc Township Fire. Jones' report shows that they do not have any additional radios to turn over that are not being used. They have 38 firefighter and were issued 25 new portable radios. Grand Blanc Township will need an additional consolette (base station radio) for their new fire headquarters, which is currently available as additional inventory at 911 at this time.

**8. OTHER BUSINESS**

**A. Legal Services RFP Review – June 13, 2019**

**9. DIRECTORS REPORT Tremaine**

**10. COMMITTEE REPORTS**

**A. CAD Committee Tremaine**

**1. Spillman Flex Demo – June 19, 2019 @ 9 am**

**11. ATTORNEY REPORT Atty. Lattie**

**12. PUBLIC COMMENTS**

Barrett asked if there was an update on the Flint MDC purchase. Jones reported that Tremaine will bring an update to the next meeting.

Emmendorfer inquired if we were ready to sign off on the original equipment purchase agreement from Motorola. Jones reported that he is aware of 2 fire trucks that have been ordered and waiting on radio installs. Pro Comm will have the install completed when the vehicles are available. Motorola needs sign off on original purchase. Pro Comm will continue to work closely with 911 for any concerns that are ongoing.

**Action Taken:** Motion made by Emmendorfer, support by Fuhr to authorize Director Tremaine to make a final determination on the Motorola purchase contract and proceed with sign off on the 'acknowledgement of completion', as long as she is in agreement.

**Roll Call Vote:**

Gehring	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye

Barrett	Aye
Jean-Buhrer	Aye
Stiff	Aye
Courts	Aye
Pickell	Aye

**All Ayes, Motion Passes**

**13. ADJOURNMENT**

Meeting adjourned at 3:48 pm by Chairman Emmendorfer.

**Next Meeting:  
Executive Board  
July 9, 2019 @ 2 pm**