

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**General Membership Meeting**  
**September 10, 2019**  
**Genesee County 9-1-1**  
**2:00 p.m.**

**MINUTES**

**1. CALL MEETING TO ORDER**

Meeting called to order by Chairman Emmendorfer at 2:04 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLE CALL**

**Members Present:** Patrick Major, Atlas Township; Chris Gehringer, Clayton Township; Timothy Elkins, Davison Township; Fred Thorsby, Flushing Township; Mary Ann Price, Forest Township; Paul Fortino, Gaines Township; Steve Fuhr, Genesee Township; Mark Emmendorfer, Montrose Township; Larry Green, Mt. Morris Township; Joe Oskey, Mundy Township; Keith Pyles, Richfield Township; Kerry Paulson, Vienna Township; Dennis O'Keefe, Burton City; Andrea Schroeder, Davison City; Brad Barrett, Flushing City; Wendy Jean-Buhrer, Grand Blanc City; Sam Stiff, Gaines Village

**Members Absent:** Brian Saad, Argentine Township; Bonnie Mathis, Fenton Township; Karyn Miller, Flint Township; Scott Bennett, Grand Blanc Township; Gary Stevens, Thetford Township; Doug Vance, Clio City; Stephen Branch, Flint City; Ellen Glass, Linden City; Thomas Bigelow, Montrose City; Vikki Fishell, Mt. Morris City; Adam Zettel, Swartz Creek City; Sheri Wilkerson, Goodrich Village; John Ray, Otisville Village; Ellen Ellenburg, Genesee County

**Others Present:** Brian Flewelling, Jerry Harris, Rick Freeman, Kevin Salter, Ron Wiles, Mark Hoornstra, Tony Craig, Lyndon Lattie, Steve Rynbrandt, Sheriff Pickell, Shawna Farrell, Rod Evans, Ryan Volz, Tim Jones, Spring Tremaine, Valerie Moore – recorder

**4. AGENDA APPROVAL**

**Chairman  
Emmendorfer**

**Action Taken:** Motion by Gehringer, support by Fuhr to approve the Agenda as presented.

**All Ayes, Motion Passes.**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**6. APPROVAL OF MINUTES**

- **March 12, 2019**

Emmendorfer reminded the Board that there was no quorum for the June meeting, so there was officially no meeting.

**Action Taken:** Motion by Thorsby, support by Fuhr to approve the March meeting minutes.

## All Ayes, Motion Passes

### 7. OLD BUSINESS

#### A. Advisory Board Report

Chief Volz

Chief Volz reported that MDC topic will be covered during the Executive Board meeting in connection with the results of the Budget Committee findings.

#### B. Legal Services Agreement

Attorney Lattie

Tremaine stated that the Legal Services RFP has been published through several sources, through Genesee County Bar Association, as well as another Michigan based Legal publication. The deadline for submission is September 27, 2019.

Emmendorfer stated the plan is to have the committee review submissions and have recommendations to bring to the December meeting or at the very latest by March.

Lattie reported that his contract began last year and is ending at the end of this month. He drafted another contract to extend his time out to March of 2020 to ensure the Consortium has time to find new legal representation. Lattie stated he is working on specific projects that he will focus on completing before the March 2020 date. Currently CBA for Supervisors are in mediation, and he will continue to work with those until finalized. The 4 Personal Service Contracts he has been working on are now completed and submitted for the Boards approval.

**Action Taken:** Motion made by Barrett, support by Fuhr to approve the contract for Lyndon Lattie to expire March 31, 2020.

Emmendorfer asked Lattie to clarify, the contract presented reflects the same terms as before, covering one year of services, with specific annual compensation and hours devoted on a monthly basis, as well as annually. Lattie stated the final, approved contract he provides to be signed will have adjustments to reflect his 6-month rate and hours, the contract will still require 30 hours a month.

**Action Taken:** Motion made by Barrett, support by Fuhr to approve the contract for Lyndon Lattie with the noted changes.

#### Roll Call Vote:

Major	Aye
Gehringer	Aye
Elkins	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Oskey	Aye
Pyles	Aye
Paulson	Aye
O'Keefe	Aye
Schroeder	Aye

Barrett Aye  
Jean-Buhrer Aye  
Stiff Aye

**All Ayes, Motion Passes**

## **8. NEW BUSINESS**

### **A. State of Michigan – Corrective Action Plan FY18 Tremaine**

Tremaine presented the corrective action response letter written to the State following the completion of the FY18 Audit. The response letter was submitted to the State in June to meet the deadline. Tremaine is requesting approval on the letter.

**Action Taken:** Motion by Barrett, support by Jean-Buhrer to approve, receive and file the document “*RE: Response to Request to Improve Deficiencies -Corrective Action Plan*” to the State of Michigan.

**All Ayes, Motion Passes.**

### **B. FY19 Budget Amendments Tremaine**

Tremaine presented the FY19 budget amendments that are required to balance line items for end of year projections. There has been a savings in certain categories due to overspending and over projections in the past 2 years, as well as some projects in the budget that were not able to be completed during the year.

With the amount of savings estimated, Tremaine is requesting that the funds be approved as a transfer out to the Technology Fund and assigned for future needs. The goal will be to make the purchase of the CAD system as well as the other technology items that were not purchased in FY19 as planned.

Barrett stated that the Budget Committee has reviewed and approved these amendments and recommends the Boards approval.

**Action Taken:** Motion made by Thorsby, support by Barrett to adopt the FY19 budget amendments as presented.

**Roll Call Vote:**

Major Aye  
Gehring Aye  
Elkins Aye  
Thorsby Aye  
Price Aye  
Fortino Aye  
Fuhr Aye  
Emmendorfer Aye  
Green Aye  
Oskey Aye  
Pyles Aye  
Paulson Aye  
O’Keefe Aye  
Schroeder Aye  
Barrett Aye  
Jean-Buhrer Aye  
Stiff Aye

**All Ayes, Motion Passes**

**C. FY20 Budget Approval**

**Shawna Farrell**

Farrell presented a FY2020 budget to the Board. The projected FY20 budget provides clear comparisons to FY19 and shows detail in the areas that will reflect a significant change to specific income or expense accounts compared to the prior year. Discussion continued to clarify the transfer out request for Technology funds and Capital Project funds. Boards members agree that these funds should be assigned and committed as recommended.

**Action Taken:** Motion made by Jean-Buhrer, support by Barrett to commit the FY19 Capital Projects funds in the amount of \$275,000, and to commit the assigned the Technology Funds of \$1,602,023.

**Roll Call Vote:**

Major	Aye
Gehring	Aye
Elkins	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Oskey	Aye
Pyles	Aye
Paulson	Aye
O'Keefe	Aye
Schroeder	Aye
Barrett	Aye
Jean-Buhrer	Aye
Stiff	Aye

**All Ayes, Motion Passes**

**Action Taken:** Motion made by Barrett, support by Gehring, to approve the proposed FY2020 budget as presented, beginning October 1, 2019.

**Roll Call Vote:**

Major	Aye
Gehring	Aye
Elkins	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Oskey	Aye
Pyles	Aye
Paulson	Aye

O'Keefe	Aye
Schroeder	Aye
Barrett	Aye
Jean-Buhrer	Aye
Stiff	Aye

**All Ayes, Motion Passes**

**Action Taken:** Motion made by Barrett, support by Fortino to approve the Technology fund budget presented for FY2020 beginning October 1, 2019.

Noted that budget reflects revenue of \$211,853, and expense estimated at \$400,000.

**Roll Call Vote:**

Major	Aye
Gehring	Aye
Elkins	Aye
Thorsby	- (stepped out of the room)
Price	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Oskey	Aye
Pyles	Aye
Paulson	Aye
O'Keefe	Aye
Schroeder	Aye
Barrett	Aye
Jean-Buhrer	Aye
Stiff	Aye

**All Ayes, Motion Passes**

**Action Taken:** Motion made by Barrett, support by Jean-Buhrer to commit \$400,000 to the Capital Project fund in the FY2020 budget.

**Roll Call Vote:**

Major	Aye
Gehring	Aye
Elkins	Aye
Thorsby	- (stepped out of the room)
Price	Aye
Fortino	Aye
Fuhr	Aye
Emmendorfer	Aye
Green	Aye
Oskey	Aye
Pyles	Aye
Paulson	Aye
O'Keefe	Aye
Schroeder	Aye

Barrett Aye  
Jean-Buhrer Aye  
Stiff Aye  
**All Ayes, Motion Passes**

**D. Professional Service Contract (1)**

**Attorney Lattie**

Lattie presented the Personal Service Contract for Director Tremaine that was sent to the Members for review August 19, 2019. This revised contract has been agreed to by Tremaine and will renew for a two (2) year period beginning October 1, 2019. Emmendorfer mentioned that the current contract for Tremaine expires in December but will now re-align with the rest of the administrative staff and renew on October 1. Also noted was the concession that she will no longer have a complete payout of provided time banks, the max payout will be 40 hours upon resignation from GC911 on good terms.

**Action Taken:** Motion made by Green, support by Barrett to approve the new contract for Director Tremaine.

**Roll Call Vote:**

Major Aye  
Gehring Aye  
Elkins Aye  
Thorsby Aye  
Price Aye  
Fortino Aye  
Fuhr Aye  
Emmendorfer Aye  
Green Aye  
Oskey Aye  
Pyles Aye  
Paulson Aye  
O'Keefe Aye  
Schroeder Aye  
Barrett Aye  
Jean-Buhrer Aye  
Stiff Aye

**All Ayes, Motion Passes**

Sheriff Pickell asked about the 911 surcharge renewal that will be coming up in 2021 and what the plan will be leading up to that expiration date. Lattie stated at this time nothing has been published to know what to expect. Emmendorfer mentioned that the State has not made a determination yet on what will happen with the surcharge at the time of sunset in 2021. The Consortium would need to develop a plan for proposal after consideration of all necessary operating expenses in the future.

Barrett asked, in regard to the 911 surcharge expiration, if this was also in line with the local surcharge legislation expiration. Tremaine and Lattie both verified that the expiration is on the same timeline as the legislation in 2021. Lattie has recently made inquiries and has State representatives looking into this matter for him, he has not heard of any discussions or seen published proposals yet.

**9. OTHER BUSINESS**

None

**10. ATTORNEY REPORT**

**Attorney Lattie**

Nothing additional to add.

**11. PUBLIC COMMENTS**

None

**12. ADJOURNMENT**

Meeting adjourned at 2:49 p.m. by Chairman Emmendorfer.

**NEXT BOARD MEETING: Tuesday, December 10, 2019**