

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**Executive Board Meeting**  
**March 10, 2020**  
**Genesee County 9-1-1**  
**2:30 p.m.**

**MINUTES**

**1. CALL MEETING TO ORDER**

Meeting called to order by Chairman Mark Emmendorfer at 2:11 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:** Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Scott Bennett, Grand Blanc Township; Mark Emmendorfer, Montrose Township; Sam Stiff, Gaines Village; Yvonne Brantley, Michigan State Police

**Members Absent:** Steve Fuhr, Genesee Township; Brad Barrett, Flushing City; Wendy Jean-Buhrer, Grand Blanc City; Kim Courts, Genesee County, Ellen Ellenburg, Genesee County; Chris Swanson, Sheriff

**Others Present:** Mary Ann Price, Keith Pyles, Timothy Elkins, Chad Young, Dennis O'Keefe, Larry Green, Ryan Volz, Kerry Paulson, Phil Hart, Joe Oskey, Anthony Chubb, Spring Tremaine, Valerie Moore – recorder

**4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS**      Chairman  
Emmendorfer

- **Current Agenda – March**
- **February 11, 2020 Executive Board Meeting Minutes**
- **Accounts – February 2020**
- **Treasurers Report – February 2020**

**Action Taken:** Motion by Thorsby, support by Bennett to approve the agenda, February 11, meeting minutes, February Accounts & Treasurers report as presented.

**Roll Call Vote:**

Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Stiff	Aye

Brantley                      Aye

**All Ayes, Motion Passes.**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**6. OLD BUSINESS**

**A. Advisory Board Report**

**Chief Volz**

Chief Volz reported that the final updates on the Siren upgrade have been completed, and the secondary activation points are fully operational. Activation would take place in the follow order, GC911, Grand Blanc Township FD and then EOC. Reminder was issued that the EOC is the manager of the Sirens, the agencies are the owners. If an issue comes up GC911 will notify EOC, EOC will contact the proper agency to resolve the issue.

Radio programming was reported as complete; all final updates are set to be complete after the key was reset, since it expired prior to finalizing.

Volz reported that during the Advisory Board meeting Bruce Trevithick was able to provide an update on the MFR Policy that has been under review. Volz reported that the PRSO committee accepted the revised policy during their Feb 27, 2020 meeting which changed 2 specific sections:

Section T which states *“These MFR agencies are dispatched if an ambulance or GCSO unit is further than 8 miles away: Atlas Twp FD, Davison-Richfield FD, Flint FD, Forest Twp/Otisville Area, Montrose FD and Mundy Twp FD.”*

And Section U. *“These MFR agencies dispatched regardless of the distance of an ambulance or GCSO unit: Argentine Twp FD, Bishop Airport FD, Fenton Twp FD, Gaines Twp. FD and Linden FD.”*

Volz reported that during the Fire Chiefs meeting discussion took place regarding replacing MDC's as well as the collection of unused MDC's. There will be follow up directly between the Fire Departments and Deputy Director Jones on this matter.

Members of the CAD - RMS Selection Committee will be meeting on April 2, 2020 with the Police Chiefs for a Tyler Technologies Demo. The Tyler Demo will be prepared specifically for the Police Department's on the RMS system.

Chief Volz and the other Advisory Board Member welcomes Phil Hart as the newest member on the Committee.

**B. Medical First Responders Policy**

**Tremaine**

Tremaine stated that the revised MFR policy went into effect on March 5, 2020 after the PSRO committee presented the policy and gathered feedback during the public meeting held on February 27, 2020.

Miller asked if representatives from all of the municipalities were in attendance at that meeting.

Tim Elkins stated that he felt the meeting and discussions went well and he felt that the committee was open to hearing the feedback and taking all concerns into account.

By the end of the meeting, it appeared that everyone was in agreement with the revisions as presented.

### **C. Status of Radio Reprogramming**

**Tremaine**

Tremaine stated that the warranty on the new radios will be expiring in May 2020. If anyone has spare radios that are still boxed and unused, please unpackage them now and test them out. If there is any issue with operation, it can be addressed before the warranty has expired. There were a few issues with items not working right out of the box, so it is not unheard of.

Tremaine stated that there was a long-standing contract with ProComm to complete MDC repairs, or fixes, that contract has now ended. If you take an MDC to ProComm for any work, from now on, you will be receiving a bill from them.

Programming is now complete, if you have changes, you will need to go directly to ProComm for any changes and they will bill the agency for any additional programming charges.

Vienna Twp Fire stated their radios were not re-programmed, they did not think they needed to be. It was determined that they will need the radios to be re-programmed and ProComm has been in touch and will complete the update as soon as possible.

### **D. Radio Towers Report**

**Tremaine**

Tremaine reported that the project to replace the HVAC and Monitoring equipment at the Tower sites has recently been completed. Final payment for the project has been made as of today. The entire project that was approved last year was required by the State of Michigan DTMB in order to bring the tower shelters' HVAC and monitoring equipment up to date. In total seven towers were updated, the tower in the City of Flint did not require the update. The final cost for the upgrade came to \$ 142,722.52, with a savings of approximately \$19,000 from the original quote of \$162,000.

Tremaine stated that the installation of the new electric meter at the Kipp Road tower is now complete. Final cost was approximately \$20,000 to complete the entire project. GC911 now has a separate meter at the site and will be billed separately from the individual owner on the tower going forward. There is no longer a concern of having the power shut down at this tower site.

## **7. NEW BUSINESS**

### **A. MMRMA Renewal**

**Tremaine**

Tremaine presented the quote for the MMRMA Insurance policy renewal from Feb 2020 – Feb 2021 at a cost of \$78,526. The premium has increased from last year due to 'loss exposure' as well as the update of the asset valuations. Tremaine has worked with MMRMA over the past year to update the outdated or incomplete property asset valuations specifically related to the tower sites. The amount budgeted for the

Insurance policy was \$75,000, all required adjustments in the budget will be brought to the Board before year end if needed.

**Action Taken: Motion made by Miller, support by Bennett to approve the renewal for property and liability coverage with MMRMA in the amount of \$78,526.**

**Roll Call Vote:**

Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Stiff	Aye
Brantley	Aye

**All Ayes, Motion Passes.**

**B. Motorola Service Agreement**

**Tremaine**

Tremaine presented the new Service Agreement with Motorola for the Centers' console maintenance. The cost for one year is \$49,051, if we only agree and sign for 1 year, the cost will increase by 3% annually. Tremaine would prefer to sign up for the multi-year agreement, we will be billed annually at the rates listed for all 3 years without the annual 3% increase in cost.

**Action Taken: Motion by Miller, support by Bennett to approve the Motorola Solutions Service Agreement, for \$49,051 in 2021, \$49,787 in 2022 and \$50,534 in 2023.**

**Roll Call Vote:**

Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Stiff	Aye
Brantley	Aye

**All Ayes, Motion Passes.**

**C. Moore Contract Renewal**

**Tremaine**

Tremaine presented a new contract for Account Manager, Valerie Moore to be renewed, her current contract will expire at the end of March. A few items that required a change per Attorney Chubb in order to meet with Michigan laws and FLSA, the residency requirement must read '20 miles, and the classification that identifies the position as FLSA exempt requires the position to be listed as salaried instead of hourly. The other items changed were solely to clean up the language for PTO, since portions of the contract were copied from the Dispatcher contract language, and others

are from the other existing personal service contracts. The renewal date will now match up with the other Service contracts renewal on September 30, 2021. Tremaine will correct the typo under section 4 'Residency' to reflect "twenty (20) miles".

**Action Taken: Motion made by Bennett, support by Thorsby to approve the personal service contract for Account Manager Valerie Moore as presented, with the correction of the typo in Section 4 to match twenty (20) miles.**

**Roll Call Vote:**

Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Stiff	Aye
Brantley	Aye

**All Ayes, Motion Passes.**

**8. OTHER BUSINESS**

**A.**

**9. DIRECTORS REPORT**

**Tremaine**

Tremaine presented her annual report for the Board Members.

**10. COMMITTEE REPORTS**

**11. ATTORNEY REPORTS**

**Attorney Lattie  
Attorney Chubb**

Attorney Chubb provided a brief update on current grievances that he is work on for Genesee County 911.

**12. PUBLIC COMMENTS**

**13. ADJOURNMENT**

Meeting adjourned by Chairman Mark Emmendorfer at 2:49 p.m.

**Next Meeting:  
Executive Board Meeting  
April 14, 2020 @ 2 pm**