

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**Executive Board Meeting**  
**September 8, 2020**  
**Genesee County 9-1-1**

**2:30 pm or immediately following General Membership**

Location: Grand Blanc Twp Police Dept, 5405 Saginaw Rd, Flint, MI 48507

**Meeting will available via Conference Line**

Conference Line: 1-810-230-4303

Conference ID: 821 743 578#

**MINUTES**

**1. CALL MEETING TO ORDER**

Meeting called to order by Chairman Emmendorfer at 2:57 pm.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:** Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Scott Bennett, Grand Blanc Township; Mark Emmendorfer, Montrose Township; Vicki Fishell, Mt. Morris City; Sam Stiff, Gaines Village; Ellen Ellenburg, Genesee County; Dave Stamm, GC Sheriff

**Members Absent:** Steve Fuhr, Genesee Township; Wendy Jean-Buhrer, Grand Blanc City; Kim Courts, Genesee County; Yvonne Brantley, MSP

**Others Present:** Ryan Volz, Larry Green, Tim Elkins, Ron Wiles, Anthony Chubb, Spring Tremaine, Tim Jones, Valerie Moore – recorder

**4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS**

**Chairman  
Emmendorfer**

- **Current Agenda – September 2020**
- **Executive Board Meeting Minutes - July 14, 2020**
- **Accounts /Transaction List – August 2020**
- **Treasurers Report – July/August 2020**

**Action Taken:** Motion by Ellenburg, support by Bennett to approve the current agenda, July meeting minutes, August Accounts and July and August Treasurers Report as presented.

**Roll Call Vote:**

Miller	Aye
Thorsby	Aye

Fortino Aye  
Bennett Aye  
Emmendorfer Aye  
Fishell Aye  
Stiff Aye  
Ellenburg Aye  
Stamm Aye

**All Ayes, Motion Passes**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

None

**6. OLD BUSINESS**

**A. Advisory Board Report**

**Chief Volz**

**1. No meeting July and August 2020**

Covered during General Membership:

Chief Volz stated there are currently two positions to be filled on the Advisory Board due to Chief Stadler and Chief Hart leaving.

No other concerns to report at this time

**B. Operational Surcharge Committee**

**Jones**

Jones provided an update to keep this in mind, the State has not made any additional movement at this time. The State surcharge fee sunsets in December 2021, which will also end our local surcharge increase. We will need to look at the operation funding needs and have the discussion to know what need to be included in the renewal request. The original State surcharge was \$1.24, we increased it to a total of \$1.86. The increase of .46 cents over the State surcharge will go away without a request for renewal. Jones stated he's had conversations with Attorney Chubb, Tremaine and Emmendorfer and they have discussed making a request for the renewal at \$1.86 simply to have something in place and ensure funding. If the maximum of \$3.00 is allowed, then they could work out the collection of a minimum amount needed for operations based on what the State submits on their own.

If our request is not made, passed and certified by the State prior to May 15, 2021, we would not be able to collect surcharge money until the following year. If this were to happen, we would end up funding our own operation with our reserves for a minimum of 6 months.

Jones will be monitoring for updates from the State 9-1-1 Committee and anything directly from the State.

Emmendorfer stated that we need to put together what the amount of money would be that we need, come up with the language of the proposal and get approval from the Genesee County Board of Commissioners. Once we know the amount that is needed, we can work on getting that information out to the public so the vote will be favorable. This cost will be a significant amount of money if we have to put this vote on by ourselves if there are no other elections prior to May 2021. Hopefully we can have a proposal ready by March to have it approved and turned in to the state ahead of time, this way the phone companies can start to collect the money right away.

Emmendorfer feels that we should set the number put a committee together to set the number for funding, knowing what future purchase consideration will be from both police and fire. The amount should be enough to set aside funding over time to make necessary purchases, just as we did for the radios. We should be setting parameters for what will be paid for and what will not be paid for with the surcharge money, for example new radios in ten years, but not MDC's etc. (gave as an example only). As we've learned from the past with parameters set it would help avoid confusion and problems in the future on what will be purchased and what will not be purchased. This will also help the Police and Fire prepare ahead of time when planning their own budgets knowing what to expect for future purchases.

Jones asked if it would be possible to have the Advisory Board members involved in the planning. Chief Wiles stated it may be possible, but according to the current By-Laws the role of the Advisory Board is spelled out. Emmendorfer stated this will be looked into to clarify.

Bennett stated he is in agreement with Emmendorfer that this should be started sooner rather than later so we don't fall behind.

Miller asked about when the new County Board of Commissioners members take on their positions. Members noted the transition happens on January 2, 2021. Miller mentioned it may be a good idea to work with those in position now so they have some history of what is going on.

Thorsby agrees that we need to ensure we have police and fire representation on the new committee so they can give proper insight on what their future purchasing needs will be.

### **C. City of Fenton Response Letter**

**Tremaine**

Tremaine presented a copy of the letter, primarily drafted by Attorney Chubb that was sent to Lynn Markland at the City of Fenton. Tremaine received an email response that the letter is being reviewed.

Along with the letter, a copy of the invoice was sent again, along with a copy of the push to talk data provided by the State.

Ellenburg asked to clarify what we were billing them for, compared to the other non-Consortium members. Tremaine stated that the same billing methods are used for all Tower fee Invoicing for non-Consortium members which is \$105.00 per radio.

## **7. NEW BUSINESS**

### **A. 2020 Budget Amendments**

**Tremaine**

Covered during General Membership

### **B. 2021 Budget Approval**

**Shawna Farrell**

Covered during General Membership

### **C. Amend Moore Contract Wage**

**Tremaine**

Tremaine proposed an amendment to Valerie Moore's contract to be drafted by Attorney Chubb to grant a raise of \$3.00 more per hour, for the remaining period of her current contract, which expired on September 30, 2021

Ellenburg asked to clarify if the position accumulates overtime. Chubb stated it is an exempt position and reflected as salary. No other changes to the current contract are being made with this amendment.

**Action Taken:** Motion by Miller, support by Fishell to amend Valerie Moore's contract to reflect a new rate of \$23.00/hour.

**Roll Call Vote:**

Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Fishell	Aye
Stiff	Aye
Ellenburg	Aye
Stamm	Aye

**All Ayes, Motion Passes**

**D. Invoice Approvals (5)**

**Tremaine**

Tremaine presented invoices for several large purchases that were in the budget and are now being finalized. There is a change to one of the Dell quotes, the original quote included in the packet shows \$12,335, the final invoice came to \$12,556 after additional cables were added.

Tremaine stated the invoice from MPSCS is showing a credit that was provided after she reached out to them for a correction on the number of towers they had listed, as well as an addition error from the 2 previous invoices. The credit adjustment of \$14,162.70 was applied to the current invoice.

Emmendorfer asked Tremaine to give a quick update on the Technology fund plans for next year. Tremaine stated that the funding set aside last year along with the transfer that was just approved this year will be used to make the CAD/Mobile/RMS Solution purchase. The amount in the Technology Fund budget shows \$1,715,000 which was approved as a 'not to exceed' number for the purchase of that system during the Budget Committee meeting.

Tremaine stated that over the past year there has been a focus on our partners along with improving the facility (roof, parking lot etc.). This year the focus will be on improving our data room and making the necessary IT upgrades and improvements. We are currently looking at adding data redundancy and cloud-based solutions to help the Center look toward the future and keep up with technology advancements. Many of the purchases planned for this year will involve improving as well as increasing data storage.

Emmendorfer mentioned that after the discussion with Shook and Tremaine during the Budget Committee meeting he fully understands the need to work on additional back-up data as well as off-site storage for in the event of a natural disaster, or any other unforeseen event that may cause an interruption in what we currently rely on.

## **E. Dispatch Survey Results**

**Tremaine**

Tremaine shared a summary of the survey questions and results that had been sent out to Police and Fire partners. The rating is based on a scale of 1-5 and summarizes the 20 completed surveys out to the 42 sent. Tremaine stated we are following up on the comments that were sent in and we are planning to address improvements based on your feedback. We are working towards sending out a citizen survey in the future as well.

### **8. OTHER BUSINESS**

#### **A. Arbitration Award – POLC- Longevity 18-79**

**Attorney Chubb**

Update provided during General Membership.

### **9. DIRECTORS REPORT**

**Tremaine**

Nothing additional to add.

### **10. COMMITTEE REPORTS**

None

### **11. ATTORNEY REPORT**

**Attorney Chubb**

Nothing additional to add.

### **12. PUBLIC COMMENTS**

None

### **13. ADJOURNMENT.**

Meeting adjourned by Chairman Emmendorfer at 3.29 p.m.

#### **Next Meeting:**

**Executive Board Meeting**

**October 13, 2020 @ 2 pm**