

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
General Membership Meeting
September 8, 2020
Genesee County 9-1-1
2:00 p.m.

Location: Grand Blanc Twp Police Dept, 5405 Saginaw Rd, Flint, MI 48507

Meeting will available via Conference Line

Conference Line: 1-810-230-4303

Conference ID: 821 743 578#

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Emmendorfer at 2:06 pm

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Thomas Spillane, Clayton Township; Timothy Elkins, Davison Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Mary Ann Price, Forest Township; Paul Fortino, Gaines Township; Scott Bennett, Grand Blanc Township; Mark Emmendorfer, Montrose Township; Larry Green, Mt. Morris Township; Kerry Paulson, Vienna Township; Dennis O'Keefe, Burton City; Clyde Edwards, Flint City; Ellen Glass, Linden City; Vicki Fishell, Mt. Morris City; Sam Stiff, Gaines Village; Ellen Ellenburg, Genesee County

* Patrick Major, Atlas Township – arrived at 2:15 p.m.

Members Absent: Brian Saad, Argentine Township; Bonnie Mathis, Fenton Township; Steve Fuhr, Genesee Township; Joe Oskey, Mundy Township; Keith Pyles, Richfield Township; Gary Stevens, Thetford Township; Doug Vance, Clio City; Andrea Schroeder, Davison City; Clarence Goodlein, Flushing City; Wendy Jean-Buhrer, Grand Blanc City; Thomas Bigelow, Montrose City; Adam Zettel, Swartz Creek City; Sheri Wilkerson, Goodrich Village; John Ray, Otisville Village;

Others Present: Ryan Volz, Ron Wiles, Kim Courts, Dave Stamm, GC Sheriff, Anthony Chubb, Spring Tremaine, Tim Jones, Valerie Moore – recorder

4. AGENDA APPROVAL

**Chairman
Emmendorfer**

Action Taken: Motion to approve Agenda as presented.

All Ayes, Motion Passes.

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

6. APPROVAL OF MINUTES

- **December 10, 2019**

- **January 14, 2020 - Special Meeting Minutes**
- **March 10, 2020 – No Quorum**
- **June 9, 2020 - No Quorum**

Action Taken: Motion by Thorsby, support by Bennett to approve General Membership meeting minutes from December 10, 2019, January 14, 2020 as presented.

All Ayes, Motion Passes.

7. OLD BUSINESS

A. Advisory Board Report

Chief Volz

1. No meeting July and August 2020

Chief Volz stated there are currently two positions to be filled on the Advisory Board due to Chief Stadler and Chief Hart leaving. No other concerns to report on at this time.

8. NEW BUSINESS

A. 2020 Budget Amendments

Tremaine

Tremaine presented the FY2020 Budget amendment detail, explaining the only line that required to be increased over the original FY20 budget was Insurance, due to higher rates following recent claims. Tremaine stated that these are only projected expenses till the end the fiscal year, which is September 30, 2020. Also, Tremaine is requesting in this amendment an additional transfer-out amount of \$610,387.00 for Technology Fund and \$400,000 for Capital Projects Fund. The intention for funds will be for the new CAD system purchase in 2021. Total line adjustment of \$1,014,387.00.

-Member Pat Major, Atlas Twp arrived, added to the attendance list.

Action Taken: Motion by Thorsby, support by Bennett to approve the proposed changes as presented for the FY2020 budget.

Roll Call Vote:

Major	Abstain
Spillane	Aye
Elkins	Aye
Miller	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Green	Aye
Paulson	Aye
O'Keefe	Aye

Edwards	Aye
Glass	Aye
Fishell	Aye
Stiff	Aye
Ellenburg	Aye

16 Ayes, 1 Abstain, Motion Passes

B. 2021 Budget Approval

Shawna Farrell

Shawna Farrell presented the Proposed FY2021 General Fund budget, Capital Projects FY2021 budget and the Technology Fund FY2021 budget. Shawna provided details on the committed fund balances for Capital Projects and Technology Fund, to identify between Available Cash Accounts and Certificate of Deposit as shown in Available Funds Balance. Tremaine stated that the Budget Committee reviewed all the documents and approved the same.

Action Taken: Motion by Thorsby, support by Bennett to approve the FY2021 Budgets as presented.

Roll Call Vote:

Major	Aye
Spillane	Aye
Elkins	Aye
Miller	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Green	Aye
Paulson	Aye
O'Keefe	Aye
Edwards	Aye
Glass	Aye
Fishell	Aye
Stiff	Aye
Ellenburg	Aye

All Ayes, Motion Passes

C. State of Michigan - Corrective Action Plan

Tremaine

Tremaine presented the response letter that was sent to the State of Michigan following the FY 2019 Audit, Request for Improvement of Deficiencies. The only Deficiency was that the timing of closing the books was not finalize when the auditors arrived in late October to begin the year end audit. Going forward the Auditors will not be scheduled until later into November or early December to ensure everything is complete.

Action Taken: Motion by Bennet, support by Fortino to approve the Deficiency letter begin sent to the Department of Treasury.

All Ayes, Motion Passes

D. Credit Card Policy

Tremaine

Tremaine presented a draft of the Consortium Credit Card Policy that was updated. Discussion took place regarding the normal use of the card and the limits indicated per users. Miller asked if the employees required for pre-approval of purchases with the credit card with purchases exceeding any certain dollar amount. Members were in agreement that there should be a pre-approval required for larger purchases on the credit card.

Action Taken: Motion by Miller, support by Bennett to accept and approve the credit card policy as presented, contingent on adding a statement that pre-approval will be required on any purchases exceeding \$1,000 for everyone under the Director and Deputy Director. Pre-approval on credit card purchases over \$1,000 can be granted by either the Director or Deputy Director.

Roll Call Vote:

Major	Aye
Spillane	Aye
Elkins	Aye
Miller	Aye
Thorsby	Aye
Price	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Green	Aye
Paulson	Aye
O'Keefe	Aye
Edwards	Aye
Glass	Aye
Fishell	Aye
Stiff	Aye
Ellenburg	Aye

All Ayes, Motion Passes

E. Executive Board Nominations

Emmendorfer

Emmendorfer stated that the Executive Board nominations are coming in December 2020. Currently the By-Laws and 9-1-1 Agreement states that the nominations for candidates will be announced and voted for in December 2020. Due to the current situation with the meetings it may be difficult to have nominations come in last minute. Emmendorfer asked for a resolution to allow nominations to be received ahead of the meeting in December so that the nominations will be known by everyone at the meeting.

Action Taken: Motion by Bennett, support by Thorsby to allow anyone interested in serving on the Executive Board to make it known to Tremaine prior to the December meeting in order to have nominations available.

All Ayes, Motion Passes

Tremaine stated the nominations will be collected and emailed out prior to the meeting, and if late nominations come in they will be emailed to the Board members and announced during the meeting to ensure the latest updates are provided. When new representatives have been elected and or assigned as new representatives, Tremaine will work to ensure all new members are notified of the vote taking place in December 2020.

9. OTHER BUSINESS

A. Arbitration Award – POLC- Longevity 18-79 Attorney Chubb

Chubb provided an update to members on the POLC grievance regarding Supervisor Morse, Arbitrator Stanley Dobry ended up ruling in our favor. Half the arbitration cost was paid by the Consortium.

B. CD Bank Accounts Emmendorfer

Emmendorfer provided an update that the CD accounts were moved to ELGA Credit Union at the end of June due to the maturity date and renewal rates from Chemical Bank. The rates at ELGA were the best available at the time and much better than the zero percent that Chemical Bank renewed at.

10. ATTORNEY REPORT (March-August 2020) Attorney Chubb

1. Attorney Report – March 2020 Attorney Lattie

Nothing additional to add

11. PUBLIC COMMENTS

None

12. ADJOURNMENT

Meeting adjourned by Chairman Emmendorfer at 2:51 pm.

**NEXT BOARD MEETING:
Tuesday, December 8, 2020**