

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
General Membership Meeting
December 8, 2020
Genesee County 9-1-1
2:00 p.m.

Meeting will ONLY be available via Conference Line

Conference Line: 1-810-230-4303

Conference ID: 942 285 458 #

MINUTES

1. CALL MEETING TO ORDER

Meeting Called to order by Vice Chairman Fred Thorsby at 2:05 p.m.

2. ATTENDANCE ROLL CALL

All participants were present via phone or online meeting portal.

Members Present: Brian Saad, Argentine Township; Thomas Spillane, Clayton Township; Jim Slezak, Davison Township; Vince Lorraine, Fenton Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Marry Ann Price, Forest Township; Paul Fortino, Gaines Township; Dan Eashoo, Genesee Township; Scott Bennett, Grand Blanc Township; Tonya Ketzler, Mundy Township; Keith Pyles, Richfield Township; Rachel Stanke, Thetford Township; Dennis O'Keefe, Burton City; Andrea Schroeder, Davison City; Wendy Jean-Buhrer, Grand Blanc City; Vicki Fishell, Mt. Morris City; Sam Stiff, Gaines Village

Members Absent: Shirley Kautman-Jones, Atlas Township; Mark Emmendorfer, Montrose Township; Jolena Sanders-Sims, Mt Morris Township; Doug Vance, Clio City; Clyde Edwards, Flint City; Clarence Goodlein, Flushing City; Ellen Glass, Linden City; Thomas Bigelow, Montrose City; Adam Zettel, Swartz Creek City; Sheri Wilkerson, Goodrich Village; John Ray, Otisville Village; Ellen Ellenburg, Genesee County

Others Present: Ryan Volz, Anthony Chubb, Spring Tremain, Tim Jones, Valerie Moore – recorder
Nancy Belill, Vienna Township is present, pending Supervisors appointment.

3. AGENDA APPROVAL

**Vice Chairman
Thorsby**

Tremain requested to add agenda item 7. E. Tyler Contract.

Action Taken: Motion by Price, support by Miller to approve the agenda with the addition of item 7. E. Tyler Contract.

All Ayes, Motion Passes.

4. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

5. APPROVAL OF MINUTES

- September 8, 2020

Action Taken: Motion by Price, support by Bennett to approve General Membership meeting minutes from September 8, 2020 as presented.

Roll Call Vote:

Spillane Aye
Slezak Aye
Lorraine Aye
Miller Aye
Thorsby Aye
Price Aye
Fortino Aye
Eashoo Aye
Bennett Aye
Ketzler Aye
Pyles Aye
Stanke Aye
Schroeder Aye
Jean-Buhrer Aye
Fishell Aye
Stiff Aye

16 Ayes, 0 Nays, Motion Passes.

6. OLD BUSINESS

A. Advisory Board Report

Chief Volz

Chief Volz noted they did not have a meeting in November. The Fire Chiefs on the Advisory Board and Assistant Chief Mike Vogt are working together on updating their Radio Communications policy. The changes will be taken to the Fire Chiefs meeting on December 16, 2020 for final discussion. Once this is finalized, they will turn it over to Genesee County 911 to be implemented.

B. Credit Card Policy

Tremaine

Tremaine presented the revised Credit Card policy based on the request made during the last meeting. The policy now includes the requirement that all credit card purchases exceeding \$1,000 will require an approval from the Director or Deputy Director.

Action Taken: Motion by Miller, support by Bennett to approve the new updated Credit Card policy.

Roll Call Vote:

Saad Aye
Spillane Aye
Slezak Aye
Lorraine Aye
Miller Aye
Thorsby Aye

Price Aye
Fortino Aye
Eashoo Aye
Bennett Aye
Ketzler Aye
Pyles Aye
Stanke Aye
O'Keefe Aye
Schroeder Aye
Jean-Buhrer Aye
Fishell Aye
Stiff Aye

18 Ayes, 0 Nays, Motion Passes.

7. NEW BUSINESS

A. Welcome New General Members

**Vice Chairman
Thorsby**

Thorsby welcomed all new General Members. Reminder that General Membership meets quarterly, and we need as many present as possible to ensure we have a quorum in order to conduct business.

B. Executive Board Members Vote

**Vice Chairman
Thorsby**

Votes still being sent to Tremaine, a few members in the meeting stated they still need to send their vote. All submitted votes were collected and counted.

-Voting finalized towards end of meeting, restated from below.

Results for new Executive Board Members:

Township Members: Scott Bennett, Mark Emmendorfer, Paul Fortino, Karyn Miller, Fred Thorsby, Thomas Spillane

City Members: Clyde Edwards, Vicki Fishell

Village Members: Sam Stiff

New members will begin in January. Officers will be voted for at the January Meeting.

C. 2021 Board Meeting Schedule

Tremaine

Thorsby presented the new meeting schedule for 2021, the first few will be planned as virtual.

Action Taken: Motion by Miller, support by Ketzler to approve the 2021 calendar.

Roll Call Vote:

Saad Aye
Spillane Aye

Slezak Aye
Lorraine Aye
Miller Aye
Thorsby Aye
Price Aye
Fortino Aye
Eashoo Aye
Bennett Aye
Ketzler Aye
Pyles Aye
Stanke Aye
O'Keefe Aye
Schroeder Aye
Jean-Buhrer Aye
Fishell Aye
Stiff Aye

18 Ayes, 0 Nays, Motion Passes

D. Operational Surcharge Resolution

Jones

Jones presented a letter to the General Membership explaining the Surcharge renewal request, and a copy of the Resolution to be approved. Once the resolution is approved by the General Membership, it will be sent to the County Commissioners office for approval. We were informed we will not be included on the County Commissioners agenda for the December 9, 2020 meeting, we were asked to wait until the new seats were filled in January to be included on their Agenda. Once our ballot language is approved by the Board of Commissioners, it would be sent to the County Clerk.

Thorsby asked to clarify the election date of May, instead of March. Jones stated there is no election in March. The deadline to be approved by the County Clerk is mid-February in order to be included on the May ballot.

Jones noted if everything is approved, we need to submit our approved vote to the State by May 15, 2021.

Action Taken: Motion by Jean-Buhrer, support by Bennett to approve renewing the County wide 911 Surcharge.

Ketzler inquired if anyone else is having an election, or if this would need to be paid for by the Consortium. Jones stated there is a no County wide vote in May.

Attorney Chubb stated the Genesee County Health Department has already requested to be included on the May election. Thorsby and Attorney Chubb both mentioned that May is a regular County wide election for the State. In that case the cost will not be passed down.

Roll Call Vote:

Saad Aye
Spillane Aye
Slezak Aye
Lorraine - left meeting
Miller Aye
Thorsby Aye
Price Aye
Fortino Aye
Eashoo Aye
Bennett Aye
Ketzler Aye
Pyles Aye
Stanke Aye
O'Keefe Aye
Schroeder Aye
Jean-Buhrer Aye
Fishell Aye
Stiff Aye

17 Ayes, 0 Nays, Motion Passes

Tremaine stated that after another vote being turned in, there is a tie among 2 members. Request for anyone that has not voted yet to send it in to break the tie.

E. Tyler Contract

Tremaine

Tremaine presented the Tyler Contract for the Genesee County Integrated system and RMS. Tremaine sent out the Tyler Technologies milestone payment information to the Board members yesterday for review. The Budget Committee and the Executive Board has already set aside money in the Technology fund and has approved a 'not to exceed' amount of \$1,700,000 for the purchase do the new Integrated System purchase. Tremaine presented the number of \$1,448,983 as the contract amount outlined on the Milestone Payment schedule. Tremaine stated the contract has been reviewed in depth and has to be agreed to and signed by Chairman Emmendorfer, Secretary/Treasurer Bennett, Attorney Chubb and herself.

Tremaine is requesting approval to meet the Milestone payments as the project begins to move forward. The final contract payment will not be paid until everything is implemented and is operating with no issues for a full 45 days after going live. After that the final payment of \$53,723 will be made to them.

Thorsby asked to verify that the \$1,700,000 is available in the Technology fund for this. Tremaine stated there is \$2,400,000 in the Technology Fund, but the Budget committee has approved the purchase, not to exceed \$1,700,000. After working with Tyler on several aspects of the contract, the overall estimated is now \$1,448,983.

Thorsby asked to clarify if the cost to municipalities for RMS is the same was what was sent a few months ago. Tremaine stated that she does have the amounts that will apply to each municipality, and the number has changes slightly since Bishop joined after those initial estimates. These are maintenance fees for the municipalities will not be owed until year three, per the terms worked out with Tyler.

Chubb stated the motion should include authorization to execute and enter into the contract.

Action Taken: Motion by Saad, support by Bennett to authorize Tremaine and Attorney Chubb to conclude negotiations and execute the contract on behalf of the Consortium.

Saad wanted to ensure that Chairman Emmendorfer and Bennett would still be involved in the process with Tremaine and Attorney Chubb.

Miller asked to clarify that this is going to replace the software we use now. Tremaine stated yes, it will replace the CAD we use now, the records management, if they opt in, as well as the software on the mobiles in the vehicles.

Miller followed up with another question, If the Municipalities don't have to pay until the third year, will that be an annual fee?

Chubb clarified that part of the negotiations Tremaine has worked on was to allow the option to opt in by the municipalities, as well as pushing out the annual fees due until after 2 years. They wanted to be sure the annual fees would not be due by the agencies until they can ensure everything is working as expected with no down times before they had to pay into the service fees. The fee's will be billed out after year 3 by 911 to reimburse for the annual service fees.

Roll Call Vote:

Saad	Aye
Spillane	Aye
Slezak	Aye
Lorraine	- left meeting
Miller	Nay
Thorsby	Aye
Price	Aye
Fortino	Aye
Eashoo	Aye
Bennett	Aye
Ketzler	Aye
Pyles	Aye
Stanke	Aye
O'Keefe	Aye
Schroeder	Aye
Jean-Buhrer	Aye
Fishell	Aye

Stiff Aye
16 Ayes, 1 Nay, Motion Passes

8. OTHER BUSINESS

A. 2020 Audit Engagement Letter

Tremaine reported that Plante Moran is underway with our Annual Audit. The audit engagement letter is included for reference, the amount is already agreed to in the amount of \$11,500 per agreement. We are under a five-year agreement with them to perform our audits, this is year four of that contract.

Tremaine provided an update of the final votes that have been received for the Executive Board Members.

Final results for new Executive Board Members:

Township Members: Scott Bennett, Mark Emmendorfer, Paul Fortino, Karyn Miller, Fred Thorsby, Thomas Spillane

City Members: Clyde Edwards, Vicki Fishell

Village Members: Sam Stiff

9. ATTORNEY REPORT

Attorney Chubb

Nothing additional to add outside of his report. Welcomes new members to the Board.

10. PUBLIC COMMENTS

Tremaine asked Attorney Chubb if he could provide an update if the surcharge is being placed on the Board of Commissioners agenda in January. Chubb stated he is hopeful this item will be included on the January agenda since it has now been approved by our Board, and in line to move forward to meet the deadlines. Tremaine stated she will get with Bennett and Emmendorfer to sign the resolution.

11. ADJOURNMENT

Meeting adjourned by Vice Chairman Thorsby at 2:59 pm.

Next Meeting:

General Membership & Executive Board

March 9, 2021