

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**Executive Board Meeting**  
**January 12, 2021**  
**Genesee County 9-1-1**  
**2:00 pm**

**Meeting will ONLY be available via Conference Line**

Conference Line: 1-810-230-4303

Conference ID: 296 258 659#

**MINUTES**

**1. CALL MEETING TO ORDER**

Meeting called to order by Chairman Mark Emmendorfer at 2:06 p.m.

**2. ATTENDANCE ROLL CALL**

All participants were present via phone or online meeting portal.

**Members Present:** Thomas Spillane, Clayton Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Scott Bennett, Grand Blanc Township; Mark Emmendorfer, Montrose Township; Clyde Edwards, Flint City; Vicki Fishell, Mt. Morris City; Sam Stiff, Gaines Village; Meredith Davis, Genesee County; Ellen Ellenburg, Genesee County; Yvonne Brantley, MSP; Dave Stamm, GC Sheriff

**Members Absent:** None

**Others Present:** Ryan Volz, Anthony Chubb, Spring Tremaine, Tim Jones, Valerie Moore – recorder

**3. APPROVAL OF AGENDA, MINUTES & ACCOUNTS**

**Chairman  
Emmendorfer**

- **Current Agenda – January 2021**
- **Executive Board Meeting Minutes – December 2020**
- **Accounts /Transaction List – December 2020**
- **Treasurers Report – December 2020**

**Action Taken:** Motion by Ellenburg, support by Bennett to approve current agenda, December 8, 2020 meeting minutes, December accounts, and Treasurers report as presented.

**Roll Call Vote:**

Spillane	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye

Edwards           Aye  
Fishell            Aye  
Stiff               Aye  
Davis              Aye  
Ellenburg         Aye  
Brantley          Aye  
Stamm             Aye

**All Ayes, Motion Passes**

**4. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

None

**5. OLD BUSINESS**

**A. Advisory Board Report**

**Chief Volz**

Chief Volz reported that a copy of the updated Fire Dispatch policy was provided to the County Chiefs for review. Communication between Deputy Director Jones, the Advisory Board and the County Chiefs will continue as they work together to resolve any highlighted areas in the revised dispatch policy.

**B. Operational Surcharge Resolution Update**

**Jones**

Jones reported that the Surcharge resolution has been prepared and sent to the Board of Commissioners for their review and approval during their next meeting.

Emmendorfer asked if Ellenburg or Davis could confirm if the 911 Surcharge topic was on the Agenda for the Board of Commissioners meeting tomorrow.

Ellenburg will check on the agenda and follow up. Ellenburg suggested that we (Genesee County 911) provide a report to provide an explanation or tracking of the expenses being paid for with the surcharge funding. Presenting this information along with the requested surcharge renewal may be helpful for everyone to see how the funding is used.

Tremaine stated we would be happy to provide the Board of Commissioners a copy of our annual budget, or copies of our annual audits. Tremaine stated she just recently sent a copy of the 2021 Budget to Joshua Freeman. Either the budget or the audit would provide a good explanation of how the 911 Surcharge funding is spent, if further details were needed, we can supply that.

Fortino asked to clarify what the deadline is for submitting the proposal to the Clerks' office.

Attorney Chubb stated the deadline for us to submit the approved proposal to the Clerk's office is February 9, 2021.

**6. NEW BUSINESS**

**A. Executive Board Members - Officers Vote**

**Chairman  
Emmendorfer**

Emmendorfer stated officers need to be re-elected for the next 2 years. Currently Mark Emmendorfer serves as the Chairman, Fred Thorsby serves as Vice Chairman and Scott Bennett as the Secretary-Treasurer. Each of the current officers have indicated they wish to continue in their positions for the next 2 years. Emmendorfer asked if anyone was opposed, or if any other members were interested in running for any of the three positions. No opposing motions and no other members indicated their interest.

**Action Taken:** Motion by Ellenburg, support by Miller to re-elect officers; Mark Emmendorfer as Chairman, Fred Thorsby as Vice Chairman and Scott Bennett as Secretary/Treasurer for the next 2 years.

**Roll Call Vote:**

Spillane	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Edwards	Aye
Fishell	Aye
Stiff	Aye
Davis	Aye
Ellenburg	Aye
Brantley	Aye
Stamm	Aye

**All Ayes, Motion Passes**

**B. Committee Vacancies**

**Chairman  
Emmendorfer**

Emmendorfer stated there are a now openings on the 911 Committees and would like to have them filled. Members are welcome to take some time to consider this. If you decide to serve on one of these committees, you can contact Tremaine or Jones after the meeting today and let them know.

Current vacancies are:

- Personnel / Professional Contract Committee – 1
- By-Laws Committee & Purchasing Policy Committee – 1
- Budget / Audit Committee – 2
- Building & Grounds Committee - 1
- Technology Committee - 1

Miller and Brantley volunteered to serve on the Budget / Audit Committee. Fishell volunteered to serve on the Personnel / Professional Contract Committee. Thomas Spillane volunteered to serve on the Building and Grounds Committee.

Remaining openings to be filled:  
By-Laws Committee & Purchasing Policy Committee – 1  
Technology Committee - 1

**7. OTHER BUSINESS**

**A. 2021 Board Meeting Schedule**

2021 Board Meeting schedule was approved during the December 8, 2020 meeting. Tremaine was just providing the schedule again for everyone's reference.

Miller asked if the next few meetings will be planned as virtual.

Tremaine stated that based on current guidelines we will be holding virtual meetings until the end of March, or when the order is lifted. After March, depending on restrictions, we will move to combined virtual and in person to allow everyone to participate as they choose.

Attorney Chubb stated that the Amended Open Meetings Act allows for us to continue with virtual meetings until the end of March. Combined with current MiOSHA guidelines which states, we should work electronically when possible, we can plan to continue the electronic meetings.

Tremaine mentioned that Moore will be sending an email with current contact details we have on file. We would like everyone to verify your information and let us know of any changes. Verifying your email addresses will help us ensure you are receiving our meeting notices.

**8. DIRECTORS REPORT**

Nothing additional to add.

**Tremaine**

**9. COMMITTEE REPORTS**

None

**10. ATTORNEY REPORT**

Nothing additional to add.

**Attorney Chubb**

**11. PUBLIC COMMENTS**

None

**12. ADJOURNMENT**

**Action Taken:** Motion by Ellenburg, Support by Bennett to adjourn.

**All Ayes, Motion Passes**

Meeting Adjourned by Chairman Emmendorfer at 2:35 p.m.

**Next Meeting:  
Executive Board Meeting  
February 9, 2021 @ 2:00 pm**