

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board Meeting - Genesee County 9-1-1**

May 11, 2021

2:00 pm

Location: Grand Blanc Twp PD, 5405 Saginaw Rd, Flint

Meeting was held virtually and in person.

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Emmendorfer at 2:01 pm

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Some participants were virtually present, via phone or online meeting portal.

Members Present: Thomas Spillane, Clayton Township; Karyn Miller, Flint Township; Scott Bennett, Grand Blanc Township; Mark Emmendorfer, Montrose Township; Clyde Edwards, Flint City; Sam Stiff, Gaines Village; Ellen Ellenburg, Genesee County; Fred Thorsby, Flushing Township (Thorsby joined after initial roll call)

Members Absent: Paul Fortino, Gaines Township; Vicki Corlew, Mt. Morris City; Meredith Davis, Genesee County; Yvonne Brantley, MSP; Dave Stamm, GC Sheriff;

Others Present: Jay Rendon, Jerry Harris, Tony Craig, Rick Freeman, Ron Wiles, Ryan Volz, Chris Ryan, Anthony Chubb, Spring Tremaine, Tim Jones, Valerie Moore – recorder

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS

**Chairman
Emmendorfer**

- **Current Agenda – May 2021**
- **Executive Board Meeting Minutes – April 2021**
- **Accounts /Transaction List – April 2021**
- **Treasurers Report – April 2021**

Action Taken: Motion by Bennett, support by Stiff to approve the current agenda, April 13, 2021 minutes, April accounts and Treasurers report as presented.

Roll Call Vote:

Spillane	Aye
Miller	Aye
Bennett	Aye
Emmendorfer	Aye
Edwards	Aye
Stiff	Aye
Ellenburg	Aye

All Ayes, Motion Passes

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Retirement Recognition – Rebecca Willacker

Director Tremaine presented a 20-year Service award, to Rebecca Willacker. Rebecca will be retiring at the end of May 2021. Rebecca has worked as a Dispatcher with Genesee County 911 for over 17 years, she also worked in another 911 Center for a few years. Rebecca has been a great asset to 911 during her career, she took on roles such as Communication Training Officer (CTO), as well as lead Law Enforcement Information Network TAC.

Tremaine, Jones and Emmendorfer congratulated Rebecca and thanked her for her many years of service to Genesee County 911, on behalf of the Board Members and Genesee County residents.

6. OLD BUSINESS

A. Advisory Board Report

Chief Volz

Chief Volz reported that the Siren test was done on May 1, 2021 at 1 pm as scheduled. Discussion on the Surcharge renewal, which we know has passed. Discussion on the Tyler meeting and follow up questions that need to be answered by agencies. Project Leads were requested to be named from each discipline to help provide answers and to help with transition and communication with all agencies. Advisory Board selected the Project Leads as Chief Wiles for the Police Agencies and Assistant Chief Vogt for the Fire Departments. Deputy Director Jones will work with EMS companies to find out who their Project Leads will be. LEIN/ Multibridge invoices have been sent out.

B. Operational Surcharge Vote

Jones

Jones reported the Surcharge renewal has passed. Attorney Chubb just picked up the certification, from the election of canvassers. Tomorrow the County Board of Commissioners will pass the resolution and corporate council will send Chubb a copy. Jones will deliver the Resolution to Lansing as soon as he has everything.

7. NEW BUSINESS

A. Genesee Township Tower Lease

Tremaine

Tremaine provided a copy of the current lease, which is from 2004 and was for 20 years. New purchase agreement for the Tower has been sent to Attorney Chubb and is waiting for execution by ERS to finalize the purchase of the tower. Tremaine offered to send the agreement to anyone if they want to review it. Attorney Chubb noted the Building and Grounds Committee meet with Genesee Twp officials to discuss ending the current Lease agreement and offering money to purchase the property. It was understood that Genesee Twp was not interested in

losing the revenue source by accepting a one-time payment for the land and ending the lease. Chubb stated we will move forward with negotiation of a 10-year extension of the lease. We will have ownership of the tower, and the tower is already insured by us.

Emmendorfer mentioned that in the current 20-year lease, it is stated we have an option to extend the lease for an additional term of either one 20-year, or two 10-year terms. We are in the timeframe that we need to provide the notice of our intent to extend the lease, at least 3-years before the lease ends.

Chubb stated that is correct, the option of the two 10-year terms is granting the ability to add a second 10-year term, however, does not obligate us for the full 20-years.

Emmendorfer noted that the intent of the Building and Grounds Committee is to renew with a 10-year agreement and wanted to verify this was an option. The main reason the Committee is interested in the 10-year term was due to the rapid changes in technology and communications. They felt this would allow some flexibility and allow options regarding future changes with this tower site if needed.

Question was asked if the Board would need to approve the draft of a new lease agreement.

Emmendorfer verified that the Motion from the April 13,2021 meeting, authorized Tremaine to negotiate the lease with Genesee Twp. Tremaine stated the new lease agreement will be brought back to the Board for final approval.

B. Tyler CAD/RMS Update

Tremaine

Tremaine noted that Wiles is designated point of contact for Tyler for the Police Agencies and asked for an update on his progress in the completion of the requested items from Tyler.

Wiles stated he has been making progress in collecting the information that is due from the Police Agencies, there are several outstanding he is still working on. Volz stated that from the Fire Departments, there are only three municipalities they are still waiting to hear back from.

Tremaine stated that there are still many of the RMS contracts to be sent in. There are only a hand full of the contracts signed and returned as of now.

C. Dell Invoice

Tremaine

Tremaine presented an invoice for Dell Inc, in the amount of \$130,175.22, for server upgrades. Tremaine stated that this purchase had been approved last year under the Data Center upgrades presented, for a total of \$301,000. Tremaine noted she is simply providing an update on the purchases being made, and they are included in the approved budget.

Tremaine presented the Technology Fund Treasurer report, included in the packet. This shows a summary of the approved budget amount for the Technology Fund, as well as the purchases being made in line with the budgeted amount. Included with this Technology Fund Treasurer report is the Milestone payment schedule for Tyler

Technologies. We will continue to provide this report to show the purchases made through the Technology Fund.

8. OTHER BUSINESS

None

9. DIRECTORS REPORT

Tremaine

Emmendorfer noted that there are 3 employees leaving, Rebecca Willacker who was just recognized and 2 others. Tremaine stated that as of now, we are losing 4 employees over the next few weeks. We have 2 new dispatchers that are close to finishing their training and will be ready to fill 2 of the openings. We are currently looking to hire and actually have interviews taking place in the next couple weeks, but we are always accepting applications.

10. COMMITTEE REPORTS

None

11. ATTORNEY REPORT

Attorney Chubb

Attorney Chubb noted that the Dispatcher negotiations will begin shortly, for their contract that will be up September 30, 2021.

Chubb said, great job by everyone that was working with the Friends of 911 Committee and promoting information on the surcharge renewal. The result of everyone's efforts shows in the election numbers, as well as showing there is a positive reputation for 911 and the service they provide in the community.

12. PUBLIC COMMENTS

None

13. ADJOURNMENT

Meeting adjourned by Chairman Emmendorfer at 2:28 pm.

Next Meeting:

Membership and Executive Board Meetings

June 8, 2021 @ 2:00 pm