

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board Meeting
Genesee County 9-1-1
October 12, 2021**

2:00 pm

Location: Grand Blanc Twp PD, 5405 Saginaw Rd, Flint

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Emmendorfer at 2:03 pm.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Thomas Spillane, Clayton Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Mark Emmendorfer, Montrose Township; Vicki Corlew, Mt. Morris City; Sam Stiff, Gaines Village; Meredith Davis, Genesee County; Dave Stamm, GC Sheriff

Members Absent: Karyn Miller, Flint Township; Scott Bennett, Grand Blanc Township; Clyde Edwards, Flint City; Ellen Ellenburg, Genesee County; Yvonne Brantley, MSP

Others Present: Ryan Volz, Ron Wiles, Tony Craig, Mike Philips, Kirk Wilkinson, Kevin Wilkinson, Kolby Miller, Alex Boros, Jeff Lewis, Scott Fraim, Chad Young, Shirley Kautman-Jones, Anthony Chubb, Tim Jones, Valerie Moore – recorder

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS **Chairman
Emmendorfer**

- **Current Agenda – October 2021**
- **Executive Board Meeting Minutes –September 2021**
- **Accounts /Transaction List – September 2021**
- **Treasurers Report – September 2021**

Action Taken: Motion by Thorsby, support by Corlew to amend the number of invoices under agenda item 7. D. Invoice Approvals to 7.

All Ayes, Motion Passes

Action Taken: Motion by Corlew, support by Thorsby to approve the amended agenda, September 14, 2021 meeting minutes, September accounts and transaction list and Treasurers report as presented.

Roll Call Vote:

Spillane Aye

Thorsby Aye
Fortino Aye
Emmendorfer Aye
Corlew Aye
Stiff Aye
Davis Aye
Stamm Aye

All Ayes, Motion Passes

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

6. OLD BUSINESS

A. Advisory Board Report

Chief Volz

Chief Volz reported during the Advisory Board meeting Jones had provided an update of the CAD project build and noted that a few questions were raised about some of the Fire Department response plans that run along I-75 specifically where there are barriers and no turnaround access between northbound and southbound lanes. Jones noted that Tyler Engineers are working on a solution for this and are confident they will have a solution to apply.

Volz reported that the assigned Project Managers for the Law Enforcement CAD/RMS Configuration group have all been in communication with Chief Wiles and they are all set for the upcoming RMS configuration classes scheduled in October.

Volz reported that following the EMS subcommittee meeting, the members are now tasked with reaching out to other areas to learn about their EMS systems and provide examples of what is working. Jones and Trevithick are reaching out to several other 911 Directors and County Med Control Boards to see how their EMS system operates and if they honor contracts. Jones noted during the discussion that a big difference for our County is that we do not have Fire based EMS, and from has been learned, that is how most municipalities operate when they have over 200,000 residents. Jones and Trevithick have been gathering data and they plan to meet with legal counsel as well as the Executive Board sub-committee. They will plan to present all the information gathered and will bring it back to the Executive Board or General Membership for any further action.

During the meeting a question was asked, if we had this same problem pre-Covid. Jones answered that we did not have this problem pre-Covid. We had around 8 ambulance companies running. In October of 2020, after Covid hit, we started running out of ambulances. As noted by Jones over the years call data EMS calls averaged between 5,100 and 5,300 a month, after the shutdown during Covid that number dropped to around 4,000 a month, then it spiked to over 6,100 EMS calls a month. Now, 6,100 – 6,300 is our average monthly EMS call volume.

Questions were brought up regarding the use of EMS for welfare checks and slumper calls, the policy of dispatching EMS for welfare checks and discussion of a possible change to that in order to assist with freeing up the EMS resources. Jones noted during that meeting, any change to a policy like this would need to be reviewed carefully and taken to the Membership Board for their review.

Jones and Trevithick will gather more information on the number of welfare checks that EMS are being dispatched to every month and bring it back to the Advisory Board next month for further review.

B. Deputy Directors Job Posting

Jones

Jones reported that the job posting for the Deputy Director position was posted on October 1, 2021. It was posted with the two state 911 Board, NENA and APCO. The close date for all applications to be sent in is October 22, 2021.

Jones noted that the Personnel Committee will meet on November 2, 2021 to review and vet the applicants. Interviews for the selected candidates will be done on December 13, prior to the December Membership meeting, scheduled on December 14, 2021.

C. Personnel Contract – Shook

Jones

Emmendorfer stated that following last month's meeting, Shook did not agree to his contract that had been approved. He discussed with Shook what he was asking for in the contract and ended up agreeing to a raise for him. This change to the contract will provide a raise to his annual salary by \$3,400, no other changes to the language in the contract were made.

Action Taken: Motion by Thorsby, support by Corlew to approve the Personal Service Contract for Scott Shook as presented with the salary increase.

Roll Call Vote:

Spillane	Aye
Thorsby	Aye
Fortino	Aye
Emmendorfer	Aye
Corlew	Aye
Stiff	Aye
Davis	Aye
Stamm	Aye

All Ayes, Motion Passes

7. NEW BUSINESS

**A. APCO Awards – I.T. Scott Shook &
Supervisor Becky Dawson**

Jones

Jones made an announcement that Scott Shook had received the Michigan APCO Information Technologist of the Year Award. He will be recognized and presented with this award on October 21, at the annual APCO Awards dinner held in Frankenmuth.

In 2020, Supervisor Becky Dawson was awarded the APCO Supervisor of the Year Award, however due to Covid, they did not hold their annual awards dinner in 2020.

This year, both Shook and Dawson will be honored and presented with their awards during that APCO Awards dinner.

B. House Bill 5026

Jones

Jones presented a current draft of the House Bill 5026. This bill is still being reviewed and testimony is still being presented

This is the sunset bill, this House Bill will address the 911 Infrastructure, NextGen 911, prepaid service fee of 25 cents, also, this will cover an appropriation of funds from the State to continue paying PFN. This bill will help provide additional funding from the State to help pay for the PFN Infrastructure, At this time, the current funding in place will be run dry by 2022, and we would then be facing an annual bill of approximately \$600,000 to pay for PFN in order to keep our infrastructure up and running. The Governor is planning to include a \$16 million dollar appropriation of funds to help pay for the PFN infrastructure and not push the cost back on the 911 centers.

This House Bill, if left whole and passed as it is, will also push the sunset date out to 2026. The local surcharge fees would remain the same and would allow legislation additional time to review and understand the importance of this before they vote again.

Jones requested that the Board pass a resolution in support of this House Bill. Jones stated he will be requesting the same from the Genesee County Board of Commissioners, and he will be meeting with them at the end of this month to discuss and help answer any questions they may have.

Thorsby asked if our surcharge renewal that was just passed would be affected at all with this House Bill.

Jones stated this will not change our local surcharge, our renewal passed for the same \$1.86 fee and will go until 2025. This funding in the House Bill 5026 is basically to deal with the 911 Infrastructure funding and the percentage paid from prepaid phones that go through the State system.

Since we passed our local Surcharge earlier this year, this does not affect us the way it would for others. Many others are waiting on the decision and are right up against the sunset date to be able to renew or extend the funding they rely on from these surcharge fees.

A resolution will be drafted by Attorney Chubb to present during the meeting with Genesee County Board of Commissioners in a few weeks. Chubb will also have a drafted resolution to present next month to the Executive Board.

C. Renewal Attorney Chubb's Contract

Jones/Chubb

Emmendorfer presented a new Legal Service Contract for Attorney Chubb.

Chubb noted that rates are the same, the only other change was the removal of the specific dates the contract is in effect, giving the Consortium the freedom to terminate the contract if they choose to.

Action Taken: Motion by Corlew, support by Thorsby to approve the new contract for Legal Services with Attorney Chubb as presented.

Roll Call Vote:

Spillane Aye
Thorsby Aye
Fortino Aye
Emmendorfer Aye
Corlew Aye
Stiff Aye
Davis Aye
Stamm Aye

All Ayes, Motion Passes

D. Invoice Approval (7)

Jones

Jones presented invoice for Hexagon in the amount of \$163,932.60. This is for the annual maintenance on the current CAD system.

Corlew asked when the new CAD system would be live. Jones replied that the go live date is Fall of 2022 for CAD, and the RMS is scheduled for Spring of 2023.

Action Taken: Motion by Thorsby, support by Corlew to approve payment of the Hexagon invoice in the amount of \$163,932.60.

Roll Call Vote:

Spillane Aye
Thorsby Aye
Fortino Aye
Emmendorfer Aye
Corlew Aye
Stiff Aye
Davis Aye
Stamm Aye

All Ayes, Motion Passes

Jones presented the invoice from Access Interactive in the amount of \$28,088 for Malware software.

Action Taken: Motion by Corlew, support by Thorsby to approve payment of the Access Interactive Invoice in the amount of \$28,088.

Roll Call Vote:

Spillane Aye
Thorsby Aye
Fortino Aye
Emmendorfer Aye
Corlew Aye
Stiff Aye
Davis Aye
Stamm Aye

All Ayes, Motion Passes

Jones presented the invoice for InTime Services, this is for our scheduling software and is a 12-month renewal, in the amount of \$6,430.

Action Taken: Motion by Spillane, support by Thorsby to approve payment of the InTime Services Invoice in the amount of \$6,430.

Roll Call Vote:

Spillane	Aye
Thorsby	Aye
Fortino	Aye
Emmendorfer	Aye
Corlew	Aye
Stiff	Aye
Davis	Aye
Stamm	Aye

All Ayes, Motion Passes

Jones presented the invoice for Attorney Chubb's services in the amount of \$5,057.50.

Action Taken: Motion by Thorsby, support by Corlew to approve payment of the Attorneys Invoice in the amount of \$5,057.50.

Roll Call Vote:

Spillane	Aye
Thorsby	Aye
Fortino	Aye
Emmendorfer	Aye
Corlew	Aye
Stiff	Aye
Davis	Aye
Stamm	Aye

All Ayes, Motion Passes

Jones presented the invoice for Presidio, for 10 new laptops that were just received, in the amount of \$25,810.

Action Taken: Motion by Corlew, support by Thorsby to approve payment of Presidio invoice in the amount of \$25,810

Roll Call Vote:

Spillane	Aye
Thorsby	Aye
Fortino	Aye
Emmendorfer	Aye
Corlew	Aye
Stiff	Aye
Davis	Aye
Stamm	Aye

All Ayes, Motion Passes

Jones presented an invoice for SAMS Club in the amount of \$7,998.20 to purchase candy for the Trunk-or-Treat event. Jones clarified, this will be paid through our non-surcharge account and will be reimbursed by Security Credit Union.

This is part of the community Trunk-or-Treat event that we have participated in since 2019. This is only a pass-through cost for us, the sponsor Security Credit Union will reimburse us for

Action Taken: Motion by Thorsby, support by Davis to approve payment of the Sam's Club invoice for the non-surcharge purchase of the Trunk-or-Treat candy in the amount of \$7,998.20.

Roll Call Vote:

Spillane	Aye
Thorsby	Aye
Fortino	Aye
Emmendorfer	Aye
Corlew	Aye
Stiff	Aye
Davis	Aye
Stamm	Aye

All Ayes, Motion Passes

8. OTHER BUSINESS

9. DIRECTORS REPORT

Jones

10. COMMITTEE REPORTS

Jones

- **Personnel Committee - Q & A Position**

Jones presented his letter requesting the addition of a new position at the center specifically to perform Quality Assurance, reviewing calls and staff performance. This position would be a lateral move for one of the Supervisors, by doing this, it would allow for proper authority in the event any follow up investigation with staff members if the need arises.

The staff should be receiving regular feedback on their job performance, and at this time, this only takes place during their training. The benefit of having this QA position is that we can regularly focus on job performance and stay ahead of things before they get out of hand and turning into complaints, or mistakes on the job.

Jones explained, we would initially need to have another Supervisor position filled, and then we could post and select one of the Supervisors for the Quality Assurance role once the new Supervisor's training has been completed. The goal is to have the new Supervisor selected by December and after the first of the year we would have the Quality Assurance Supervisor role in place.

Jones is requesting two things, the creation of a new Quality Assurance Supervisor position and the addition of one more Supervisor position for the center.

Action Taken: Motion by Thorsby, support Spillane that we create the new position of Quality Assurance Supervisor and add an additional Supervisor position.

Thorsby asked to clarify if the lateral move would change the rate of pay from what they already receive, in terms of the budget, what should we expect, and will this be a problem?

Jones clarified that this would be a change in assignment, and they would remain at their current rates under the Supervisor Contract. Based on the fact we are currently understaffed we do not anticipate the Salary and Wage expenses to go over what is budgeted. Overall, we were under budget last year, and don't anticipate that we will go over, even with the addition a of this position. If needed, we will come back and request an amendment before the end of the fiscal year.

Roll Call Vote:

Spillane	Aye
Thorsby	Aye
Fortino	Aye
Emmendorfer	Aye
Corlew	Aye
Stiff	Aye
Davis	Aye
Stamm	Aye

All Ayes, Motion Passes

Fortino asked if the new staff we recently brought in, would that help with the overtime expenses.

Jones stated, part of this recent increase of overtime was due to scheduling around training that had been scheduled for staff to attend, required CTO training, along with the CAD implementation team that was working with Tyler as well as some scheduled vacations. The two returning employees who are currently in training will be done very soon, since they have recent experience, their training will be accelerated, and that will help alleviate some of the overtime hours.

11. ATTORNEY REPORT

Attorney Chubb

12. PUBLIC COMMENTS

Kautman-Jones asked when the EMS committee would be meeting again? And what the Genesee County Board of Commissioners has to do with local control, when they've told her in the past that it was up to County Med Control Board.

Emmendorfer stated that it will be a few weeks, the members were all tasked with bringing back answers and several of the members are still working on this before planning to meet again. We are also going to the Board of Commissioners to try to review and discuss options with them again.

Chad Young noted that since the last meeting, Mundy Twp has formerly noted their intent to pursue exclusive contracting and will consider selecting an exclusive provider. The question and issue that drove the committee was the exclusivity, acknowledging

the piece of paper while ignoring the core enforcement mechanism is doing nothing. Young is urging the Board expedite the answer.

Attorney Chubb replied that he should speak with their own legal counsel on issuing a local ordinance. There is an understanding that a local control, as driven from Charter Township Acts (General Twp Act, as well as others) that local ordinances are much stronger than anything under the 911 Enabling Act. 911 does not have that authority, and local ordinances are a way for this local control to be put in place, however we still need to try to work cooperatively together as a whole.

Young asked to clarify exactly what is being considered and explored, and if a local municipality does enact an ordinance for EMS, will 911 acknowledge the exclusive EMS provision.

Chubb stated, yes, that is part of what is being explored, along with working with the County to find out if they want to serve any control in that. We are trying to look at all options and find something that we can all work together in.

13. ADJOURNMENT

Meeting adjourned by Chairman Emmendorfer at 2:58 pm.

Action Taken: Motion by Corlew, support by Thorsby to adjourn the meeting.
All Ayes, Motion passes

Next Meeting:

Executive Board Meeting

November 9, 2021 @ 2:00 pm