

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board Meeting
Genesee County 9-1-1
November 9, 2021

2:00 pm

Location: Grand Blanc Twp PD, 5405 Saginaw Rd, Flint

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Emmendorfer at 2:00 pm.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Thomas Spillane, Clayton Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Scott Bennett, Grand Blanc Township; Mark Emmendorfer, Montrose Township; Vicki Corlew, Mt. Morris City; Sam Stiff, Gaines Village; Yvonne Brantley, MSP; Dave Stamm, GC Sheriff Karyn Miller, Flint Twp arrived at 2:13

Members Absent: Clyde Edwards, Flint City; Meredith Davis, Genesee County; Ellen Ellenburg, Genesee County;

Others Present: Ryan Volz, Ron Wiles, Tony Craig, Alex Boros, Kevin Wilkinson, Steve Henson, Kirk Wilkinson, Tonya Ketzler, Anthony Chubb, Tim Jones, Valerie Moore – recorder

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS

**Chairman
Emmendorfer**

- **Current Agenda – November 2021**
- **Executive Board Meeting Minutes – October 2021**
- **Accounts /Transaction List – October 2021**
- **Treasurers Report – October 2021**

Action Taken: Motion by Brantley, support by Bennett to approve the current agenda, October 12, 2021 meeting minutes, October accounts, transactions and Treasurers report as presented.

Roll Call Vote:

| | |
|-------------|-----|
| Spillane | Aye |
| Thorsby | Aye |
| Fortino | Aye |
| Bennett | Aye |
| Emmendorfer | Aye |

Corlew Aye
Stiff Aye
Brantley Aye
Stamm Aye

All Ayes, Motion Passes

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY
None

6. OLD BUSINESS

A. Advisory Board Report

Chief Volz

Chief Volz reported that there was no quorum during the October meeting. A few updates that were discussed among the Board members present. During that meeting Jones had provided an update that 14 applications were received for the Deputy Director position and the application window is now closed. Also reported the Center will be adding another Supervisors position, going from 7 to 8 Supervisors and one of them will be assigned as Q&A Supervisor.

Volz shared that everyone who signed up, was in attendance for the Tyler make-up class, and for the second session of training, which was held the following week and all three days of training went great.

Volz relayed a brief update referencing the welfare check calls. There are about 6,500 welfare check calls a month, the majority of these are sent to Police Departments for response, but approximately 1,000 calls were sent to EMS. Trevithick will look into how many of those calls were actually transported.

B. Deputy Director – Applications

Jones

Jones reported, the Personnel Committee has reviewed the applications that were received by the deadline, they have vetted out the applicants and now have four (4) finalists. They will retain all other applications for now in the event someone drops out further along in the process. The Interviews are scheduled for November 22, 2021 and following the interviews the listing of applicants will be presented to the Executive Board in December.

C. House Bill 5026 Resolution

*** County Board of Commissioners**

Jones

Jones reported that the County Board of Commissioners passed the resolution in support of enacting House Bill 5026. Jones presented a copy of the resolution drafted by Attorney Chubb for the Executive Board's approval, showing the Consortiums support of House Bill 5026.

Action Taken: Motion by Bennett, support by Thorsby to approve the resolution in support of House Bill 5026 as presented.

All Ayes, Motion Passes.

7. NEW BUSINESS

A. Audit Engagement Letter

Jones

Jones presented the Audit Engagement letter from Plante Moran, indicating they are scheduled to begin our financial audit for fiscal year end 2021.

Jones noted that this is the last year of the three-year agreement with Plante Moran to conduct our audit.

Emmendorfer asked the Board members what they would like to do going forward. Do we want to go out for bids to consider another company for the next 3 years for this contract, or should we just negotiate another contract and renew with Plante Moran for another 3-years?

Members noted that the work involved in a short period of time to search out and have others present a bid may not be completed in time before they will be needed to begin the Audit for 2022. Thorsby noted getting bids is a good idea, this helps keep the companies in line and offers the chance to see what else is available, however the process to request bids, interview and select someone else does take a lot of time.

Jones replied, Plante Moran will most likely be presenting the Audit results in January and we would be in line to seek other companies and requesting bids by Spring time in order to bring the bids in for Board review in the Summer, ahead of the next fiscal year ending September 30, 2021.

Bennett replied, based on the time constraints if Jones is comfortable with getting bids in the timeframe that we need then we'll get bids for other companies.

Brantley noted that she understands the concerns with timing before next year, having bids presented is always good, this keeps things up front on both sides and avoids calling favoritism for a company.

B. Invoice Approvals (2)

Jones

Jones presented the Invoice for MPSCS in the amount of \$101,851.48 for the annual service and maintenance on our 9 Towers.

Action Taken: Motion by Thorsby, support by Corlew to approve the payment of Invoice for MPSCS in the amount of \$101,851.48.

Roll Call Vote:

| | |
|-------------|-----|
| Spillane | Aye |
| Thorsby | Aye |
| Fortino | Aye |
| Bennett | Aye |
| Emmendorfer | Aye |

| | |
|----------|-----|
| Corlew | Aye |
| Stiff | Aye |
| Brantley | Aye |
| Stamm | Aye |

All Ayes, Motion Passes

Jones presented the Invoice for Equature in the amount of \$12,000. This is our recording system that records all calls and radio communications in our center.

Jones noted that this system is a standalone system and will not integrate with Tyler. Jones has reached out to other vendors to find something that will work with the new Tyler CAD system.

Bennett asked if we are switching over to Tyler in 7 or 8 months, will they refund us a pro-rated portion we won't be using under this 12-month agreement?

Jones noted, we need to have this service continue; so we need to pay for this. Jones clarified, this is 5-year Service Agreement, we are in year 3 of 5. We will look into getting any adjustments or pro-rated portions of this annual fee when we get to that point next fall when we go live with Tyler.

Action Taken: Motion by Thorsby, support by Brantley to approve the payment of the Equature Invoice, for now, in the amount of \$12,000.

Roll Call Vote:

| | |
|-------------|-----|
| Spillane | Aye |
| Thorsby | Aye |
| Fortino | Aye |
| Bennett | Aye |
| Emmendorfer | Aye |
| Corlew | Aye |
| Stiff | Aye |
| Brantley | Aye |
| Stamm | Aye |

All Ayes, Motion Passes

8. OTHER BUSINESS

Jones reported that the Trunk-or-Treat event had a great turnout, there was about 1,700 cars that came through Shea Chevrolet for the event. We started with almost \$8,000 of candy that was originally purchased, and we ran out of candy during the event. Flint Township DDA went to Sam's and bought additional candy keep the event going. We have received the reimbursement check from Security Credit Union for the Candy purchase we made from our Non-surcharge account last month.

Best of Show trophy was given to Gains Township Fire Department.

Miller stated that Shea Chevrolet wanted everyone to leave happy from this event and ended up giving the last person in line over \$200 in a combination of service vouchers

and gift cards. The last person in line had waited nearly 3 hours and Shea Chevrolet wanted the last person to leave the event happy.

9. DIRECTORS REPORT

Jones

Nothing additional to add.

10. COMMITTEE REPORTS

Jones

11. ATTORNEY REPORT

Attorney Chubb

Chubb gave a status update on the investigation that was initiated following the resignation of the former Director. Chubb noted, I fully expected this to be completed by now, and I've been inquiring and pushing on that law firm to try to get the completed report and finish up with the investigation. I've recently been told we should have a report by the end of this week. There was a \$10,000 limit so we do have that protection, and once I see the report, I can try to understand why it's been taking so long.

Thorsby asked if they would just send a written report, or if the attorney would come and talk to the Board. Chubb stated that once the written report is received and reviewed, it will be at the discretion of the Executive or Membership Board if they choose to have a closed session to discuss the results with that Attorney.

12. PUBLIC COMMENTS

Tonya Ketzler, Mundy Township, asked about the status and next meeting date of the committee that was assigned to looking into the EMS concerns. Emmendorfer stated that they are still working on coordinating everyone's schedules to set up a meeting with the County Board of Commissioner. We expect to have information for the December meeting.

13. ADJOURNMENT

Meeting adjourned by Chairman Emmendorfer at 2:20 pm.

Action Taken: Motion by Thorsby, support by Bennett to adjourn the meeting.

All Ayes, Motion Passes

Next Meeting:

Membership & Executive Board Meeting

December 14, 2021 @ 2:00 pm