

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**General Membership Meeting**  
**Genesee County 9-1-1**  
**March 14, 2023**  
**2:00 pm**

**Location: Harris Auditorium, Genesee County Admin Building**  
**1101 Beach Street, Flint 48502**

**MINUTES**

**1. CALL MEETING TO ORDER**

Meeting called to order by Chairman Emmendorfer at 2:00 pm.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:** Shirley Kautman-Jones, Atlas Township; Thomas Spillane, Clayton Township; Jim Slezak, Davison Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Paul Fortin o, Gaines Township; Scott Bennett, Grand Blanc Township; Mark Emmendorfer, Montrose Township; Brian Arnes, Richfield Township; Sherylynn Russo, Vienna Township; Greg Fenner, Burton City; Joseph Karlichek, Flushing City; Wendy Jean-Buhrer, Grand Blanc City; Ellen Glass, Linden City; Vicki Corlew, Mt. Morris City; Connie Greene, Gaines Village; Ellen Ellenburg, Genesee County

**Members Absent:** Brian Saad, Argentine Township; Vince Lorraine, Fenton Township; Mary Ann Price, Forest Township; Dan Eashoo, Genesee Township; Jolena Sanders-Sims, Mt Morris Township; Tonya Ketzler, Mundy Township; Rachel Stanke, Thetford Township; Doug Vance, Clio City; Andrea Schroeder, Davison City; Clyde Edwards, Flint City; Thomas Bigelow, Montrose City; Adam Zettel, Swartz Creek City; Sheri Wilkerson, Goodrich Village; John Ray, Otisville Village

**Others Present:** Alex Boros, Brian Flewelling, Kirk Wilkinson, Yvonne Brantley, Richard Cronkright, Sheriff Swanson, Chad Young, Tim Jones, Dave Plumb, Anthony Chubb, Valerie Moore-recorder.

**4. AGENDA APPROVAL**

**Chairman  
Emmendorfer**

**Action Taken:** Motion by Slezak, support by Fenner to approve the current agenda as presented.

**All Ayes, Motion Passed.**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

None

**6. APPROVAL OF MINUTES**

- **December 13, 2022**

**Action Taken:** Motion by Thorsby, support by Slezak to approve the December 13, 2022, meeting minutes as presented.

**All Ayes, Motion Passed.**

**7. OLD BUSINESS**

**A. Advisory Committee Report**

**Chief Wilkinson**

Wilkinson reported that that Advisory Committee was informed of Director Jones intent to terminate the Tyler Technologies contract. In addition, Director Jones informed them of the staffing shortages at the 911 center. This concerns all of the Chiefs on the 911 Advisory Committee and how this will impact the services for Public Safety departments and the public.

**B. Tyler/RMS Update**

**Jones**

Jones presents his recommendation to the members to terminate the Tyler Technologies contract. Jones stated he gave his recommendation to the Executive board during the February 14, 2023 meeting. The Executive Board voted unanimously to support his recommendation to terminate the Tyler contract. This is now being presented to you, the General Membership, for a final determination based on the dollar value of this contract. It is my recommendation to terminate the contract and with this, request our legal counsel to look at mediation to return our money.

Karlichek asked with this knowledge, what will be the next steps for the CAD update?

Jones stated that the system we have with Hexagon will be maintained, I have requested a quote for an upgrade however I feel that we need to wrap up and settle things with Tyler before moving forward with another project.

**Action Taken:** Motion by Karlichek, support by Thorsby to direct the Consortium Attorney to move forward with termination of the Tyler contract.

Kautman-Jones asked why we didn't pursue the software with Hexagon, was it because they didn't have updates available?

Emmendorfer noted the reason we chose the Tyler product was because it had the RMS available for agencies to share records with each other here in the County. When Flint City pulled out of the RMS project, other agencies started dropping out of the RMS project as well. After the RMS was dropped by so many of our agencies, additional issues came up with Tyler, we realized we should have stayed and upgraded our current system.

Jones noted that at the time this project began the management in place had an interest in the shared RMS. Since the start of the project, there have been changes to Police Chiefs and Management at some departments. With these management changes over the past year or two, the interest in this shared RMS project has changed. Jones stated, based on this information, our future recommendation will only be an upgrade to our CAD system.

**Roll Call Vote:**

Kautman-Jones	Aye
Spillane	Aye
Slezak	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Emmendorfer	Aye
Arnes	Aye
Russo	Aye
Fenner	Aye
Karlichek	Aye
Jean-Buhrer	Aye
Glass	Aye
Corlew	Aye
Greene	Aye
Ellenburg	Aye

**All Ayes, Motion Passed.**

**C. EMS Resolution - City of Flint**

**Attorney Chubb**

Attorney Chubb presented the letter received from Flint City that they are no longer moving forward with their exclusive contract with STAT EMS. Subsequent to that, we received notice that STAT EMS will be shutting down in their entirety.

It is my understanding that the City of Flint contract will terminate as of May 5, 2023, and that is due to a sixty-day notice provision they had. We do not have such a provision and we are in fact still working to have our system implemented to recognize the exclusive contract boundaries.

I have been in communication with the Flint City Attorney, and he is in agreement with my recommendation for a motion to terminate recognition of the exclusive service contract between the City of Flint and STAT EMS.

**Action Taken:** Motion by Thorsby, support by Karlichek to approve the EMS resolution as presented to terminate recognition of the exclusive service contract between the City of Flint and STAT EMS.

**All Ayes, Motion Passed.**

## **8. NEW BUSINESS**

### **A. 2022 FY Audit Report – Plante Moran**

**Pam Hill /  
Ashley Frase**

Hill presented to the Board an overview of the preparation and work for the audit, which has been done for a couple months now. The audit went very well, and we have seen a very strong increase in internal controls and keeping of the books and records. It is very helpful for us to get through our review when things are in great shape when we come in, so we appreciate all the work by Moore and Jones in this.

Frase provided an overview of the FY 2022 Audit Financial Statements and the Auditors report. Frase stated that an unmodified opinion of the financials was provided, this opinion is the highest level of assurance that we can provide as auditors, that the financial statements as presented are free of material misstatements.

The Consortium did adopt a new GASB accounting pronouncement this year, GASB87 for leases. The material implications were worked on with Management, and the financial statements which now reflect these calculations. On a high level, the financial statements now include the rate of use asset and corresponding lease liability for most of the cell tower leases and lands. The receivable for the building lease that is also recorded.

The ending fund balance for the General fund was \$7.26 million as of Sept 30, 2022, of that amount about \$7 million was unassigned at that time. Compared to the annual expenditure of the Consortium, this is just over one hundred percent, and given the capital nature the amount of this unassigned balance has been trending around this amount for a few years.

The two additional funds are the Capital Project and Technology Fund, and these funds transferred from the General fund have been accumulated and committed over time to use for future Capital or Technology needs by the Consortium.

Slezak asked why the fund balance is kept at \$7 million, and should it be kept this high as unassigned?

Frase stated, a few years back this was looked at and the Capital Fund and Technology funds were set up specifically to designate some of these funds for future capital needs. Given the significant cost for capital projects or operations, specifically related to operating technology and infrastructure this balance has been trending on the high side for the Consortium so that if or when something comes up the available funds are there to cover and maintain operations.

Additional discussion of previous years' fund balance amount, capital purchases made, the current fund accounts and the future planning that will eventually require use of the Capital and Technology funds by the Consortium. With this structure, and the funds being

designated this way it will allow the Consortium to make purchases of technology for the participating Members and not have that cost pushed back on the individual municipalities.

Frase stated the Consortiums total revenue increased by about \$800,000. There was an increase in local operation surcharge revenue as well as an increase in budgeted expenditures around the same amount. The revenue over the expenditure total is about \$2 million positive for FY2022, considering the transfer out for Capital Project and Technology funds of just over \$1 million for the year. The general fund ended with an increase to fund balance of just over \$1million. The largest increase of budgeted expenses related to salary and wages, fringe, and overtime.

The Capital Project fund did not have any expenditures for the year, with the transfer and interest earned the ending fund balance was around \$4.8 million.

In the Technology Fund reflecting transfer in and planned \$1.4 million expenses, there was a net change of \$890,000. The ending fund balance is \$2.2 million after the planned capital outlay.

Hill provided an overview of the audit letter, and one aspect to point out to the Board is that there were no issues with internal controls, or findings related to this for us to report on. Over the last few years Management has done a great job of taking recommendation and ensuring proper controls are in place to keep the segregation of duties, even with such a small staff.

Hill noted there will be another new GASB for this year to implement, which relates to subscription-based information technology arrangements. We will continue to work together with Moore on implementation and will help make sure the Consortium is up to date with this requirement for next year.

**Action Taken:** Motion by Miller, support by Thorsby to accept the auditors 2022 FY audit report as presented.

**All Ayes, Motion Passed.**

## **9. OTHER BUSINESS**

### **A. 911 Center Staffing Discussion**

Jones recapped recent events at the Center regarding staff that have resigned, as well as new hires that have just joined us. Following meetings with the Personnel committee some suggestions for changes were presented to the union and that was not unanimously approved by the staff.

Jones stated he is suggesting two things, one that change the starting wage be increased to be better or equal pay to that of our competitors, and two that the wage increase given to the new staff is also given to all current staff, (union employees only) both Supervisors and Dispatchers so they all get an increase, and we give them a bonus. We were never eligible for the AARPA funding to pass on to our staff like many other agencies during Covid. It is very important right now that we need to help retain the staff we have and not

lose any more of our experienced staff as well as work on bringing on new staff to help fill the openings we already have.

Further discussion on ideas and suggestions for staff retention and bringing in new hires and recap of suggestions that have been made during previous Personnel Committee meetings. It was noted that due to the union contracts in place we will need to meet with the union representatives to discuss options or a solution the employees would be open to.

In conclusion of the discussion, plans were made for the Personnel Committee to meet with the union representatives. Chubb noted that it would save time drafting additional proposals again if we ask the union to present their own suggested changes to us when we meet.

**10. ATTORNEY REPORT**

**Attorney Chubb**

Nothing additional to add.

**11. PUBLIC COMMENTS**

Kautman-Jones noted, just so you're aware, they were never made whole on the personal property tax that was due on the tower by the Goodrich Tower LLC.

**12. ADJOURNMENT**

**Action Taken:** Motion by Slezak, support by Fenner to adjourn the meeting.

**All Ayes, Motion Passed.**

Meeting adjourned by Chairman Emmendorfer at 3:23 pm.

**Next Meeting:**

**General Membership Board Meeting**

**June 13, 2023 @ 2:00 pm**

**Location: Harris Auditorium, Genesee County Admin Building**