

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board
Genesee County 9-1-1
May 09, 2023
2:00 pm

Location: Harris Auditorium, Genesee County Admin Building
1101 Beach Street, Flint 48502

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Thorsby at 2:00 pm.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Jim Slezak, Davison Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Greg Fenner, Burton City; Vicki Corlew, Mt. Morris City; Charles Winfrey, Genesee County; Yvonne Brantley, MSP; Richard Cronkright, GCSO

Members Absent: Thomas Spillane, Clayton Township; Scott Bennett, Grand Blanc Township; Sheri Wilkerson, Goodrich Village; Michelle Davis, Genesee County,

Others Present: Brian Arnes, Ryan Volz, Kirk Wilkinson, Joe Hyrman, Anthony Chubb, Tim Jones, Dave Plumb, Valerie Moore-recorder

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS Chairman Thorsby

- **Current Agenda –May 09, 2023**
- **Executive Board Meeting Minutes –April 2023**
- **Accounts /Transaction List – April 2023**
- **Treasurers Report –April 2023**

Jones requested the agenda be amended to add an item under 8. Other Business, that would be 'A. Tyler'.

Action Taken: Motion by Slezak, support by Brantley to approve the agenda as amended.

All Ayes, Motion Passed

Action Taken: Motion by Slezak, support by Brantley to approve the April 11, 2023, Executive Board meeting minutes, Accounts, Transactions, and Treasurer report for April 2023 as presented.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Winfrey Aye
Brantley Aye
Cronkright Aye

All Ayes, Motion Passes

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

6. OLD BUSINESS

A. Advisory Committee Report

**Chief
Wilkinson**

Wilkinson reported the Advisory Committee was updated about the CHAMP Program in place now with the Greater Flint Health Coalition.

There was discussion about the updated Drivers' License that the Secretary of State is pushing out starting this year. This new license will require all of the Police Departments to install new Driver's License scanners in their police units. At a cost of around \$800 per unit, and \$145 annual service charge.

Miller asked when this new license would be enforced.

Wilkinson stated it would start coming out this year, but they have not given a specific date of when the full transition would be done.

7. NEW BUSINESS

A. Invoice (2) - MMRMA

Jones

Jones presented two invoices for the renewal of our MMRMA Policy, one is for \$15,499.50 and the second is \$5,000.

Action Taken: Motion by Slezak, support by Brantley to pay the two invoices for MMRMA in the amounts of \$15,499.50 and \$5,000.00 as presented.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Winfrey Aye
Brantley Aye
Cronkright Aye

All Ayes, Motion Passes

B. Tower Work Estimates: Maxwell & Sons Plumb

Plumb reported on the estimates for Tower Maintenance that we received from the State. We did our own review at each tower site to see the need for this work ourselves, most of this work is preventive maintenance. This was not something we had in our budget for this year, but site 3501, which is at the center, will need to be done this year, as the pylon is damaged and crumbling. The estimate for the work at site 3501 is \$4,500, which is within the Directors’ ability to approve, however not knowing what may come up once the work begins, they would like to have Board approval.

The remaining preventative maintenance for the other tower sites will be included in the budget for next year.

Action Taken: Motion by Slezak, support by Winfrey to approve the estimate of \$4,500 for work on Tower site 3501.

Roll Call Vote:

- Slezak Aye
- Miller Aye
- Thorsby Aye
- Fortino Aye
- Fenner Aye
- Corlew Aye
- Winfrey Aye
- Brantley Aye
- Cronkright Aye

All Ayes, Motion Passes

C. Admin Workstation: Quote Jones

Jones presented a quote for a new workstation for Admin’s workspace and the new employee that will be coming in shortly. Jones noted a second quote just came in and is only around \$4,000 so we will plan to go with the second company for the work to be done.

Action Taken: Motion by Miller, support by Brantley to approve the quote for the administrative workstation from McNalley.

All Ayes, Motion Passes

Miller noted, the Director can approve up to \$5,000 if there is anything additional once the work starts.

D. New I.T. Position Jones

Jones presented the I.T. System Specialist job description to the Board and requested approval to begin posting and advertising for this new IT position. This additional position was approved last year, and we need to move ahead with this while things are slowed down.

This will be a level 1 introductory level position and the wage scale will be based on the individuals' credentials and experience to be determined at the time a selection is made.

Action Taken: Motion by Slezak, support by Brantley to start the process of hiring a new I.T. System Specialist.

Miller asked if a full-time position is needed.

Jones replied, yes, it is. He further noted that we will be meeting with Hexagon next week, so in anticipation of the amount of work coming we need to get someone on board now.

Miller asked if Jones would come back for Board approval when a selection is made or is this the full approval today.

Jones stated, when a new employee is selected, they will be brought in for a probationary period to start work and if they work out, we will offer them a Personal Service Contract.

Roll Call Vote:

Slezak	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Fenner	Aye
Corlew	Aye
Winfrey	Aye
Brantley	Aye
Cronkright	Aye

All Ayes, Motion Passes

E. MPSCS Cyber Security

Jones

Jones reported that we joined in with MPSCS to have a Cyber Security Audit and help us identify any areas that we could improve on, or that we are doing well in.

Once we have the remaining security testing completed, a final report will be provided to us. Having this report will put us in a position next year to be eligible for Federal funds that were awarded to the State.

MMRMA, our insurance provider, also has grant funding available that we could apply for which would reimburse us for some of these security improvements that we will be making.

Jones noted if anyone wishes to see the report, or to discuss it, please see him and he will review in person with you.

8. OTHER BUSINESS

The attorney recommends that we go into closed session for discussion of an attorney-client privileged memorandum with pending issues.

Action Taken: Motion by Corlew, support by Miller to go into closed session pursuant to MCL 15.268(1)(h) to discuss an attorney-client privilege memorandum that is exempt from disclosure pursuant to MCL 15.243(1)(g).

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Winfrey Aye
Brantley Aye
Cronkright Aye

All Ayes, Motion Passes

A. Closed Session - Tyler

Attorney Chubb

Action Taken: Motion by Miller, support by Slezak to end the Closed Session and go back to regular session at 2:38pm.

All Ayes, Motion Passes.

Action Taken: Motion by Corlew, support by Miller to follow the advice of legal counsel as set forth in his memorandum dated May 9, 2023.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Winfrey Aye
Brantley Aye
Cronkright Aye

All Ayes, Motion Passes

9. DIRECTORS REPORT

Jones

Corlew asked Jones to provide more information about the Champ program.

Jones explained that this new pilot program is a joint effort between Greater Flint Health Coalition's Mid-Michigan Community Health Access Program. This program combines the additional Mental Health, community Health resources their program

offers and connects the callers with a member of the 'CHAP' team on-site to provide immediate assistance or scheduled follow up services when the need falls outside services by Police, Fire or EMS.

10. COMMITTEE REPORTS

None

11. ATTORNEY REPORT

Attorney Chubb

Nothing additional to add.

12. PUBLIC COMMENTS

None

13. ADJOURNMENT

Thorsby noted that following the last meeting several members asked if we could move the meeting location for the June meeting. He stated, you will all be notified if the location is changed.

Action Taken: Motion by Miller, support by Slezak to adjourn the meeting.

All Ayes, Motion Passes

Meeting adjourned by Chairman Thorsby at 2:49 pm.

**Next Meeting: June 13, 2023 @ 2:00pm
General Membership & Executive Board
Location: Harris Auditorium, Genesee County Admin Building**