

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**Executive Board**  
**Genesee County 9-1-1**  
**August 8, 2023**  
**2:00 pm**

Location: Charter Township of Mundy  
3478 Mundy Ave, Swartz Creek, MI 48473

**AGENDA**

**1. CALL MEETING TO ORDER**

Meeting called to order by Chairman Thorsby at 2:04pm.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:** Thomas Spillane, Clayton Township; Jim Slezak, Davison Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Greg Fenner, Burton City; Michael Philipps, MSP; Richard Cronkright, GCSO

**Members Absent:** Karyn Miller, Flint Township; Scott Bennett, Grand Blanc Township; Vicki Corlew, Mt. Morris City; Sheri Wilkerson, Goodrich Village; Michelle Davis, Genesee County; Charles Winfrey, Genesee County

**Others Present:** Brian Arnes, Tony Craig, Robert Leonard, Amber Askin, Ryan Volz, Anthony Chubb, Tim Jones, Corissa Hull, Valerie Moore – recorder

**4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS**

**Chairman  
Thorsby**

- **Current Agenda –August 8, 2023**
- **Executive Board Meeting Minutes –June 2023**
- **Accounts /Transaction List – June & July 2023**
- **Treasurers Report –June & July 2023**

**Action Taken:** Motion by Slezak, support by Spillane to approve the Agenda, June 13, 2023 Minutes, June and July 2023 Accounts/Transactions List and June and July 2023 Treasurers Report, as presented.

**Roll Call Vote:**

Spillane	Aye
Slezak	Aye
Thorsby	Aye
Fortino	Aye
Fenner	Aye
Philipps	Aye

Cronkright Aye

**All Ayes, Motion Passed**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

None

**6. OLD BUSINESS**

**A. Advisory Committee Report**

**Chief Wilkinson**

Chief Wilkinson reported the last Advisory Committee Meeting was July 25, 2023. He stated that updates were given by the Director. Nothing else to report.

**B. Flushing City Fire – ECHO Unit**

**Jones**

Jones reported that he emailed everyone to the stance when the request was made to purchase equipment for the Flushing City Fire – ECHO Unit. Jones stated they were able to come up with two (2) mobile radios, two (2) MDCs, mounting brackets and two (2) pagers to help offset the equipment that they were requesting. This equipment was spare that we had on hand or was recently repossessed from other agencies. Jones reported that he did get a quote for four (4) mobile radios. The quote for two (2) portables was \$9,700. In the email Jones sent back to the Flushing City Fire Chief and Mayor, he stated that he could not, in good-standing go to the Board and request funds for those portable radios. Jones stated that Flushing City Fire already has 18 portable radios assigned to their fire department, since this ECHO Unit is a division within the Fire Department, Jones did not see a need to spend this much extra when they can reallocate the equipment based on operational needs within their own agency. Jones concluded following his reply to Flushing City stating that we would not purchase new equipment, and he has not heard back on this.

**7. NEW BUSINESS**

**A. Invoice:**

**Jones**

**1. MMRMA: Insurance (2)**

Jones presented the MMRMA insurance premium invoices for the final payments of the annual renewal. The first is in the amount of \$15,449.50 and the second is in the amount of \$5,000. He stated that we have two different policies with MMRMA.

**Action Taken:** Motion by Slezak, support by Cronkright to pay the two (2) invoices for the MMRMA policy premium in the amount of \$15,449.50 and \$5,000, as presented.

**Roll Call Vote:**

Spillane Aye  
Slezak Aye  
Thorsby Aye  
Fortino Aye  
Fenner Aye  
Philipps Aye  
Cronkright Aye

**All Ayes, Motion Passed**

**2. Genesee County-GIS: Pictometry**

Jones reported that we entered into a contract with the County for update of the Pictometry for GIS. He said this is year two of the contract. Jones stated the invoice total to be paid is \$19,750.67.

**Action Taken:** Motion by Slezak, support by Cronkright to pay the Genesee County GIS invoice in the amount of \$19,750.67, as presented.

**Roll Call Vote:**

Spillane Aye  
Slezak Aye  
Thorsby Aye  
Fortino Aye  
Fenner Aye  
Philipps Aye  
Cronkright Aye

**All Ayes, Motion Passed**

**3. MPSCS-DTMB: Tower Maintenance**

Jones presented the annual tower maintenance invoice from MPSCS for a total of \$107,443.27. Jones stated that this is for monitoring and maintenance of the eight towers that we operate.

**Action Taken:** Motion by Slezak, support by Fenner to pay the invoice from MPSCS in the amount of \$107,443.27, as presented.

Fenner asked about the tower maintenance period stating 1/1/22 – 12/31/22 and if it was correct.

Jones confirmed that we pay annual maintenance for the prior year, so the invoice is correct.

**Roll Call Vote:**

Spillane Aye  
Slezak Aye  
Thorsby Aye  
Fortino Aye  
Fenner Aye  
Philipps Aye  
Cronkright Aye

**All Ayes, Motion Passed**

**4. Indigital: PM & Upgrade (3)**

Jones presented the first invoice from Indigital for \$33,600, this is for annual maintenance. He stated the second invoice in the amount of \$41,654.67 is the second

invoice for the phone upgrade project. This project was brought to the board and approved last fall, at the start of the fiscal year. At that time fifty percent of the project was paid for and the remainder was due after install. Equipment didn't come in until April/May this year and installed in June. We are now seeing the final two invoices from the upgrade project. The third invoice is the final project invoice in the amount \$10,413.65 since the work has now been completed. Jones reported this replaced all of the phones in the center.

Spillane asked if we were looking at paying all three of the invoices.

Jones stated yes, this would finalize the project. The one invoice of \$33,600 is annual maintenance, the other two are for the upgrade project.

**Action Taken:** Motion by Slezak, support by Fenner to pay all three invoices from INdigital for a total of \$85,668.32.

**Roll Call Vote:**

Spillane Aye  
Slezak Aye  
Thorsby Aye  
Fortino Aye  
Fenner Aye  
Philipps Aye  
Cronkright Aye

**All Ayes, Motion Passed**

**B. Quotes:**

**Jones**

**1. CDW: NetMotion License Renewals**

Jones stated that NetMotion is the mechanism that allows for the MDCs in the field to talk to the center and vice versa. This quote is for the renewal of 385 licenses that are deployed for police and fire. The total for the renewal of NetMotion is \$46,970.

Cronkright asked if that is every license in the county.

Jones stated that that is correct.

Slezak asked if this was for a year.

Jones stated yes.

**Action Taken:** Motion by Cronkright, support by Slezak to accept the quote from CDW for NewMotion license renewals for the amount of \$46,970 as presented.

Thorsby asked if we have used this service from CDW before.

Jones stated yes.

Cronkright asked if this quote would increase with the Flushing City – ECHO Unit. Jones stated that this quote included Flushing City. He stated that if someone else came on board, they would have to be added.

**Roll Call Vote:**

Spillane Aye  
Slezak Aye  
Thorsby Aye  
Fortino Aye  
Fenner Aye  
Philipps Aye  
Cronkright Aye

**All Ayes, Motion Passed**

## **2. Dell: Palo Alto Renewal**

Jones presented the quote from Dell for Palo Alto in the amount of \$8,531.16. This is for the servers' subscription renewal.

**Action Taken:** Motion by Slezak, support by Fenner to accept the quote from Dell for the Palo Alto renewal as presented.

### **Roll Call Vote:**

Spillane Aye  
Slezak Aye  
Thorsby Aye  
Fortino Aye  
Fenner Aye  
Philipps Aye  
Cronkright Aye

**All Ayes, Motion Passed**

## **3. Amistee: Air Duct Cleaning**

Jones reported that right now in the 911 center they are noticing there is what looks like black soot collecting on the ceiling tiles. The building is 25+ years old. Jones stated that originally, he was zeroed in on the 911 Center but then realized the Post hasn't been cleaned either since it was built. Jones feels it's prudent we get the duct systems cleaned. Jones stated at some point the ceiling tiles around the vents will need to be replaced. Jones stated that this quote is to have the Post, 911 Center, and District Headquarters to be done. This quote would include work to be done in all three workspaces.

Thorsby asked if this was for the Post and District Headquarters.

Jones confirmed, this would be for MSP, District Headquarters and the 911 Center.

Thorsby asked if this is part of our maintenance for owning the buildings or if they were going to chip in on the cost.

Jones stated, no, this would be part of our maintenance as the Landlord. Jones said the quote includes cleaning of all vents plus three (3) rooftop units over the 911 center for \$3,100, one (1) rooftop unit over the MSP post for \$2,250, and two (2) furnaces and one (1) ceiling fan coil unit at Third District in the amount of \$2,250. Jones reported if the work was done on all three locations, we would receive a discount of \$400 for a total cost of \$7,200.

Fortino asked if the quote included cleaning air conditioning coils. Jones stated that yes, it includes the HVAC systems on the roof as well as the duct systems.

Thorsby stated that it says coils within the description of work.

Fortino noted that there are coils on the inside and outside.

Jones stated that through Goyette and our service contract that they maintain the roof vents, as well, but that if we are going to do it, he wants to do it right the first time.

Discussion on how we chose this company and if we had requested other bids for the work. Jones replied no that the service and work of the local company that we had used in the past was unsatisfactory, so we were open to a new vendor.

Spillane stated that he is familiar with this company, and they use a sealant on the inside of the ductwork to prevent heat loss and dirt from escaping. He stated this is a well-known company, especially in the Oakland County and Detroit area.

**Action Taken:** Motion by Slezak, support by Fenner to accept the quote from Amistee as presented.

**Roll Call Vote:**

Spillane	Aye
Slezak	Aye
Thorsby	Aye
Fortino	Aye
Fenner	Aye
Philipps	Aye
Cronkright	Aye

**All Ayes, Motion Passed**

**C. Gazall, Lewis & Associates Architects: Proposal/Quote Jones**

Jones presented a quote for design services from Gazall, Lewis & Associates Architects in the amount of \$8,000.

Jones reported that it is time we started looking at investing in a new 911 Center. He stated we have no more room in the center with the latest hiring, but we are landlocked in the building we have. Jones stated that the State Police Post also does not have enough room and would like to utilize our space in the future. The previous Chairman recommended this company, and this proposal had been drafted for consultation and to evaluate and plan the space we need as well as growth for the future in a new 911 center. This design proposal will give us the essentials and a needs analysis to move forward with.

Slezak asked if we had any other properties available to utilize.

Jones stated that we do not. He stated that what we sit on now is what we own. Jones stated that we would have to purchase land or lease land to move to.

Thorsby stated this would help indicate how much land would be needed, how big the building would need to be, etc.

Jones stated that this proposal will include everything from the amount of parking that would be needed, how many handicap, the ADA requirements, etc that would give us a very good idea of the size we would need to obtain.

Several individuals commented that they are using this same company for their design & planning.

**Action Taken:** Motion by Slezak, support by Spillane to accept the quote from Gazall, Lewis & Associates Architects as presented.

Fenner asked if we are budgeted for a new building or if this is something we are anticipating.

Jones stated that a budget meeting has been set up with the Budget Committee and this will include a five-year forecast. That is part of our capital improvement plan which we would like to look at will plan to build into this. Jones stated he needs to know what size we need to have before putting a dollar figure in our budget. Jones stated that he would like to envision this getting started within the next five years.

Attorney Chubb stated this planning is key, as we move forward with the next surcharge renewal, as this is where we will come up with additional money.

Jones stated with rough discussions we have about \$7 million in assets right now that could be used as a downpayment. Jones doesn't believe we qualify for any type of bond; therefore, we would need a construction loan.

**Roll Call Vote:**

Spillane      Aye  
Slezak        Aye  
Thorsby      Aye  
Fortino       Aye  
Fenner        Aye  
Philipps     Aye  
Cronkright   Aye

**All Ayes, Motion Passed**

**8. OTHER BUSINESS**

None

**9. DIRECTORS REPORT**

**Jones**

Jones reported he sent the Directors Report to the General Membership.

**9. COMMITTEE REPORTS**

None

**11. ATTORNEY REPORT**

**Attorney Chubb**

Attorney Chubb stated that in addition to his report, we did serve Tyler Technologies with our complaint. They have requested additional mediation with a new law firm, which he stated is one of the largest firms in the country, based out of Dallas.

## **12. PUBLIC COMMENTS**

Volz wanted to thank the Center for the work that was done with the deck collapse incident on Sunday, August 6, 2023. Mass casualty incident was activated with Hospitals and ambulances, and the fire department came out with the possibility of 25 people involved in a collapse on a deck. There ended up being six people transported and injuries were minimal. Volz stated the call was handled well.

Jones stated this was the first time a mass casualty was activated, and the Hospitals were put on alert in a while and there wasn't a hiccup from anyone. For a bad situation, it went well.

## **13. ADJOURNMENT**

Meeting adjourned by Chairman Thorsby at 2:34 pm.

**Next Meeting: September 12, 2023 @ 2:00pm  
General Membership & Executive Board**

**Location: Charter Township of Mundy  
3478 Mundy Ave, Swartz Creek, MI 48473**