

**GENESEE COUNTY COMMUNICATIONS CONSORTIUM**  
**Executive Board**  
**Genesee County 9-1-1**  
**October 10, 2023**  
**2:00 pm**

Location: Charter Township of Mundy  
3478 Mundy Ave, Swartz Creek, MI 48473

**MINUTES**

**1. CALL MEETING TO ORDER**

Meeting called to order by Chairman Fred Thorsby at 2:05pm.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL**

**Members Present:** Thomas Spillane, Clayton Township; Fred Thorsby, Flushing Township; Karyn Miller, Flint Township; Paul Fortino, Gaines Township; Scott Bennett, Grand Blanc Township; Greg Fenner, Burton City; Vicki Corlew, Mt. Morris City; Sheri Wilkerson, Goodrich Village; Charles Winfrey, Genesee County; Yvonne Brantley, MSP

**Members Absent:** Jim Slezak, Davison Township; Michelle Davis, Genesee County; Richard Cronkright, GCSO

**Others Present:** Kirk Wilkinson, Ryan Volz, Joe Hyrman, Jim Busch, Alex Boros, Tonya Ketzler, Dave Plumb, Corissa Hull, Valerie Moore – recorder.

**4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS**

**Chairman  
Thorsby**

- **Current Agenda – October 10, 2023**
- **Executive Board Meeting Minutes – September 12, 2023**
- **Accounts /Transaction List – September 2023**
- **Treasurers Report – September 2023**

**Action Taken:** Motion by Brantley, support by Bennett to approve the Agenda, September 12, 2023 Executive Meeting minutes, September 2023 Accounts, Transactions and Treasurers Report as presented.

**Roll Call Vote:**

Spillane	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Fenner	Aye
Corlew	Aye
Moore	Aye

Winfrey Aye  
Brantley Aye  
**All Ayes, Motion Passed**

**5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

Kautman-Jones asked on the status of the overtime at the 911 Center.

Plumb provided an update reporting the overtime is starting to show a decrease with a few of the trainees coming out of phone training, however with the majority of the new hires still in training we will still see around 400 hours per pay period. As long as everyone stays, we expect the hours to come down significantly around April when all training is complete. We have 14 that are currently in training at this time.

Karyn Miller arrived to the meeting.

Bennett asked if anyone could comment on this, he heard that the County Commissioners authorized a study regarding EMS policies, Med Control board and the funding and that consultants are being brought in.

Trevithick replied that Med Control Services receives about \$155,000 a year from the County, from the EMS mileage funds. There is a proposal that is being considered right now to discontinue the funding for our organization. This funding represents about half of what we receive, and this this proposal the funding would be phased out over a year or two. He noted that without that funding it is hard to know what would happen to their organization.

Winfrey commented that this proposal will be coming before the Board of Commissioners tomorrow, and just to clarify the funding of \$155,000 per year really should be the local hospital's responsibility. We give the three hospitals 4.5 million dollars out of the health millage, so we are trying to leverage the hospitals to come to the plate and give more.

Trevithick stated I am unfamiliar with the money the County gives the Hospitals; it is an unfunded mandate for hospitals to oversee EMS in a community. Hospitals don't receive money from the State, they are told to do something that has nothing to do with Hospital operations. The Hospitals do this the best they can, but I don't think they will spend more money.

Winfrey and Trevithick both stated they will be at the meeting tomorrow.

**6. OLD BUSINESS**

**A. Advisory Committee Report**

**Chief  
Wilkinson**

No additional updates.

**B. Gazall Lewis Architects: Update**

**Plumb**

Plumb reported that the Architects met with them last week and they suggested changes to what was presented so they will have another update shortly.

**7. NEW BUSINESS**

**A. Invoice (2)**

**Plumb**

- (1) CDW: *Veeam*
- (2) Dell: Palo Alto

Plumb presented invoices for CDW in the amount of \$7,210 for the annual renewal of Veeam and Dell, in the amount of \$8,531.16 for Palo Alto Firewall annual maintenance renewal.

**Action Taken:** Motion by Bennett, Support by Winfrey to approve payment of the two invoices presented from CDW and Dell.

**Roll Call Vote:**

Spillane	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Fenner	Aye
Corlew	Aye
Moore	Aye
Winfrey	Aye
Brantley	Aye

**All Ayes, Motion Passed**

**B. Personal Service Contracts (6)**

**Thorsby**

Thorsby presented Personal Service Contracts for six of the non-union employees, Corisa Hull, Valerie Moore, Joe Wambold, Scott Shook, Dave Plumb and Tim Jones. Thorsby stated the Personnel Committee met a few different times and discussed these expiring contracts, and we gave them all a bump in pay, similar to what we did for the Supervisors and Dispatchers. Other items were discussed during the meetings, but no other changes were made to these other than compensation. Thorsby noted all of the contracts are set for three years and will have a 4% increase in year two and an increase of 3% in year three.

Thorsby stated Corissa Hull's new contract will start at \$47,440 annually, for three years.

**Action Taken:** Motion by Corlew, support by Brantley to approve the Personal Service Contract for Corissa Hull as presented.

Miller noted her disagreement with the raises in all of these contracts, just as she disagreed with those for the Dispatchers and Supervisors. I understand that everyone works very hard and does a great job, but I don't agree with paying these salaries when we are in a deficit and having to go out for a surcharge increase.

Discussion on workload and the non-union staff working overtime or being in the office full time and how the budget will accommodate the increases.

Bennett noted the rates are not far off from what he knows of similar positions and department heads. He asked if a salary comparison was looked at from other 911 Centers for these specific positions.

Thorsby stated, yes salary comparisons were used by the committee during their review. The rates used were from other similar sized Call Centers and these raises are still below what other agencies are paying staff in the same or similar positions.

Plumb confirmed that yes, all the other comparable salaries were well above ours, and this increase brings our staff closer, but still below the others. He also confirmed the comparable rates gathered were from 911 Centers of similar size and call volume to us.

Fenner stated that it would have been very helpful for the Board members to vote on these if we knew what the prior contract was, the comparable salaries used in the review as well as the budget impact for the requested increase. We realize that the committee did the work on these, however knowing some of the information used in the process would be helpful for us when voting.

Motion on the floor was restated: *Motion by Corlew, support by Brantley to approve the Personal Service Contract for Corissa Hull as presented.*

**Roll Call Vote:**

Spillane	Aye
Miller	No
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Fenner	Aye
Corlew	Aye
Moore	Aye
Winfrey	Aye
Brantley	Aye

**9 Ayes, 1 No, Motion Passed**

**Action Taken:** Motion by Brantley, support by Winfrey to approve the renewal of Personal Service Contract for Valerie Moore as presented.

**Roll Call Vote:**

Spillane	Aye
Miller	No
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Fenner	Aye
Corlew	Aye
Moore	Aye
Winfrey	Aye
Brantley	Aye

**9 Ayes, 1 No, Motion Passed**

**Action Taken:** Motion by Corlew, support by Brantley to approve the renewal of Personal Service Contract for Joseph Wambold as presented.

**Roll Call Vote:**

Spillane	Aye
Miller	No
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Fenner	Aye
Corlew	Aye
Moore	Aye
Winfrey	Aye
Brantley	Aye

**9 Ayes, 1 No, Motion Passed**

**Action Taken:** Motion by Fortino, support by Brantley to approve the renewal of Personal Service Contract for Scott Shook as presented.

**Roll Call Vote:**

Spillane	Aye
Miller	No
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Fenner	Aye
Corlew	Aye
Moore	Aye
Winfrey	Aye
Brantley	Aye

**9 Ayes, 1 No, Motion Passed**

**Action Taken:** Motion by Corlew, support by Fortino to approve the renewal of Personal Service Contract for Deputy Director Dave Plumb as presented.

**Roll Call Vote:**

Spillane	Aye
Miller	No
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Fenner	Aye
Corlew	Aye
Moore	Aye
Winfrey	Aye
Brantley	Aye

**9 Ayes, 1 No, Motion Passed**

**Action Taken:** Motion by Brantley, support by Winfrey to approve the renewal of Personal Service Contract for Director Tim Jones as presented.

Miller asked if Jones intended to stay for the full three years.

Thorsby stated that his impression is that he will be here for at least two years of it, he is not positive about the third year.

**Roll Call Vote:**

Spillane	No
Miller	No
Thorsby	Aye
Fortino	Aye
Bennett	Aye
Fenner	Aye
Corlew	Aye
Moore	No
Winfrey	Aye
Brantley	Aye

**7 Ayes, 3 No, Motion Passed**

**8. OTHER BUSINESS**

**A. 2023 Audit - Plante Moran**

**Plumb**

Plumb reported that we have a meeting with Plante Moran next week to cover pre-Audit work. We are scheduled for Plante Moran to be onsite to begin our audit the week of November 13, 2023.

**9. DIRECTORS REPORT**

**Jones**

Nothing additional

**10. COMMITTEE REPORTS**

Miller requested to have a report from any of the Committees on the work that they've done. We can see there was work by the Budget committee so a report from them and any other committee would be nice for the Board to see.

**11. ATTORNEY REPORT**

**Attorney  
Chubb**

Nothing additional.

**12. PUBLIC COMMENTS**

Kautman-Jones commented that she just wanted to have folk keep in mind regarding the upcoming Surcharge renewal how much a simple \$1.00 increase to a cell phone charge could really affect some of our own members of this community. Many of those families and single individuals living on a fixed income truly rely heavily on their cell

phone as their lifeline, and some of them couldn't easily afford any type of increase to their bills, even if \$1.00 doesn't sound like much to some of us.

### **13. ADJOURNMENT**

**Action Taken:** Motion by Brantley, support by Bennett to adjourn the meeting.  
**All Ayes, Motion Passed**

Meeting adjourned by Chairman Fred Throsby at 3:09 pm.

**Next Meeting: Executive Board**  
**November 14, 2023 @ 2:00pm**  
**Location: Charter Township of Mundy**  
**3478 Mundy Ave, Swartz Creek, MI 48473**