

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board
Genesee County 9-1-1
November 14, 2023
2:00 pm

Location: **Charter Township of Mundy**
3478 Mundy Ave, Swartz Creek, MI 48473

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Fred Thorsby at 2:16pm.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Jim Slezak, Davison Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Greg Fenner, Burton City; Vicki Corlew, Mt. Morris City; Richard Cronkright, GCSO

Members Absent: Thomas Spillane, Clayton Township; Scott Bennett, Grand Blanc Township; Sheri Wilkerson, Goodrich Village; Michelle Davis, Genesee County; Charles Winfrey, Genesee County; Yvonne Brantley, MSP

Others Present: Wendy Jean-Buhrer, Brian Arnes, Tony Craig, Kevin Wilkinson, Chad Young, Dave Plumb, Anthony Chubb, Corissa Hull, Valerie Moore – recorder.

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS

**Chair
Thorsby**

- **Current Agenda – November 14, 2023**
- **Executive Board Meeting Minutes – October 10, 2023**
- **Accounts /Transaction List – October 2023**
- **Treasurers Report – October 2023**

Deputy Director Dave Plumb requested adding two new invoices to New Business.

Action Taken: Motion by Cronkright, support by Corlew to approve the amended Agenda, October 10, 2023 Executive Board Meeting Minutes, October 2023 Accounts/Transaction List and October 2023 Treasurers Report as presented.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye

Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passed

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

6. OLD BUSINESS

A. Advisory Committee Report

Chief Wilkinson

Nothing to report.

B. Gazall Lewis Architects: Update

Plumb

Deputy Director Plumb reported that they have met with Gazall a few times and right now it's estimated around \$600 sq/ft for the building. He stated that they will be meeting with Shawna Farell to work that into the Five-Year Forecast and then referring it to the Building and Grounds Committee for further discussion.

Attorney Chubb reported that he spoke with DTMB, the department that handles all of the leases for the State of Michigan, in regard to MSP wanting to increase their building size. He stated he wanted to confirm that DTMB would be interested in a 20-year lease so we would get some return on our capital improvements, and they did express interest.

C. Crescent Digital – Video Display Wall

Plumb

Deputy Director Plumb stated that this project was approved in the budget. The work is beginning on this now. They will be installing new surveillance video displays on the wall, as well as news networks, and the helicopter display. They have been in to measure everything, and work should be done in the next couple of weeks.

7. NEW BUSINESS

A. Invoice (3)

Plumb

1) People Driven Technology

Deputy Director Plumb stated this is the virtual cloud-based services for the computer network. This invoice is in the amount of \$22,205.

Action Taken: Motion by Slezak, support by Corlew to approve the People Driven Technology invoice in the amount of \$22,205.

Miller asked if this is a yearly invoice.

Deputy Director Plumb stated that it is.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passed

2) Rave Mobile Safety

Deputy Director Plumb reported this invoice in the amount of \$12,750 for the mass notification system. He stated this is an annual renewal.

Action Taken: Motion by Slezak, support by Miller to approve the Rave invoice in the amount of \$12,750.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passed

3) Equature

Deputy Director Plumb reported this invoice in the amount of \$12,000 for our voice recorder. It is also an annual renewal.

Action Taken: Motion by Slezak, support by Corlew to approve the Equature invoice in the amount of \$12,000.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passed

4) Amistee Air Duct Cleaning & Insulation

Deputy Director Plumb stated that this invoice in the amount of \$8,500 is actually an invoice for service done last fiscal year. He stated this invoice was just received and we'd like to pay it now so that the appropriate adjustments can be made.

Action Taken: Motion by Slezak, support by Fenner to approve the Amistee invoice in the amount of \$8,500.

Miller asked if other quotes were obtained.

Moore replied that this company had bought out the company that was previously used for the air duct cleaning.

Miller asked if this cleaning is done yearly.

Moore replied, it is not, the last time it was done at the center was approximately three years ago.

Fenner stated that in our last discussion we had regarding this company, it was said that the previous company was less than satisfactory, and this company did good work.

Roll Call Vote:

Slezak	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Fenner	Aye
Corlew	Aye
Cronkright	Aye

All Ayes, Motion Passed

5) INdigital

Deputy Director Plumb stated that this invoice, in the amount of \$7,076.74, is an annual maintenance invoice and is for our backup phone system that allows us to plug in anywhere if we lose access.

Action Taken: Motion by Slezak, support by Fenner to approve the INdigital invoice in the amount of \$7,076.74.

Miller asked that in the event of our phones going down, does another 911 center field our phone calls?

Deputy Director Plumb stated that currently we can transfer calls to anywhere in the State, right now Saginaw County is where they are redirected to. The concern is how long they would be able to sustain our volume. Deputy Director Plumb stated that we could park in any parking lot and use this system. He stated they are trying to figure out

a way to split our calls to other surrounding agencies to prevent overloading any one center with our volume of calls.

Miller asked if this includes portable phones.

Deputy Director Plumb stated yes, that is what this is. These backup phones were purchased on the grant last year, and this is for the annual maintenance.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passes

B. Quotes

Plumb

1) Lowe’s Outdoor Services: Snow Removal

Deputy Director Plumb reported that this is for our annual snow removal. He stated we are seeing about a 10% increase in service cost over the last two years, and their pricing is based on amount of snowfall. We have been using this company for the past three years.

Miller pointed out that there are separate prices for the sidewalks and parking lots. She asked if they always do the sidewalks.

Moore replied that yes, they do shovel and salt the sidewalks along with the parking lot. She noted that they are very good at coming out as soon as something hits.

Action Taken: Motion by Slezak, support by Corlew to accept the Lowe’s Outdoor Services quote, as presented.

Miller asked what the length of the contract is.

Deputy Director Plumb reported it is a one-year contract.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passed

2) InTime: Schedule & Timekeeping

Deputy Director Plumb reported that this is a program that allows employees to submit their timesheets, for schedules, to submit for time off requests, shift trades and allows us to upload this information to our payroll software. There is a slight increase because of the increase in number of employees.

Thorsby asked if we already have this program in place.

Deputy Director Plumb confirmed that yes, we currently use InTime, this is just a renewal.

Action Taken: Motion by Slezak, support by Fenner to accept the InTime renewal quote, as presented, in the amount of \$9,000.

Fortino asked if this contains anything for cyber-attacks.

DD Plumb stated that employees can use InTime on their phones and on the web browser. He stated that Shook has all the preventative measures in place on our end and the company has their own, as well.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passed

3) Hexagon: CAD Maintenance Renewal

Deputy Director Plumb reported that this is the Invoice to renew the CAD maintenance for 2024.

Action Taken: Motion by Corlew, support by Slezak to accept the Hexagon quote, as presented, in the amount of \$185,886.84.

Thorsby asked if the upgrades have started.

Deputy Director Plumb stated that they are having a kick-off meeting this Friday with Hexagon. At this meeting, they will provide a timeline. There will be another maintenance invoice this coming year with the upgrade and another the next year. The 2025 and 2026 maintenance costs are being split into the two years.

Roll Call Vote:

Slezak Aye

Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passed

C. Plante Moran Audit Service Agreement

Plumb

Deputy Director Plumb stated that in August 2022 we had the discussion of a three or five-year agreement, but no formal recommendation was made. He stated that we recommend the five-year due to the better price. We would request a formal motion to accept the five-year.

Thorsby asked under the five-year plan, does that include the 2022 audit.

Deputy Director Plumb stated that they did the 2022 audit and are now working on the 2023 audit.

Action Taken: Motion by Miller, support by Slezak to accept the Plante Moran five-year audit agreement quote, as presented.

Roll Call Vote:

Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Corlew Aye
Cronkright Aye

All Ayes, Motion Passed

8. OTHER BUSINESS

A. 2023 Audit - Plante Moran

Plumb

Deputy Director Plumb reported that the 2023 audit began yesterday.

9. DIRECTORS REPORT

Jones

Nothing to add.

10. COMMITTEE REPORTS

None

11. ATTORNEY REPORT

Attorney Chubb

Attorney Chubb reported the first mediation with Tyler was last month. He stated there was some movement but that an understanding was not reached as to the extreme shortcomings. The judge recommended briefings so they could exchange the technical details on the failures. Briefings will be submitted on Friday and the second mediation is

on November 30, 2023. Attorney Chubb stated that a lawsuit has already been filed so if they aren't successful at the next mediation then their response is due at the end of the year, and we'll proceed through litigation.

Fenner asked if Tyler wanted to re-engage, could we be ruled against and have to re-engage?

Attorney Chubb stated that no, there is no allowance for specific performance or a demand for specific performance from them to us in the contract.

12. PUBLIC COMMENTS

None

13. ADJOURNMENT

Action Taken: Motion by Slezak, support by Corlew to adjourn the meeting.

Meeting adjourned by Chairman Thorsby at 2:45pm.

Next Meeting: General Membership & Executive Board

December 12, 2023 @ 2:00pm

Location: Charter Township of Mundy

3478 Mundy Ave, Swartz Creek, MI 48473