

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board
Genesee County 9-1-1
December 12, 2023
Immediately following General Membership, or 2:30 pm

Location: **Charter Township of Mundy**
3478 Mundy Ave, Swartz Creek, MI 48473

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Fred Thorsby 3:25pm.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Tom Spillane, Clayton Township; Jim Slezak, Davison Township; Karyn Miller, Flint Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Scott Bennet, Grand Blanc Township; Greg Fenner, Burton City; Vicki Corlew, Mt. Morris City; Sherry Moore, Goodrich Village; Stephen Sipes, MSP; Richard Cronkright, GCSO

Members Absent: Michelle Davis, Genesee County; Charles Winfrey, Genesee County

Others Present: Tonya Ketzler, Tim Jones, Anthony Chubb, Bob Kachline, Jared Adams, Joe Hyrman, Dave Plumb, Corissa Hull, Valerie Moore – Recorder

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS

**Chair
Thorsby**

- **Current Agenda – December 12, 2023**

Chairman Thorsby noted amendments to the agenda. He requested an addition to 7A, an invoice from Crescent Digital, LLC. He also noted the removal of item 6.A. Advisory Committee Report, as well as items 7.B.-7.D. 2024 Meeting Schedule, 911 Surcharge Renewal/Five-Year Forecast, ACH Policy Update, and 7.G. Closed Session. These topics were just covered during the General Membership meeting.

Action Taken: Motion by Bennet, support by Miller to approve the amended Agenda, December 12, 2023.

- **Executive Board Meeting Minutes – November 14, 2023**
- **Accounts /Transaction List – November 2023**
- **Treasurers Report – November 2023**

Action Taken: Motion by Slezak, support by Bennet to approve the November 14, 2023 Executive Board Meeting Minutes, November 2023 Accounts/Transaction List, and November 2023 Treasurers Report as presented.

Roll Call Vote:

Spillane Aye
Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Bennet Aye
Fenner Aye
Corlew Aye
Moore Aye
Sipes Aye
Cronkright Aye

All Ayes, Motion Passed

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

None

6. OLD BUSINESS

A. Advisory Committee Report

**Chief
Wilkinson**

Removed – Covered during General Membership meeting.

7. NEW BUSINESS

A. Invoice (5)

Jones

- 1) InTime: Schedule & Timekeeping
- 2) Plante Moran – Audit Services
- 3) Gazall, Lewis & Associates Architects, Inc
- 4) Hexagon - CAD Maintenance Renewal
- 5) U.S. Signal –Remote Server work
- 6) Cresnet Digital, LLC

Action Taken: Motion by Slezak, support by Bennet to approve and pay all six invoices as presented.

Roll Call Vote:

Spillane Aye
Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Bennet Aye
Fenner Aye
Corlew Aye
Moore Aye
Sipes Aye
Cronkright Aye

All Ayes, Motion Passed

B. 2024 Meeting Schedule

Jones

Removed – Covered during General Membership meeting.

C. 911 Surcharge Renewal/Five-Year Forecast Jones

Removed – Covered during General Membership meeting.

D. ACH Policy Update Jones

Removed – Covered during General Membership meeting.

E. Person Service Contract: Jared Adams Jones/Chubb

Jones reported that Jared Adams is the newest addition to the IT Department. He obtained his master’s degree from the University of Michigan. Jones noted that per Shook, he is doing well, so Jones is suggesting a three-year contract.

Miller asked if the pay is the same for all three years.

Jones noted that his pay would increase by four percent the second year and three percent the third year. He stated that he will still be on a probationary period for the first year, but that we wanted to allow benefits to be available to him.

Thorsby asked if he was replacing anyone.

Jones stated that he is not, there are now three individuals working in IT.

Action Taken: Motion by Miller, support by Bennett to approve the Personal Service Contract for Jared Adams, as presented.

Roll Call Vote:

- Spillane Aye
- Slezak Aye
- Miller Aye
- Thorsby Aye
- Fortino Aye
- Bennet Aye
- Fenner Aye
- Corlew Aye
- Moore Aye
- Sipes Aye
- Cronkright Aye

All Ayes, Motion Passed

F. Committee Appointments

Removed – Covered during General Membership meeting.

G. Closed Session: Tyler Attorney Chubb

Removed – Covered during General Membership meeting.

8. OTHER BUSINESS

None

9. DIRECTORS REPORT Jones

Miller asked if MSP would be taking over the 911 Center when/if a new center is built. She also asked if the increase of the lease was included in the budget.

Jones stated that we've had discussion with DTMB regarding the building, and they will discuss options available for the building space when that time comes. At that point those details would be brought to the Board.

Fenner asked if there is property available for this building.

Jones noted that he has reached out to all units of government to inquire if anyone has approximately 10 acres of land available to sell to us. Jones restated, If anyone has, or knows of land in your area, please send me a proposal to review.

Discussion ensued regarding locations.

10. COMMITTEE REPORTS

None

11. ATTORNEY REPORT

Attorney Chubb

Nothing to add.

12. PUBLIC COMMENTS

None

13. ADJOURNMENT

Action Taken: Motion by Bennet, support by Slezak to adjourn the meeting.

All Ayes, Motion Passed

Meeting adjourned by Chairman Thorsby at 3:41pm.

**Next Meeting: Executive Board
January 09, 2024 @ 2:00pm
Location: Charter Township of Mundy
3478 Mundy Ave, Swartz Creek, MI 48473**