

GENESEE COUNTY COMMUNICATIONS CONSORTIUM
Executive Board
Genesee County 9-1-1
October 8, 2024
2:00 pm

Location: Health Alliance Plan (HAP) - 4th Floor
2050 S. Linden Rd, Flint Township, MI 48507

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Fred Thorsby at 2:02 pm.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

Members Present: Thomas Spillane, Clayton Township; Jim Slezak, Davison Township; Fred Thorsby, Flushing Township; Paul Fortino, Gaines Township; Greg Fenner, Burton City; Ellen Ellenburg, Genesee County, Martin Cousineau, Genesee County; Fahad Qureshi, MSP, Richard Cronkright, GCSO
Karyn Miller, Flint Township, arrived after the initial attendance roll call.

Members Absent: Scott Bennett, Grand Blanc Township; Joe Karlichek, Flushing City; Sheri Wilkerson, Goodrich Village

Others Present: Kirk Wilkinson, Maria McGuckin, Melissa Galloway, Brian Arnes, Corissa Hull, Dave Plumb, Tim Jones, Valerie Moore- recorder.

4. APPROVAL OF AGENDA, MINUTES & ACCOUNTS

**Chair
Thorsby**

Jones request amendment to agenda: add under New Business, 7. B. Invoices (2)

- **Current Agenda – October 8, 2024**
- **Executive Board Meeting Minutes – September 10, 2024**
- **Accounts /Transaction List – September 2024**
- **Treasurers Report – September 2024**

Action Taken: Motion by Slezak, support by Fenner to approve the agenda as amended, September 10, 2024 meeting minutes, September 2024 Accounts, Transactions and Treasurers report as presented.

Roll Call Vote:

Spillane	Aye
Slezak	Aye
Thorsby	Aye

Fortino Aye
Fenner Aye
Ellenburg Aye
Cousineau Aye
Qureshi Aye
Cronkright Aye

All Ayes, Motion Passes

5. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Jones stated that if anyone would like to take a tour of the building, stick around after the meeting and we will give you a tour.

6. OLD BUSINESS

A. Advisory Committee Report

**Chief
Wilkinson**

Wilkinson reported that during the Advisory meeting they were made aware of two required changes connected to the CAD upgrade that we were not planning for. The first is a change to the MDC licensing for Hexagon mobile CAD software. This will force a change to the way things are currently done, and potentially have a cost associated that was not planned for by either 911 or the agencies.

The second issue is the operating software Xalt, is now considered an add-on service with the Hexagon 9.4 upgrade, and no longer included. This means this is an additional program that was no included in the CAD upgrade pricing and will add an additional cost. Jones had reported that he is working with Hexagon for a solution, and pricing that is agreeable.

Jones expanded on the use and the need for the Xalt software from the IT/Administrative side of CAD and noted that in our current system this is included and our IT has rights to it. In the new system this program has a price tag of \$57,000 for the licensing and training for our IT staff.

Jones will continue to negotiate with Hexagon on both items and the Advisory Committee will come back to the Executive Board with a recommendation to support what is needed to best serve Genesee County. We are still on track for the go live date the week of January 13, 2025.

Jones noted there is an additional item that was recently discovered regarding 2-part Authentication and systems that have LEIN access. This is the requirement in place by the FBI and for us to be LEIN compliant we must have a new 2-part authentication in place for every user that has access to our systems. Rounding the number of users up, we are looking at around 1,000 users that we will need to have set up with some form of 2-factor authenticator. We are still looking into options for the best system and what that cost may be for everyone who has access to our system. Jones noted he informed the Police Chiefs during the last meeting, as they will need to implement a system in their own offices as well in order to remain LEIN compliant. This will be required at the time

we go-live, so we only have a short time to find a solution and will be forced to pay the bill.

7. NEW BUSINESS

A. Quote: Curbco

Jones

Jones presented a quote from Curbco to complete a repair of the catch basin in the driveway in front of the building.

Action Taken: Motion by Miller, support by Slezak to approve the quote from Curbco in the amount of \$8,174.17 for the driveway repairs.

Roll Call Vote:

Spillane	Aye
Slezak	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Fenner	Aye
Ellenburg	Aye
Cousineau	Aye
Qureshi	Aye
Cronkright	Aye

All Ayes, Motion Passes

B. Invoices (2)

- 1. INdigital**
- 2. InTime**

Thorsby presented two invoices for approval, INdigital in the amount of \$7,076.74 and InTime in the amount of \$9,000.

Action Taken: Motion by Slezak, support by Fenner to approve payment for the two invoices as presented, \$7,7076.74 for INdigital and \$9,000 for InTime.

Roll Call Vote:

Spillane	Aye
Slezak	Aye
Miller	Aye
Thorsby	Aye
Fortino	Aye
Fenner	Aye
Ellenburg	Aye
Cousineau	Aye

Qureshi Aye
Cronkright Aye
All Ayes, Motion Passes

C. Budget/Purchasing Policy Committee:
Jones
HAP Building Lease Review

Jones noted that the Lease review is underway and the attorneys on both sides have met and are working through changes.

Chubb stated that terms are being discussed, we are looking at a standard lease of 10 year plus 10 year and with a competitive rate, this will also include terms which requires that we contract with Dave Lurvey for the construction.

Chubb noted that there has also been discussion on what the upfront cost will be for us in the project, for example, if certain reconstruction is solely benefiting 911, will pay for that up-front cost, or have it amortized with the lease payments.

We have a lot of moving parts that we are trying to get lined up so that we can present final documents at the next Special General Membership meeting so that we can stick to the project timeline that's been presented which is to begin work in January, with the target of July as the move in date.

Jones stated we are working to contact all our vendors and will ask them to be involved with moving and setting up equipment at the new location. He will find out who will charge us extra for this, and who will not.

Fortino asked if we would be hiring a project manager for this so that we have someone to ensure the quality of the work, timeliness and inspections are up to par during the project.

Jones stated, this is what the next agenda item is, we are requesting that Gazall Architects take over the project oversight, coordination and renovations. Gazall will help ensure all the coordination and timing which will also include our 911 specific vendors & equipment needed with this project.

Slezak asked for a copy of the lease with and without the construction cost included to compare, 10 years, or 20 years.

Chubb noted because the cost is only amortized in the first 10 years, it will be a substantial difference. He will get a copy of the lease for review.

Jones noted we have started negotiations with the State for their lease renewal and we are working in the plans for them to take over our space at the end of the year, which will be included in the new lease.

Discussion continued regarding the HAP building project plans, budget for the year with the construction cost, new projected lease costs and future expenses involved with the new lease, and the effect it may have on the budget.

- D. Gazall, Lewis & Associates - Change Order** **Jones**
Amended SOW to Include: Architectural, structural, mechanical, electrical, plumbing, and (MEP) design build process fees.

John Gazall introduced himself to the Board members and gave a brief description of his past knowledge and experience with the HAP building, and what his involvement as the Construction Administrator will be while working for 911 on this project.

Action Taken: Motion by Miller, support by Slezak to approve the change order for Gazall, Lewis & Associates, to include his services as our Construction Administrator for us on the HAP building project.

Roll Call Vote:

Spillane Aye
Slezak Aye
Miller Aye
Thorsby Aye
Fortino Aye
Fenner Aye
Ellenburg Aye
Cousineau Aye
Qureshi Aye
Cronkright Aye

All Ayes, Motion Passes

8. OTHER BUSINESS

Nothing to add.

9. DIRECTORS REPORT

Jones

Nothing to add.

10. COMMITTEE REPORTS

Nothing to add.

11. ATTORNEY REPORT

**Attorney
Chubb**

Jones noted that during the last meeting the Board approved an EMS agreement with Vienna Township and MMR, pending the documentation being submitted. Jones stated as of this morning all the documentation has been supplied. Attorney Chubb and I have both reviewed the documents, and everything is in order.

Jones noted this contract is not the same as the other Exclusive contracts in place, the language in this agreement is only that they are the 'Preferred' provider for Vienna Township. This means there is no change to dispatching for them, this will simply be up to MMR to manage their staff and ensure their rigs will be in Vienna Township.

Nothing to add.

12. PUBLIC COMMENTS

None.

13. ADJOURNMENT

Action Taken: Motion by Slezak, support by Fenner to adjourn the meeting.

All Ayes, Motion Passes

Meeting adjourned by Chairman Fred Thorsby at 3:09 pm.

Next Meeting:

Executive Board Meeting

November 12, 2024 @ 2:00pm

Location: Health Alliance Plan - HAP

2050 S. Linden Rd, Flint Township, MI 48507

DRAFT